

Worlaby Parish Council Agenda

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire,
DN20 0NG

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council on

Tuesday 9th May, 2017.

Proceeding will commence after the Annual Parish Meeting at 6.30pm at Worlaby Village Hall.

The agenda is set out below.

Members of the public and press are welcome.

Deb Hotson

Clerk to the Council

Date of Issue: May 2nd, 2017

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1. **Election of Chairman and to receive the Chairman’s Declaration of Acceptance of Office**
 2. **Election of Vice – Chairman**
 3. **Election of Committee / Working Group Representatives**
 - Neighbourhood Watch & NATs representative
 - Planning representative
 - Woodland Glade & Hollows representative
 - Green Team representative
 - Website representative
 - Low Villages Forum representatives
 - Neighbourhood Planning representatives
 - Worlaby Community Working Group
 - 2 voting delegates to attend the ERNLLCA District Committee Meetings
 - Personnel Committee
 - Internal Auditor
 - Asset Risk Assessment checks
 4. **To review and approve Standing Orders and Financial Regulations**
 5. **To review and approve the Asset Register**
 6. **To review and approve the Financial and H & S Risk Assessment policies**
 7. **To review and approve the Complaints Procedure**
 8. **To review and approve the procedure for handling requests made under the Freedom of Information Act 2000**
 9. **To review and approve the policy for Data Protection**
 10. **To review and approve for Equal Opportunities policy**
 11. **To review and approve The Community Emergency Plan**
 12. **To review and approve the Disciplinary and Grievance procedure**

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- 13. To review and approve the Terms and Condition of the Emergency Management Committee and the Personnel Committee**
- 14. To review and approve the Child Protection Policy**
- 15. To review and approve the Vulnerable Adult Policy**
- 16. To adopt the Annual Return Assertions pro forma Policy**
- 17. To set the dates of the ordinary Parish Council Meetings for 2017/18**
- 18. To confirm all Councillors have reviewed their Register of Interests**
- 19. To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:**
 - a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
 - b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.