

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 12th September, 2017 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Jones & Cllr Speakman.
Also Present: Cllr Waltham, 2 members of the public & Deb Hotson – Clerk to the Council.

Public Comment

A moments silence was taken for the late Rod Taylor. Rod was a Councillor for 6 years, being a Vice Chairman for some of that time. He created the website and helped the Clerk maintain this even when he had to resign from the Council due to ill health.

Member of the public Mr Turner stated that he had attended the meeting on behalf of the Clayton family who had a house in the Hollows/Woodland Glade for over 200 years and would like permission to place a memorial bench in the Woodland Glade. Mr Turner is to provide the Clerk with details of what type of bench would be preferred with photographs so that it can be discussed at the next meeting.

Cllr Barker opened the meeting.

1709/01 Apologies for absence

Apologies for absence received from Cllrs Fletcher, Hayes & Smithson.

1709/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Bowles & Speakman declared a personal interest in agenda item 1707/07i & j.
Cllr Cave declared a personal interest in agenda item 1707/08a.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1709/03 Minutes of Previous meeting

Resolved - The Minutes of the Parish Council meeting held on 11th July, 2017 were approved and signed as a true and correct record.

1709/04 Clerk's Report

a. Clerk has contacted the contractor regarding the basketball net backing boards who has agreed to provide a refund of £260 to allow better quality material to be fitted. The refund has been received.

b. Clerk has asked that the bollards located in front of the new village sign when entering from Elsham are removed as they detract from the signage. To date no response received from Highways. This was also flagged up in the Best Kept Village results.

Clerk.

c. Clerk has contacted Rachael Edwards with regard to Cllr Cave's comments that she had been submitting files of Worlabby Views to be placed on to the website. It has been confirmed that this information was not given to Cllr Cave and the submission of files for the website is in hand.

d. TOB activities undertaken by all members and the bikes where in situ for the event.

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- e. Spreadsheet on flags held and when they will be raised was created by the Clerk and is on the website and notice boards.
- f. Clerk has written to Mr & Mrs Edwards with regard to the maintenance of the area around the memorial. This was also picked up in the Best Kept Village results. The Clerk has spoken with Mrs Edwards today. Mr & Mrs Edwards are planning to work on the trees and hedges in October and will look to reseed the area to the left of the memorial once the tree sapling has been removed. Cllr Bowles to obtain quotes for flood lighting the area.
- g. Clerk to organise a group to take phase II of the playing field project forward – this is to be arranged. **Clerk.**
- h. Clerk has requested if NLC can provide the trees to replace those being removed located on the playing field – still waiting for a response from NLC on the variety available.
- i. Clerk reported all highway issues. Agenda item.
- j. Clerk attended the NLC Winter Service Review and provided a summary to the Council.
- k. Clerk has asked the Ward Cllrs to take up poor mobile phone coverage with the relevant persons.
- l. Clerk has asked for further posts from NLC to site on the Pleasure Ground, waiting delivery.

1709/05 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs C & N Sherwood.

Cllr Waltham informed the Council that the planning application for the chicken farm at Bonby had been refused.

The Tour of Britain event had gone well and NLC would look to bid again in the future. Bike collection are to be arranged by NLC.

The flooding issues along Main Street and Low Road has seen works in Mount Pleasant where tree roots were blocking the drains.

The New Road street sign has been moved and posts placed either side.

The Ancholme Path from Broughton to Bonby will commence 29/09 for 3 months.

The footpath from New Road junction with Low Road towards Bonby is to be cleared of undergrowth.

The library at Barton is to be relocated to the Leisure Centre along with the Well Being Hub. The bus routes will be restructured to include the library.

NLC are looking at securing land at Barnetby train station for car parking are also pitching for 6 trains to London.

The Local Plan has been out to consultation and will soon be out for further consultation. The main areas that will be considered will be retirement living and discounted market homes for 1st time buyers.

Cllr Cave stated that 14 Main Street 2017/575 had gained planning permission but there was currently no access. Cllr Cave was advised this by Mr Heaton.

Cllr Cave also stated that Elsham signal box was not being maintained – Cllr Waltham to look into this.

1709/06 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The next NATs meeting was to be held on 28/09. There has been some ASB recently in the village.

1709/07 **Delegate Reports**

a. To receive a report regarding the website determining any actions required.

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The VHC had provided an update to all areas of the website.

- b. To receive a report regarding the Woodland Glade & Hollows determining any actions required.

Cllr Jones informed the Council that the baling had been undertaken and NLC had taken the bales.

Clerk to contact NLC about the fencing and when this will be done. **Clerk.**

- c. To receive an update on the Neighbourhood Plan, determining any further actions required.

Cllr Jones stated that an update will be provided to Worlabby Views to ensure residents are kept up to speed with the progress of the plan.

The next meeting is scheduled for 29/09, this will be the first meeting with the consultant in her capacity offering advice. Funds have been received to fund the consultant. Cllr Jones summarised the notes from the August and September meetings.

- d. To consider the publication of a Low Villages Tourism Leaflet determining any actions required.

Cllr Cave stated that Lee Collins – editor of the Low Villages Newsletter would assist the LVF in designing a template for Parish Councils to approve.

- e. To receive a report from the LVF to include the reduced costs for the installation of a mobile speed sign and the attendance of residents to future meetings.

There are no reduced costs for a group hire of the speed sign. The 3-month charge is £419.99. It was agreed that at this time a speed sign would not be hired as the stats did not deem this necessary but it would be monitored.

Cllr Cave to inform the LVF the Worlabby Parish Council suggest parishes can nominate a representative of the parish to attend meetings to discuss particular issues and this should be written into the regulations of the LVF. **Cllr Cave.**

Cllr Cave added that a Clerk was still being sought.

- f. To determine actions required with regard to the enhancement of the War Memorial including quotes to flood light the area.

Clerk to arrange a meeting with regard to the hedging on Top Road which is obscuring the vicinity of the war memorial. Cllr Bowles to be part of this meeting. One quote has been received with regard to the flood lighting of the area which seemed quite reasonable. Cllr Bowles to obtain a further 2 for the next meeting. Cllr Bowles added that while the contractors were on site he will ask for quotes for the Fountain. **Clerk & Cllr Bowles.**

- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

Clerk to amend the assessment sheet and split into separate assets for Cllr Cave. **Clerk.**

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	12/09/17
War Memorial, Top Road	Cllr Cave	Monthly	12/09/17
Flag Pole, Main Street	Cllr Cave	Monthly	12/09/17
Bus Stop, Low Road	Cllr Cave	Monthly	12/09/17
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	12/09/17
Fountain	Cllr Speakman	Monthly	12/09/17
Recreation Ground	Cllr Smithson	Weekly	12/09/17

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Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	12/09/17
CCTV system	Cllr Bowles	Monthly	12/09/17

- h. To determine actions required with regard to the annual playground inspection received from NLC.
Resolved – Clerk to order 5m of bird spikes to be placed onto the swings in the playing field to stop pigeons roosting. **Clerk.**
- i. To receive an update report for Worlabby Village Hall.
 Cllr Bowles stated that the car boot had been successful and funds had been raised. There were a few comments that it was too early and these comments have been taken on board.
 The container has been removed from site.
 A provisional booking has been made for Sept '18 for a caravan rally consisting of 25 caravans.
- j. To receive an update on activities and requirements related to the village hall and playing field.
- To determine actions required with regard to the hedging requirements from the Woodland Trust/NLC.
 NLC are to provide the hedging split over 2 seasons. Clerk to liaise with NLC. **Clerk.**
 - To receive the quote from Proludic with regard to phase II of the development of the playing field determining actions required.
 Clerk to arrange a meeting mid-October. **Clerk.**
 - To determine actions required with regard to the Lease.
 Item deferred.

1709/08 Highways / Neighbourhood Services / NLC issues

- a. To determine actions required with regard to the gravelled area near to the PCC notice board and further posts and signage along the road.
 Item deferred.
- b. To notify the Clerk of any other issues to be taken up with NLC.
 Clerk to contact NLC with regard to the obscured lighting on Low Road. The trees have only been cut back on one side and the light is still blocked. **Clerk.**

1709/09 Planning

To following decisions were received from North Lincolnshire Council.

2017/470 – full planning permission granted for refurbishment of existing outbuildings at White House, 27 Low Road.

2017/699 – listed building consent for refurbishment of existing outbuildings at White House, 27 Low Road.

2017/575 – full planning permission granted to erect a dwelling adjacent to 14 Main Street.

To be notified of the applications submitted to NLC under the Clerks delegated powers.

2017/1038, 1039 & 1041 – planning permission relating to the construction of a lagoon for storage of digestate in connection with AD plant. Erection of security fencing and tree planting at Bio Waste, Bonby Lane, Bonby. **No objection or comments.**

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To consider the following application received from NLC.

2017/1365 – outline planning permission to erect a detached dwelling with all matters reserved for subsequent approval at land adjacent to 3 Low Road, Worlaby.

Resolved – no objection or comment.

1709/10 **Correspondence for Discussion/Decision**

- a. To be notified of the correspondence received with regard to noise nuisance in the village determining any actions required.
Item noted.
- b. To be notified of the correspondence received with regard to a memorial bench being located in the Woodland Glade determining actions required.
Agenda item for the next meeting.
- c. Responses received from NLC with regard to the nominations as an asset of community value for the Hollows and the chapel determining any further actions required.
Clerk to arrange a meeting with NLC mid-October to discuss the process and the conclusion reached by NLC. **Clerk.**
- d. To be notified of the Best Kept Village Competition determining attendance to the presentation and any further actions required.
Clerk to ask the Green Team and PCC if they would like to attend. The Clerk is attending for another parish. The parish has won Best Kept Churchyard. **Clerk.**

Correspondence for Information

- e. ERNLLCA Newsletter – July.
- f. NATs minutes of the meeting held 25/06.
- g. ‘Making time for everyone’ correspondence from NHS.
- h. Acknowledgement of the membership renewal to HWRCC.
- i. NLC Standards Committee Annual Report 2016/17.
- j. LVF Minutes of the meeting held 19/07.
- k. Thank you letter from Worlaby Academy for the recent donation. Unfortunately, there was no representative at the presentation.
- l. Defibrillator annual inspection confirmation.
- m. Highway report update.
- n. Update from Youth Offending Services.

1709/11 **Accounts**

- a. To be notified of the changes to the Clerks working from home allowance.
Resolved – approval of the changes.
- b. To approve the payment of the Transparency Funding reimbursement to Redbourne Parish Council in respect of the Clerks ICT equipment.
Resolved – approval of the payment of £103.60.
- c. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts for payment.

11.07.17	HWRCC	Membership renewal	£25.00
17.07.17	NatWest	Safe custody holds	£25.00
18.07.17	S Webster	Planting – Green Team	£39.25
12.09.17	D Hotson	Salary – Aug & Sept	£601.18
12.09.17	HMRC	Tax – Aug & Sept	£100.00
12.09.17	R Bowles	TOB expenditure	£32.56
12.09.17	P Jones	Key – Hollows	£4.25

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12.09.17	Worlabby Village Hall	Rent – April to Sept	£85.00
12.09.17	MD Signs	Playing field signage	£37.26
12.09.17	I Garner	Planting – Green Team	£10.00
12.09.17	Redbourne PC	Transparency fund	£103.60

1709/12 **Minor Items**

a. To take any points from members.

- Cllr Bowles had checked the lights on the Pleasure Ground as the Clerk has reported them not to be working. A new photocell is to be purchased by Cllr Bowles to fix the issue. **Cllr Bowles.**
- The playing field rules have been fixed to the gate.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Annual Return.
- Road Awareness week – Clerk to register for a pack to promote on the website and notice boards. **Clerk.**

1709/13 **Agenda Items for the next meeting –**

- Fountain Corner.
- Hollows/Woodland Glade signage.
- Safety Mirror.

1709/14 **To confirm the date and time of the next meeting as Tuesday 10th October, 2017 at 7pm at Worlabby Village Hall.**

1709/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 9.30pm.