

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 11th April, 2017 at the Village Hall, Worlabby.

Present: Cllr Barker, Cllr Cave (Chair), Cllr Fletcher, Cllr Hayes, Cllr Jones & Cllr Speakman.

Also Present: Deb Hotson – Clerk to the Council.

Public Comment

Cllr Cave opened the meeting.

1704/01 Apologies for absence

Apologies for absence received from Cllrs Bowles & Smithson.

1704/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Barker and Cllr Speakman declared a personal interest in agenda item 1704/06f & g.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1704/03 Minutes of Previous meeting

Minutes of the Parish Council meeting and the Personnel Committee meeting minutes held on 14th March, 2017 were approved and signed as a true and correct record.

1704/04 Clerk's Report

- a. Clerk has emailed the Green Team thanking them for the bulb planting and asking if they could sweep the leaves in the Pleasure Ground play area.
- b. Clerk has obtained costings for a new dog bin located at the foot of the Woodland Glade. Agenda item.
- c. Clerk has circulated signage examples for the playing field. Agenda item.
- d. Clerk has contacted the PCC with regard to damage on the Pleasure Ground verges when funeral and weddings are taking place. Agenda item.
- e. Clerk has contacted NLC Tim Allen with regard to the Hollows fencing. Clerk to chase up the contractor.

1704/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from all Ward Cllrs.

Cllr Waltham had spoken with the Clerk prior to the meeting and informed her that NLC Tim Allen was looking into the Carr Lane ROW access, Wold Road passing places – Parish Council to request Ward Cllrs investigate further and Village Signage is on order.

1704/06 Delegate Reports

a. To receive a report regarding the website determining any actions required.

Clerk has received updates from the Village Hall Committee via Cllr Speakman and Cllr Fletcher has provided information on the Downhill Challenge – all of which have been placed onto the website.

b. To receive a report regarding the Woodland Glade & Hollows determining any actions required.

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Paths are being maintained through the Hollows. All the plants are growing. Cllr Barker to check the knotweed and treat if necessary.

- c. To receive an update on the Neighbourhood Plan, determining any further actions required.

Cllr Speakman was welcomed to the group to which she stated it was well presented.

Cllr Jones went through the report which was previously circulated.

The recommendation from the Group was to engage KVA Consultant to work with NLC Dave Lofts and Cllr Barker on the grant application which was needed to fund the consultant. **Resolved** – Parish Council to engage as per the recommendation.

Clerk to upload the update on to the website.

Visioning Day will be held on 1st July and ideas are being looked into for the day.

Refreshments would be available.

The next meeting was scheduled for 5th May at 2pm.

- d. To receive an update on the criteria for the photographic competition and the next steps to move the project forward.

Cllr Cave stated that he had lost enthusiasm to organise an event. Cllr Barker stated he would look into with the Art Club.

- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	14/04/17
War Memorial, Top Road	Cllr Cave	Monthly	14/04/17
Flag Pole, Main Street	Cllr Cave	Monthly	14/04/17
Bus Stop, Low Road	Cllr Cave	Monthly	14/04/17
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	14/04/17
Fountain	Cllr Speakman	Monthly	11/04/17
Recreation Ground	Cllr Smithson	Weekly	11/04/17
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	11/04/17

- f. To receive an update report for Worlabby Village Hall.

Cllr Speakman stated that the hall has plenty of single bookings but need more regular bookings.

There has been some vandalism at the hall which is being dealt with.

Holding post for the barrier to be placed on to the next agenda for consideration.

Cllr Barker to look at the closing of the small side gate and the placement of a temporary notice on the post stating – no golf.

- g. To receive an update on activities and requirements related to the village hall and playing field.

- To determine actions required with regard to concerns raised on the height of the branches overhanging Grangefield.

Item deferred to wait for a report from Cllr Bowles.

- To determine actions with regard to modifying the locking mechanism on the barrier.

Cllr Barker looking into a modification.

- To consider holding a list of preferred suppliers for any works not exceeding a sum of £250 which would be approved under 4.1 of the Financial Regulations.

Preferred suppliers to be sent to the Clerk to create a list.

- To consider signage for the playing field determining actions required.

This will be discussed at the next Village Hall Committee and comments passed back to the Parish Council for consideration.

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- CCTV
 - policies and procedures – Cllr Bowles to email out for consideration. Item deferred to the next meeting.
 - to consider the cost of placing cages over the CCTV cameras. Item deferred for costs to be circulated.
- To determine actions required with regard to the Lease.
Clerk to ask ERNLLCA to confirm the process to amend the lease as discussed at the Mediation Meeting held on 29/03.

1704/07 Accounts

- a. To consider a contribution of £225 towards Low Villages Newsletter for 2017/18.
Resolved – approval to contribute £225.
- b. To consider the cost to replace the dog bin at the foot of the Woodland Glade determining actions required.
Resolved – purchase a black dog/litter bin with NLC emptying as is done at present.
- c. To approve the monthly accounts for payment. See financial report.
Resolved – monthly accounts approved for payment.
The Clerk stated that the accounts for 2017/18 begin with a deficit which would be cleared once the precept and VAT had been received. This was not ideal and the reserve, transparency funding and contingency should have been available at the start of the new financial year and this should be considered for the setting of the next precept.
Clerk to provide a set of e-accounts to Cllrs monthly.
The surface to the swings play area has been repaired. The swings can now be put back up.

11.04.17	R Coleman	CCTV / Lighting 90% of invoice	£7,985.49
11.04.17	D Hotson	Salary	£337.31
11.04.17	HMRC	Tax	£54.80
11.04.17	ERNLLCA	Membership renewal	£287.22
11.04.17	Worlabby Views	Donation	£222.00
11.04.17	LVF	Overpayment of NHP funds	£6.45
11.04.17	NLC	Repair to wet pour playing field	£252.60
11.04.17	Low Villages Newsletter	Donation	£225.00
		Total £	£9,370.87

1704/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.
No further meetings held.

1704/09 Highways / Neighbourhood Services / NLC issues

- a. To determine if any further actions are required with regard to the response received from NLC on passing places for Wold Road.
Clerk to ask Ward Cllrs to investigate further as NLC Rob Beales has stated from their assessment no provisions are required for passing places.
- b. To receive an update from the Highway site meeting held on 20th March, determining any actions required.
Update received from NLC Andy Tate following the meeting.
 - Middle Barn hill – NLC are looking at appropriate signage to advise vehicles (ahead of possible scheme in 2018/19).

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- Passing places – AT to arrange correspondence to Rob Waltham/Deb Hotson following meeting and Rob Beales inspection.
 - Carr Lane – AT to discuss issues with NLC Tim Allen
 - To look at land ownership on drive ways 19 & 21 New Rd - according to ‘CONFIRM mapping layer’ land ownership is shown as they suspected.
The Highway boundary is shown as a line produced between the property walls at the rear of the verge – although (if it was our land) apart from the manhole covers itself, the area wouldn’t be at an intervention level.
 - Pot hole on Main St - Pothole has been programmed for repair following Monthly Inspection
 - Pot holes at Northern end of Wold Rd nr junction with B1206 – Work ticket is in for potholes adjacent to B1206 following inspections. Will programme with Clugstons when they arrive early April
 - The Hill - clear channel and grips
 - Monitor possible subsidence on The Hill - Have passed information to Ward Officer to monitor as part of Inspection Regime
- c. To notify the Clerk of any other issues to be taken up with NLC.
NLC have approached the house on Low Road with regard to the overgrowing hedge obscuring the light and this is to be addressed. Some works have been done but a lot more to be carried out.

1704/10

Planning

To receive any decisions received from North Lincolnshire Council.

2017/72 – full planning permission granted to erect a front porch at 51 Top Road.

WD/2016/1916 – full planning permission granted to vary condition 2 of

WD/2014/0908 at Bio Waste Solutions, Bonby Lane, Bonby.

1704/11

Correspondence for Discussion/Decision

- a. To be notified of the North Lincolnshire Local Plan (2017-2036) – Initial Consultation, and the subsequent input form NLC Dave Lofts with regard to the Local Green Places determining actions required.

Resolved – Cllr Jones to complete the call to sites, taking advice from NLC Dave Lofts were necessary for the following areas: -

Areas owned by the Parish Council

- Church Green (Pleasure Ground).
- Woodland Glade.
- Grass Area in front of Almshouses.
- Recreation ground. Submit as ‘Playing Field’.

Others

- Green space in the middle of Hurds Farm
- Brickyard Area
- Wooded Area alongside the Hill behind Don and Barbara’s House
- Wooded Area at the Bonby end of village beyond Worlabby House Farm
- Triangular area at the top of The Hill, where the downhill race starts.

- b. To be notified of the response received from the PCC with regard to parking on the verges of Pleasure Ground.

The PCC have noted the Parish Council comments regarding the Pleasure Ground parking and the damage being caused to the grass verges and go on to say that” whilst people attending church functions may be partly to blame, one has only to drive down Top Road on refuse collection days, or when Building/Maintenance Contractor vehicles are parked up, to appreciate the limitation of passing space. Whilst we can give advance

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guidance to the organizers of certain events held at the Church, and promote use of the Recreation Ground, for others we have no advance knowledge of attendees or likely numbers i.e. Funerals and unannounced visits. With regard to the erection of a sign in the Church, we do not believe this would add any weight to the external signage to be installed by the Parish Council. Hopefully your new signage will keep cars off the verges". Cllr Barker is on with the erection of the signage.

- c. To be notified of the Estuary TV letter determining actions required.
Item noted.
- d. To be notified of the NLC Community Emergency Plan update determining any actions required.
Cllr Jones to update in due course.
- e. To be notified of the NLC Lincs Lotto Launch Event determining any actions required.
The Parish Council have no powers to be able to participate in this event.
- f. To be notified of the email received from Mrs Fillingham with regard to the provisions for disabled toilets in public buildings determining any actions required.
Clerk to respond to Mrs Fillingham stating that they were sympathetic with her concerns and would take them into consideration if the situation arose.

1704/12

Minor Items

- a. To take any points from members.
 - Cllr Hayes stated that he had been in touch with Mr Vincent with regard to the installation of the safety mirror and a location will be confirmed in due course.
 - Cllr Cave stated that he had had an incident of dog fouling and dogs weeing up his property which he will take up as an individual.
 - The Clerk has received a response from the Woodland Trust with regard to the trees/hedge available for planting. The hedging is possible not suitable for such a large area and the tree packs in between the hedging could be an option. Agenda item for discussion at the next meeting – Clerk to resend out the information.
Cllr Barker to confirm Fountain Contractors can carry out the cutting down of the current hedge and if they are able to replant free of charge.
Clerk to forward the Fountain contact info to Cllr Barker.
 - Cllr Hayes has been in touch with an Agri-Biologist with regard to the chafer grubs who has stated that he will bring his team to experiment on gardens in Worlaby by drenching in a garlic water to see if this will deter the beetles from laying the grubs in May/June.
 - Cllr Hayes stated that the Downhill Challenge tickets are now on sale and for an additional £1 per ticket transport was available to and from Elsham Golf Club. Food would also be on sale at the Club on the night.
Hog Roast and ice creams would be available at the Downhill.
 - It was noted that the Chapel had come up for sale – agenda item for the next meeting to consider Community Asset.
 - Clerk to contact Mr Truelove to rearrange the Worlaby Farm meeting.
- b. Matters of correspondence for information which arrived after the agenda was posted.
 - Update from NLC Roy Hindmarsh on Mobile Speed signage location.

1704/13

Agenda Items for the next meeting –

- Barrier holding bar.
- Frequency of meetings.
- Chapel.

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- 1704/14 To confirm the date and time of the next meeting as Tuesday 9th May, 2017 at 7pm to include the Annual Parish Meeting and the Annual Meeting of the Parish Council.
- 1704/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.45pm.