

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7.20pm on Tuesday 9th May, 2017 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Fletcher, Cllr Hayes, Cllr Jones, Cllr Smithson & Cllr Speakman.

Also Present: 2 residents and Deb Hotson – Clerk to the Council.

Public Comment

Cllr Barker stated that he would like to establish a helpful and co-operative organisation for the village allowing all the separate groups to work together for the benefit of the village.

Cllr Barker opened the meeting.

1705/01 Apologies for absence

All members present.

1705/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Bowles and Speakman declared a personal interest in agenda item 1705/08f.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1705/03 Minutes of Previous meeting

The Minutes of the Parish Council meeting held on 11th April, 2017 were approved and signed with the agreed matters of accuracy as a true and correct record.

1705/04 Clerk's Report

- a. Clerk has contacted Tim Allen with regard to the fencing in the Hollows and will continue to chase this up.
- b. Clerk has requested the Ward Cllrs look into the passing places for Wold Road and when the new village signage will be erected. This is being looked into.
- c. Neighbourhood Plan update has been uploaded on to the website.
- d. Preferred suppliers for work at the Village Hall to be provided to the Clerk for a list to be created.
- e. Clerk has contacted ERNLLCA with regard to the mediation meeting – email to be provided for the Council for clarification.
- f. Clerk has ordered new dog bin to replace the one in the Woodland Glade. This is now in situ.
- g. Woodland Trust information resent – agenda item.
- h. Clerk has contact Mr Truelove twice with regard to a further meeting – to date no response received.

1705/05 Procedural

To consider the frequency of the Parish Council meetings for 2017/18.

Item to be deferred and discussed at the next meeting.

Worlabby Parish Council

Minutes of the Parish Council Meeting

1705/06 The Chapel

To determine any actions required with regard to the status of the Chapel located on Main Street.

Resolved – Clerk to register as a community asset. Clerk to ascertain if this building is listed.

Members to consider other areas/buildings that could be considered to be registered. This will be discussed at the next meeting.

1705/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from all Ward Cllrs.

1705/08 Delegate Reports

a. To receive a report regarding the website determining any actions required.

The website is updated when information is received.

b. To receive a report regarding the Woodland Glade & Hollows determining any actions required.

Cllr Jones stated that the new litter bin has been erected.

A further step has been replaced.

The knotweed has been left to grow as per advice received from NLC and then some different spray will be used to try and destroy.

The Clerk has received a report of some more knotweed growing in the snicket from Top Road to Hurds Farm – Cllrs Barker and Jones to take a look.

c. To receive an update on the Neighbourhood Plan, determining any further actions required.

The notes were circulated prior to the meeting.

Cllr Jones summarised the information step by step.

Katie Atkinson will act as the consultant and a meeting has been arranged for 15/05 at NLC with Dave Lofts, Cllr Barker and Cllr Jones to complete the grant application.

The vision statements were discussed and example 1 was the preferred option and the layout was agreed along with the poster.

Cllr Bowles stated that there are currently parking issues in several areas of the parish and these should be addressed within the plan and off road parking should be included in all new builds.

The Visioning Day is scheduled for 01/07.

Tesco's have agreed to provide a £30 voucher and two bottles of wine for raffles prizes.

Cllr Smithson suggested that the groups in the parish should be approached for raffle prizes as this was a village activity benefiting all.

Resolved – purchase of 100 balloons with sticks at a cost of £47.50 which will have Worlabby Neighbourhood Plan on them. These will be given to the children attending the event.

It was noted that the group put in a lot of work each month.

d. To receive an update from the LVF meeting determining any actions required.

Cllr Cave updated the Council on items for the last meeting which was represented by all villages.

There is a new Clerk in place.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Speeding is a regular item and the results from the current survey will be available prior to the July meeting when NLC Roy Hindmarsh will be attending. Other Councils are lobbying NLC with regard to the Wold Roads and their state of repair.

The group are supportive of the Ancholme Way and compulsive purchase will be implemented in some areas.

Planning has been submitted to increase the number of caravans from 5 to 20 in Bonby.

A proposed riverbank BBQ site at Bonby by Brigg Canoe Club is being proposed and access will also be available from Carr Lane, Bonby.

Chicken Farm proposals at Bonby are a concern. This is on the agenda.

Tourism Leaflets are being drafted for approval at Parish Council meetings.

Cllr Cave asked if 2 files can be stored in the office – this was agreed.

- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	09/05/17
War Memorial, Top Road	Cllr Cave	Monthly	09/05/17
Flag Pole, Main Street	Cllr Cave	Monthly	09/05/17
Bus Stop, Low Road	Cllr Cave	Monthly	09/05/17
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	09/05/17
Fountain	Cllr Speakman	Monthly	09/05/17
Recreation Ground	Cllr Smithson	Weekly	Outstanding *
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	09/05/17
CCTV system	Cllr Bowles		Clerk to provide a copy of the form

*Cllr Smithson to ask Colin Campbell who did the checks for April.

Post Meeting - information received.

- f. To receive an update report for Worlaby Village Hall.

Cllr Bowles stated that a few events are planned including a car boot in September and the Lincolnshire Caravan Club Rally for 2018.

The Committee have been working hard to empty the metal container which is in a bad state of repair, leaks and is not rodent proof.

Resolved – the Parish Council are happy for the container to be removed from the site.

- g. To receive an update on activities and requirements related to the village hall and playing field.

- To determine actions required with regard to concerns raised on the height of the branches overhanging Grangefield.

Cllr Bowles to take a look and obtain a quote if required for the next meeting.

- To determine actions with regard to modifying the locking mechanism on the barrier.

Cllr Barker has obtained a cost of just over £450 to purchase a mechanism and stated if the Parish Council can wait he will be able to do at no cost but

Worlaby Parish Council

Minutes of the Parish Council Meeting

would be some time before he could do this. It was agreed to wait for Cllr Barker to carry out the work and he was thanked for this.

- To determine actions required with regard to the hedging requirements from the Woodland Trust.

Cllr Barker asked for item to be deferred until he has confirmation that Fountains will removed the current hedge. Councillors to review the information sent out and determine what replacement hedging would be suitable.

- To consider signage for the playing field determining actions required.
Cllr Bowles to work with the Clerk to create signage for the playing field. Draft to be circulated prior to ordering.

- CCTV - policies and procedures.

Cllr Bowles to submit a proposed policy to the Clerk for circulation.

To consider the cost of placing cages over the CCTV cameras.

Cllr Bowles to obtain costs for the next meeting.

- To determine actions required with regard to the Lease.

Resolved – Clerk to contact NLC Will Bell to see if a draft lease could be provided for the Parish Council to review at a future informal meeting along with the current lease. Clerk to obtain costs for NLC to carry out the legal requirements to register the lease on behalf of the Parish Council.

1705/09 Accounts

- To consider attendance to the ERNLLCA Being a Good Councillor Seminar.

Item noted.

- To consider the quotes received for the 2017/18 insurance cover determining actions required.

The Clerk has contacted 3 companies and informed the Council of the costs.

Resolved – Zurich Municipal was selected as the approved company and it was agreed to enter into the 3-year policy and review again when the 3 years expires.

- To consider membership renewal for VANL.

Resolved – membership renewal is approved at a cost of £10.

- To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

08.05.17	Scottish Power	Utility bill – church	£117.73
09.05.17	D Hotson	Salary	£262.25
09.05.17	HMRC	Tax	£51.20
09.05.17	R Coleman	CCTV/Lighting – Final invoice	£995.29
09.05.17	D Barker	Repair to VH garage door	£30.00
		Total	£1,456.47

1705/10 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher informed the Council that the next meeting is scheduled for 27/06.

1705/11 Highways / Neighbourhood Services / NLC issues

- To determine if any further actions are required with regard to the response received from NLC on passing places for Wold Road.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Ward Cllrs are looking into this issue.

It was noted that the grass verges had been cut too far in which was a concern for the wild flowers and that only some of the verge had been cut. Clerk to ascertain if NLC had carried out the work and what the reasoning was behind how it had been cut.

- b. To receive an update from the Highway site meeting held on 20th March, determining any actions required.
 - Sign ordered and awaiting delivery re Middle Barn Hill.
 - Work order has been placed for the channel/grips on the hill to be cleared.
 - Carr Lane is proposed as a cycle route (leading to Ancholme Way) and a condition survey has been done by colleagues at the Council. It may be over a year before finalised as there are discussions with land owners etc. In the meantime, we will deal with potholes over the summer as it won't compromise this project. Any spare/excess tarmac will also be directed on this stretch.
- c. To notify the Clerk of any other issues to be taken up with NLC.

No further issues raised.

1705/12 **Planning**

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

2017/470 – planning permission for refurbishment of existing outbuildings at White House, 27 Low Road.

2017/699 – listed building consent for the refurbishment of exiting outbuildings at White House, 27 Low Road.

Resolved – no objection or comment.

2017/575 – planning permission to erect a dwelling adjacent to 14 Main Street.

Resolved – object to the application supporting the objections and concerns raised by neighbouring properties specifically the parking and vehicular access to the properties taking into consideration the current traffic congestion in this area and the use of access road by children and parents on their way to school.

2017/564 – planning permission for the erection of four agricultural buildings for poultry rearing together with associated feed bins, infrastructure and new highway access.

Resolved – object to the application on the visual impact it would have on the surrounding landscape with the proposed location being on the escarpment. This could be mitigated by moving the proposed buildings nearer to the B1218 along the proposed access road.

1705/13 **Correspondence for Discussion/Decision**

- a. To be notified of the Village of the Year 2017 correspondence determining actions required.

Resolved – Clerk to submit application. Prior to the application, Clerk to send out a list of requirements for Cllrs to complete by the end of the week.

Correspondence for Information

- b. ERNLLCA Newsletters – Feb, Mar & Apr.

Worlabby Parish Council

Minutes of the Parish Council Meeting

1705/14 Minor Items

a. To take any points from members.

- Cllr Hayes stated that he had been talking with Mr Vincent with regard to the installation of the mirror. Cllrs Bowles and Hayes to work with Mr Vincent on its positioning.
- Cllr Hayes has been working with Leicester University who are coming to Worlabby over the next week to carry out a survey. They are working with 3 companies who are developing products and will be looking to trial some methods to get rid of the chafer grubs. Clerk to send a letter to Mr Doughty appraising him of the actions to date.
- Cllr Smithson asked who was responsible for the grass cutting in Hurds Farm. The Clerk provided details of a resident who has this information.
- Cllr Smithson stated that the bin on the MUGA was overflowing – Clerk to chase up with NLC.
- Cllr Cave handed out flags for the Tour of Britain event which will take place in September.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Winter Service Review Day is now to be held on 21/06. Cllr Cave to attend.
- NLC Business Compliance and Support Policy, Taxi Licensing Policy and Animal Welfare Charter Review. Item noted.
- LVF – Agenda and minutes of the meeting 26/04.

1705/15 Agenda Items for the next meeting –

- Tourism Leaflet.
- Community Assets.

1705/16 To confirm the date and time of the next meeting as Tuesday 13th June, 2017 at 7pm at Worlabby Village Hall.

1705/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.10pm.