

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 13th June, 2017**. Proceeding will commence at **7pm** at Worlaby Village Hall. The agenda is set out below. Members of the public and press are welcome.

D Hotson

Deb Hotson - Clerk to the Council

Date of Issue: 7th June, 2017

Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Agenda

- 1706/01** **Apologies for absence**
To note apologies for absence.
- 1706/02** **Declaration of Interest**
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
b. To note dispensations given to any member of the council in respect of the agenda items listed below.
- 1706/03** **Minutes of Previous meeting**
Minutes of the Parish Council meetings held on 9th May, 2017 to be approved and signed.
- 1706/04** **Clerk's Report**
To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).
- 1706/05** **Procedural**
To consider the frequency of the Parish Council meetings for 2017/18.
- 1706/06** **Community Assets**
a. To receive an update with regard to the registration and status of the Chapel located on Main Street.
b. To determine any other Community Assets within the parish that may need registering.
- 1706/07** **Report from Ward Cllrs on NLC issues**
To receive a report from the Ward Councillors on North Lincolnshire Council issues.
- 1706/08** **Delegate Reports**
a. To receive a report regarding the website determining any actions required.
b. To consider the revamping of the flower bed located on the Pleasure Ground, Top Road.
c. To receive a report regarding the Woodland Glade & Hollows determining any actions required.
d. To receive an update on the Neighbourhood Plan, determining any further actions required.
e. To consider the publication of a Low Villages Tourism Leaflet determining any actions required.

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- f. To be updated on the Low Villages Quiz night scheduled for 1st December, 2017 determining any actions required.
- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	
War Memorial, Top Road	Cllr Cave	Monthly	
Flag Pole, Main Street	Cllr Cave	Monthly	
Bus Stop, Low Road	Cllr Cave	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	
Fountain	Cllr Speakman	Monthly	
Recreation Ground	Cllr Smithson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	
CCTV system	Cllr Bowles	Monthly	

- h. To receive an update report for Worlaby Village Hall.
- i. To receive an update on activities and requirements related to the village hall and playing field.
 - To determine actions required with regard to concerns raised on the height of the branches overhanging Grangefield.
 - To determine actions with regard to modifying the locking mechanism on the barrier.
 - To determine actions required with regard to the hedging requirements from the Woodland Trust.
 - To consider maintenance arrangements for the MUGA weeding process determining actions required.
 - To consider signage for the playing field determining actions required.
 - CCTV - to adopt the policy presented to Council.
 - to consider the cost of placing cages over the CCTV cameras.
 - To determine actions required with regard to the Lease.

1706/09 Accounts

- a. To be notified and approve the Internal Audit report 2016/17 and determine any actions required.
- b. To approve the Annual Governance Statement 2016/17.
- c. To approve the Accounting Statement 2016/17.
- d. To consider a donation towards Worlaby School Leavers gifts.
- e. To approve the monthly accounts for payment. See financial report.

1706/10 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

1706/11 Highways / Neighbourhood Services / NLC issues

- a. To determine if any further actions are required with regard to the response received from NLC on passing places and grass cutting on Wold Road.
- b. To consider the email received from a resident with regard to speeding vehicles on Low Road determining actions required.
- c. To receive an update from the Highway site meeting held on 20th March, determining any actions required.

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d. To notify the Clerk of any other issues to be taken up with NLC.

1706/12 Planning

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

2017/576 – planning permission to erect a dwelling at 47 Top Road.

1706/13 Correspondence for Discussion/Decision

- a. To determine actions required with regard to the correspondence on the Red Ensign for Merchant Navy Day.
- b. To be notified of the Community Energy correspondence determining actions required.
- c. To be notified of the letter received from the PCC with regard to the earmarked £500 towards the church clock refurbishment determining any further actions required.
- d. To be notified of the Tour of Britain bicycle offer from NLC, determining actions required with regard to marking the event within the parish.
- e. To be notified of the ERNLLCA ‘Tackling physical inactivity and creating a legacy of protected outdoor spaces’ correspondence determining actions required.

Correspondence for Information

- f. ERNLLCA Newsletter – May.
- g. Highway report update.
- h. LGC/NALC supplement survey.

1706/14 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1706/15 Agenda Items for the next meeting –

1706/16 To confirm the date and time of the next meeting as Tuesday 11th July, 2017 at 7pm at Worlaby Village Hall.

1706/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has contact NLC Tim Allen with regard to the Hollows fencing.
- b. Clerk has prepared a submission to register the Chapel as a Community Asset with the help of Cllrs Barker and Jones. Agenda item.
- c. Clerk has contacted NLC with regard to the cutting of Wold Road. Agenda item.
- d. Village of the Year entry submitted with the help of Cllr Fletcher.
- e. Letter sent to Mr Doughty with an update on the chafer grub situation.
- f. Clerk reported the overflowing litter bin at the playing fields which was emptied within the week.