

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 14th March, 2017 at the Village Hall, Worlabby.

Present: Cllr Barker, Cllr Bowles, Cllr Cave (Chair), Cllr Fletcher, Cllr Jones & Speakman.

Also Present: Cllr R Waltham, Cllrs C & N Sherwood, 2 residents & Deb Hotson – Clerk to the Council.

Public Comment

Cllr Cave opened the meeting.

1703/01 Apologies for absence

Apologies for absence received from Cllrs Hayes & Smithson.

1703/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Barker, Bowles and Speakman declared a personal interest in agenda item 1703/06h.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1703/03 Minutes of Previous meeting

The Minutes of the Parish Council meeting held on 13th February, 2017 were approved and signed as a true and correct record.

1703/04 Clerk's Report

- a. Clerk has sent a letter of thanks to Mr O'Donnell for the work undertaken at the village hall.
- b. Clerk has emailed Cllr Waltham the details of Wold Road pull in emails. Agenda item.
- c. Clerk has contacted ERNLLCA with regard to a CCTV Policy. Agenda item.
- d. Clerk has obtained information with regard to tree packs from Woodland Trust. Agenda item.
- e. Clerk has ordered mirror and post for Top Road. This is now with Cllr Fletcher ready for installation.
- f. Clerk has sent an email to NLC Rob Beales and Ward Cllrs with regard to the chafer grub problem in the parish. Cllr Fletcher added that Cllr Hayes had been in touch with a company who were going to visit Worlabby and take away samples to be able to provide a possible solution to the problem.
- g. Clerk has also received information from NLC that there were currently no funds for Middlebarn Lane to be resurfaced, some funds may be available in 2018/19. Signage will have to be erected stating that road was unsafe for vehicles and NLC stated that they may wish to change the designation to which the Clerk stated this would not be acceptable to the Parish Council. If the designation was to be changed this would have to be carried out formally.

1703/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr C Sherwood provided a final drawing of the village signs that will be created for the parish. All agreed that these were acceptable.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Cllr C Sherwood went on to say that the Ancholme Path up to Worlaby was due to be completed by June 17 subject to discussion with the Drainage Board. Cllr Jones stated that to date discussions have been positive and plans have been requested from NLC which have been outstanding for some time – Cllr C Sherwood stated he would look into this. Cllr Jones stated he would liaise with the Drainage Board if and when required. Cllr Waltham stated that a meeting was arranged along with NLC Tim Allen and Mr Truelove with regard to the recent letter sent prohibiting access from Carr Lane to the river and the Ancholme Path.

Cllr Waltham added that Worlaby Farm planning project was a separate issue and the two should be kept separate and it was not acceptable to use this tactic.

Cllr Cave added that he had evidence that a survey had been undertaken in 1992/3 by Humberside County Council on the use of this PROW and should therefore be archived within NLC. It was also stated that Network Rail had installed a pedestrian gate and pedestrian tread as this was a PROW.

Cllr Waltham went on to say that the Local Plan Initial Consultation was now available and Government were to issue a white paper in due course with regard to the build land allocation which would have a 5-year timeframe and approval could be withdrawn if the timeframe is not adhered to.

Mr Truelove had met with Spatial Planning and was to submit an application for Call to Sites.

Cllr Bowles stated that now the goal posts had moved it would be a good idea to repeat the meeting that had been held between the Parish Council and Spatial Planning to reconfirm requirements.

The Housing Requirement stats would be available soon.

Cllr Waltham stated that Barn Hill and Wold Road passing places were being looked into.

Cllr Waltham draw the winner of the Neighbourhood Plan draw – Clerk to contact the winner.

7.30pm Ward Cllrs left the meeting.

1703/06

Delegate Reports

a. To receive a report regarding the website determining any actions required.

The website is updated as far as possible with the data received.

b. To receive a report regarding the Woodland Glade & Hollows determining any actions required.

Cllr Jones stated that the snowdrops which had looked lovely were now dying back and the daffodils would be out soon. The dog waste bin in the Woodland Glade is ready for replacement – this will be discussed in item f.

c. To receive an update on the Neighbourhood Plan, determining any further actions required.

Cllr Jones updated the Council from the notes circulated prior to the meeting.

The household survey had finished as far as the prize draw was concerned but any further survey would be considered until the end of the month.

Over 50% of the survey sent out have been returned – 116 to date this now ensure the village are more aware of the NHP.

Resolved – Parish Council to purchase the £30 Tesco gift voucher

Post Meeting – the winner of the prize draw is Colin Ray of Main Street.

The surveys would be analysed and the results published on the website in due course.

Cllr Jones to write an article for the Low Villages Newsletter thanking residents for completing the survey.

An inception meeting it to be held on 21/03 with a potential Consultant. If the Group feel that they are able to work with her, a recommendation would then be made to the Parish Council that the appointment is made.

Worlaby Parish Council

Minutes of the Parish Council Meeting

An agreement has to be in place with a consultation before a grant application is submitted. The application is complex and the group will report back with a recommendation.

A further survey will then be issued asking residents to choose from options provided rather than asking for input.

There are different ways of achieving the objectives.

A Visioning Day has been arranged for 1st July from 9am-6pm for residents. There will be a charge for the room and this may have to be paid for by the Parish Council – this will be confirmed at the May meeting.

At their meeting NLC Dave Lofts also informed the group that he would keep them up to date with the progress of the NLC Local Plan.

The next meeting is scheduled for 07/04.

- d. To receive an update on the criteria for the photographic competition and the next steps to move the project forward.

Cllr Cave suggested 'Views of Worlaby' exhibition and use the featured pictures in Worlaby View. Cllr Jones stated that Worlaby Views already had a large bank of photos.

It was agreed that A4 photographs should be provided and entries limited to 3 per resident. The exhibition could run alongside another event. Cllr Cave to work on a plan to present at the next meeting.

- e. To receive an update on the refurbishment of the church clock determining actions required.

Cllr Barker is still waiting for a response from Father Owen. Item to be taken off the agenda until more information is received.

- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

Resolved – actions as indicated below.

Clerk to thank the Green Team for planting the spring bulbs.

Cllr Barker to look at making a wooden board and locate at the back of the bus stop on Low Road for advertising events.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>	<u>Actions</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	14.03.17	
War Memorial, Top Road	Cllr Cave	Monthly	14.03.17	
Flag Pole, Main Street	Cllr Cave	Monthly	14.03.17	
Bus Stop, Low Road	Cllr Cave	Monthly	14.03.17	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	14.03.17	Wooden seats to be repaired – Cllr Cave Leaves – Clerk to ask Green Team
Fountain	Cllr Speakman	Monthly	14.03.17	
Recreation Ground	Cllr Smithson	Weekly	14.03.17	MUGA backboard – Cllr Barker
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	14.03.17	New dog/litter bin required - Clerk

- g. To determine actions required with regard to the church parking and access.

It was agreed the area has been improved with the recent work and item to be removed from the agenda.

- h. To receive an update report for Worlaby Village Hall.

Nothing to report.

Worlabby Parish Council

Minutes of the Parish Council Meeting

- i. To receive an update on activities related to the playing field.
- To receive an update with regard to the repair of the post and rail fencing at the playing field.
Cllr Bowles has engaged a local contractor to carry out the work and this will be completed this week.
 - To determine actions required with regard to concerns raised on the height of the branches overhanging Grangefield.
Cllr Bowles to meet with Mr Smithson and discuss the concerns and bring back to the next meeting.
 - To consider the reduction/removal of the perimeter hedge at the playing field and replacing with hedging from the Woodland Trust community packs available.
Resolved – cut the perimeter hedge to ground level and replant with hedging available from the Woodland Trust.
Cllr Bowles to provide how many metres of hedging is required and the Clerk to put in an application to Woodland Trust.
Cllr Barker to liaise with Fountain Contractors once the application for hedging has been approved.
 - To consider CCTV policies and procedures.
Cllr Bowles to circulate the amended policy.
The no dogs, motorbikes or golf sign needs replacing. Cllr Barker to obtain a quote for the next meeting. Clerk to circulate a photo of Redbourne and Elsham play area signage with a view to erecting something similar at the playing field detailing code of conduct and area rules.
 - To determine actions required with regard to the Lease.
To be rearranged in due course.

1703/07 **Accounts**

- a. To consider a contribution towards the churchyard grass cutting costs for 2017/18.
Clerk to ask for 3 quotes to be provided by the PCC stating that the Parish Council in principle would contribute after reviewing the quotes. Clerk to suggest a quote is obtained from the contractor in Bonby.
- b. To consider the renewal of the NLC SLA's for the annual play equipment safety checks for both the Pleasure Ground and the Playing Field and emptying of the litter bins on the playing field.
Resolved – SLA approved for the safety checks and the litter bin collects.
- c. To consider a donation to Worlabby Views for 2017/18.
Resolved – a donation of £222 to be provided in April which will cover one edition in 2017.
Concerns were raised with regard to the time when articles have to be submitted and when the magazine is issued. Cllr Jones to inform the editorial teams of these concerns.
- d. To approve expenditure for 2 Cllrs to attend the ERNLLCA Planning Day on 24/03/17.
Resolved – approval of 2 Cllrs to attend – Cllrs Jones and Fletcher.
- e. To approve the monthly accounts for payment. See financial report.
Resolved – monthly accounts approved for payment.

18.01.17	Howdens	CCTV Cabinet	£90.70
02.02.17	Scottish Power	Church Lighting	£127.96
06.02.17	D Hotson	Transparency funding	£326.38
13.02.17	D Hotson	Salary	£265.14
13.02.17	HMRC	Tax	£52.40
13.02.17	NLC	Defib	£660.00
13.02.17	R O'Donnell	A4A Groundworks	£2,640.00

Worlaby Parish Council

Minutes of the Parish Council Meeting

13.02.17	RJ Coleman	A4A Electrics	£8,872.78
		Total £	£12,490.32

1703/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher informed the Council that she had attended the last meeting which was held at South Ferriby.

The minutes were circulated prior to the meeting.

The main concern in the area is hare coursing and local farmers are being threatened by these people. The Wildlife Police Officers are unable to get this issue under control.

Farmers do attend the Country Watch meetings.

Paul Walker is the new PCSO.

1703/09 Highways / Neighbourhood Services / NLC issues

a. To determine actions required with regard to damage to the grass on the Pleasure Ground due to local building work and funerals.

Clerk to contact the PCC with regard to the parking on the verges when events are taking place at the church with a view to informing the organisers and put up some form of signage. The playing field car park can be opened to accommodate the parking.

b. To notify the Clerk of any other issues to be taken up with NLC.

No further items raised.

1703/10 Planning

To receive any decisions received from North Lincolnshire Council.

1703/11 Correspondence for Discussion/Decision

a. To be notified of the North Lincolnshire Local Plan (2017-2036) – Initial Consultation, determining actions required.

There are no urgent actions required at present.

The NHP notes summarise the Local Plan.

Local green spaces could be included later in the process.

2 residents left the meeting at 9.15pm.

b. To determine actions required with regard to the email received from Truelove Property and Construction on accessing the footpath to the river and the Ancholme Path.

The letter sent to the Parish Council was factually incorrect and it was agreed it was not the role of the Council to inform residents of the notices that had been erected.

c. To determine actions required for a request for a meeting with Truelove Property and Construction on the proposed plans for Worlaby Farm.

It was agreed to arrange a meeting with Mr Truelove for 03/04 at 7pm to view the proposal for the development of the farm.

Once the proposals have been reviewed a further repeat meeting can be arranged with NLC to discuss these proposals and what would be acceptable on this site.

Since the last meeting, the goal posts have moved due to Government requirements.

d. To consider entering into the CPRE Best Kept Village Competition for 2017.

Resolved – Parish Council to enter the competition for 2017.

e. To consider attendance to the NLC Winter Service Review Day scheduled for 06/06/17.
Item noted.

Correspondence for Information

f. NATs minutes of the meeting held 14/02/17.

Worlaby Parish Council

Minutes of the Parish Council Meeting

1703/12

Minor Items

a. To take any points from members.

- Cllr Speakman informed the meeting that she had attended the defib training at Saxby where 20 had booked but only 7 attended.
- Clerk to contact NLC Tim Allen with regard to the Hollows fencing which has yet to be replaced.

b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA Information on Adoption of Annual Return.
- Estuary TV Letter with regard to including local content.
- Community Emergency Plan update.

1703/13

Agenda Items for the next meeting –

1703/14

To confirm the date and time of the next meeting as Tuesday 11th April, 2017 at 7pm.

1703/15

To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- To consider allowing the Clerk to carry through additional holiday days from 2016/17 into 2017/18.

Resolved – the Personnel Committees recommendation was to allow the Clerk to carry the remaining holidays forward but in future holiday allocation must be managed to ensure that only the allowance of 5 days is carried forward to the following year if required.

The meeting closed at 9.50pm.