

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 10<sup>th</sup> October, 2017 at the Village Hall, Worlabby.

**Present:** Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Fletcher, Cllr Jones, Cllr Hayes, Cllr Smithson & Cllr Speakman.

**Also Present:** Cllr Waltham, 5 members of the public & Deb Hotson – Clerk to the Council.

### **Public Comment**

Mr Turner and 3 other members of the Clayton family addressed the Council with regard to the placement of a memorial bench in the Woodland Glade. An example of the bench and anchors was circulated and this would also have a plaque. The preferred location would be the middle platform in the Woodland Glade.

The family were asked to provide details of what would be on the plaque which would be along the lines of ‘donated by the Clayton Family who lived here for over 200 years’. The decision would be made later on in the meeting and they would be informed via email of the outcome.

Mr Thornton informed the meeting that 4 street lights along New Road are obscured by trees and hedges from the adjacent field. **Clerk** to report to NLC.

Mr Thornton also stated that the hedge was overgrowing the footpath at Barnetby Interchange – **Cllr Waltham** to take up with NLC.

Mr Thornton also informed the Clerk that 3 would be attending the Best Kept Village Competition on 16<sup>th</sup> October. Cllrs Barker & Smithson to confirm to the Clerk by mid-day tomorrow if they will be attending the event too.

Cllr Barker opened the meeting.

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### **1710/01 Apologies for absence**

All members present.

### **1710/02 Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Bowles & Speakman declared a personal interest in agenda item 1710/07h & i.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

### **1710/03 Minutes of Previous meeting**

The Minutes of the Parish Council meeting held on 12<sup>th</sup> September, 2017 with the agreed matters of accuracy were approved and signed as a true and correct record. Cllr Fletcher stated with reference to item 1709/10k of the September minutes, the Parish Council had not been made aware of the date of the presentation this is why there had been no attendance. **Clerk** to pass this back to the school.

### **1710/04 Clerk's Report**

a. Clerk has contacted NLC to chase up the removal of the reflective posts, replacement of the Hill village signage, obscured street light on Low Road and the replacement of the Hollows fencing. **Clerk.**

b. Clerk to arrange meetings with regard to phase 2 of the playing field, hedge on Top Road and NLC Community Asset when all participants are available. These can be now

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

arranged as all members are back from their holidays. Clerk to also arrange a Personnel Committee Meeting too. **Clerk.**

- c. Clerk has amended the risk assessment form for Cllr Cave to complete more efficiently. War Memorial to be added to the form. **Clerk.**
- d. Clerk has ordered the bird spikes for the swings in the playing field and passed to Cllr Jones. These have now been fitted.
- e. Clerk has liaised with NLC with regard to the new hedging. Agenda item.

### 1710/05 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.  
Apologies received from Cllrs C & N Sherwood.

Cllr Waltham informed the Council that he had escalated the fact that the new signage on The Hill had been placed onto rusted posts and was not put on straight. This was resolved within the week reported.

Cllr Waltham stated that he had cycled the route between Bonby and Worlabby which is well on the way to being done. Alterations have been made to the gates.

Worlabby Academy have been in touch with NLC with regard to the access onto Low Road from the school gate. They have asked for a barrier to stop children running straight out on to the road. Cllr Waltham will continue to work with the school to try and find a solution as highways have stated there is not enough room to put in a barrier. North Lincolnshire in Bloom is being promoted to all Town and Parish Councils and a form and details will follow in the next few days.

Cllr Waltham has been in contact with businesses with regard to rural mobile phone coverage and is looking to make public land more available. There is a possibility of trailing 5G and the company that NLC are dealing with is an enabler which would allow more than one provider to use the mast.

7.35pm Cllr Waltham left the meeting.

### 1710/06 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Cave was thanked for attending in the absence of Cllr Fletcher and he provided the following report: -

People who were there felt that it was a 'good attendance' as the result of a daytime meeting and it was agreed that the next NATS is to be held on 15 December, again in Worlabby with a 11am start.

POLICE STATS. PC Barnett advised that the stats were not available, however, members expressed considerable frustration as it would appear that the Scunthorpe Telegraph had published a detailed map of all the Wards within North Lincolnshire, giving individual crime details and highlighting crime 'hotspots' in each. Item for next meeting.

POACHING. This matter was raised as rural crime is a major issue for local farmers, landowners and business and local residents are to be encouraged to report any suspect actions or individuals ASAP as without such information, the Police are unable to investigate. (I suggest a notice on Village notice boards advising Residents to report, thereby giving Police the necessary information). **Cllr Cave.**

HORKSTOW BRIDGE There are still concerns regarding vehicle access / restrictions that are being investigated further.

BRIGG TOWN. Concern over Motability and other vehicles using the pedestrian area in Brigg and Maps to be provided to offenders highlighting the restrictions in force.

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

MILL LANE Concerns highlighted that some Local Authorities had located some vulnerable people in sheltered accommodation whilst Travellers living in caravans nearby had been intimidating them. NLC to follow through.

### 1710/07 Delegate Reports

- a. To receive a report regarding the website determining any actions required.  
The website is updated as and when information is received.
- b. To receive a report regarding the Woodland Glade & Hollows, including the current state of the signage determining any actions required.

Cllr Jones has carried out the grass cutting, taken off the branch that was overhanging the footpath, made repairs to the steps and cleaned the signage. It was agreed that at present the signage was adequate. If and when they need replacement NLC will be contacted for advice.

- To consider the options for a memorial bench to be placed in the Woodland Glade.

**Resolved** – the Parish Council agreed to the design of the bench presented by the Clayton Family earlier in the meeting and that this will be located in the middle section of the Woodland Glade. The Clayton family will install the bench with anchors and this too was acceptable as per information provided earlier.

The Parish Council will await the script details that will be placed onto the plaque. Clerk to circulate once received and this will be approved via email. Clerk to thank the family for bringing this to the Parish Council and once the bench is in place a small ceremony could take place to mark the installation.

**Clerk.**

- c. To receive an update on the Neighbourhood Plan, determining any further actions required.

Cllr Jones provided a summary of the last two meetings.

Cllr Hayes proposed a vote of thanks to the group for their work to date.

**Resolved** – approval for the group to produce printed material to circulate to all residents.

Cllr Bowles suggested that the vision and objectives are consulted on together. Cllr Jones to enquire with the consultant to see if this is possible. **Cllr Jones.**

**Resolved** – the group will request the grant can be extended to be used by 31/03/18 instead of 16/01/18. **Cllr Jones.**

- d. To determine actions required with regard to the enhancement of the War Memorial including quotes to flood light the area.

It was noted that the hedge to the rear of the memorial has been cut back and looks good. Cllr Bowles to obtain further electrical quotes prior to the next meeting.

**Cllr Bowles.**

- e. To receive an update report from the LVF, including the progress of the Tourism Leaflet determining any actions required.

Cllr Cave stated that the next meeting was scheduled for 18/10 were he will raise the following items: -

- Change to the Terms of Reference to allow individuals proposed by a Parish Council other than a member of the Council to attend the LVF on specific issues.
- Worlabby Parish Council do not want to share in the installation of the mobile speed signs.

There was an item in the Low Villages Newsletter with regard to the Tourism Leaflet and when the draft is available this will be circulated for discussion.

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

Cllr Cave to get the cheque signed for the outstanding NHP Funds for the Parish Council. **Cllr Cave.**

- f. To determine actions required with regard to the future of the Fountain.  
Clerk to contact NLC with regard to using the available electricity to run the pump. Cllr Bowles stated that the resident to the rear of the fountain has agreed in principle for a pipe to be run to allow access to water. **Clerk.**
- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	10/10/17
War Memorial, Top Road	Cllr Cave	Monthly	10/10/17
Flag Pole, Main Street	Cllr Cave	Monthly	10/10/17 * see notes
Bus Stop, Low Road	Cllr Cave	Monthly	10/10/17
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	10/10/17 * see notes
Fountain	Cllr Speakman	Monthly	10/10/17
Recreation Ground	Cllr Smithson	Weekly	10/10/17
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	10/10/17
CCTV system	Cllr Bowles	Monthly	10/10/17

\*the flag pole to be cleaned in spring.

\*Cllr Speakman to arrange the Green Team to clear the area in the play area and clean the seats and signage in the area. **Cllr Speakman.**

Cllr Speakman to identify a key to open the bins which would allow the emptying into the large bin. **Cllr Speakman.**

Fish & Chip man to be asked to bring the general waste bin up to the van and take back down when they leave. This may stop the smaller litter bins being used.

**Cllr Speakman.**

- h. To receive an update report for Worlabby Village Hall.

The caravan rally has been booked for next year.

NLC Streets Sports are attending from 7-8.30pm on a Thursday evening.

Cllr Bowles to take a look at the flood lights as it seems that a couple of the lights are not working. **Cllr Bowles.**

Cllr Speakman stated that NLC have been in touch with regard to Chair Based exercise.

There is also the possibility of a NLC representative attending and provided computer based training.

- i. To receive an update on activities and requirements related to the village hall and playing field.

- To determine actions required with regard to the hedging requirements from the NLC.

Clerk has been in contact with NLC Tim Allen and the trees will be delivered in time for planting in January. Clerk to place an article in Worlabby Views asking for volunteers to help with the planting.

Clerk to contact Fountains to check that the trees will be removed in ½ term. **Clerk.**

# Worlaby Parish Council

## Minutes of the Parish Council Meeting

The chippings will be placed onto the top of the area the current hedge is located.

- To receive the quote from Proludic with regard to phase II of the development of the playing field determining actions required.

Clerk to organise a meeting with the working group. **Clerk.**

- To determine actions required with regard to the Lease.

Communication has been received from the Village Hall Committee identifying attendees. Clerk to organise a meeting to include the Chair, Vice Chair and the Clerk from the Parish Council for the initial meeting. **Clerk.**

### 1710/08 Highways / Neighbourhood Services / NLC issues

- a. To determine actions required with regard to the gravelled area near to the PCC notice board and further posts and signage along the road.

**Resolved** – Cllr Hayes to trim the edge of the verge to allow better access from the east side of Top Road and drag some gravel down from the higher area. **Cllr Hayes.** The gravel along the track will possibly need replacing in spring and this will be reviewed next year.

The locating of the posts and signage on the Pleasure Ground seems to be working and there has been no damage to the verges in recent months.

**Resolved** – review the placement of more posts in between the current posts and possible further signage after winter, in spring. If there is any further damage it can be reviewed earlier.

It was also noted that the grass cutting by NLC has been far better this year due to their new equipment and better attention to detail, cutting around the signage which makes the overall appearance far superior than in previous years. **Clerk** to inform NLC.

- b. To notify the Clerk of any other issues to be taken up with NLC.

No further items raised.

### 1710/09 Planning

To receive any decisions received from North Lincolnshire Council.

**2017/576** – full planning permission granted to erect a dwelling at 47 Top Road, Worlaby.

To be notified of the applications submitted to NLC under the Clerks delegated powers.

No responses submitted.

### 1710/10 Correspondence for Discussion/Decision

- a. To be notified of the NLC in Bloom project determining any further actions required. The Clerk has confirmed with NLC that the Parish Council are interested in taking up this offer and await the paperwork for approval and completion.

#### Correspondence for Information

- b. ERNLLCA Newsletter – September.
- c. NLC Highway updates.
- d. Noise nuisance copy of letter sent from VHC.
- e. MKS Groundcare Ltd information.

### 1710/11 Accounts

- a. To consider attendance to the ERNLLCA 2017 Conference.

**Resolved** – Cllr Cave to attend.

# Worlaby Parish Council

## Minutes of the Parish Council Meeting

- b. To approve the sale of the safety mirror.  
**Resolved** – approval of the sale of the mirror for £80 to Hibaldstow Parish Council.
- c. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the monthly accounts for payment. Clerk to add into the reserved funds on the spreadsheet the £500 allocated to the PCC for the repair of the clock. **Clerk.**

21.09.17	NLC	SLA & Inspection funds	£273.60
06.10.17	Scottish Power	Church lighting	£158.21
10.10.17	D Hotson	Salary	£292.25
10.10.17	HMRC	Tax	£53.60
10.10.17	R J Coleman	Replacement light - VH	£104.48
09.11.17	ICO	Data Protection registration	£35.00

### 1710/12 Minor Items

- a. To take any points from members.
- The Clerk reminder Cllr Cave that is amended ROI had been requested from NLC. Cllr Cave provided this to the Clerk.
  - Cllr Smithson raised concerns that the bin on the junction of Low Road and New Road was not being emptied on a regular basis as it was always full. Cllr Smithson will check the bin weekly and report back to the Parish Council with her findings. **Cllr Smithson.**
  - Cllr Smithson stated that several cars were parking on the footpath on Low Road and she was not able to get past with a wheelchair. Clerk asked for photographic evidence that could be passed on to NLC. **Cllr Smithson/Clerk.**
  - Cllr Smithson stated that a resident had approached her for advice on who to contact if there were issues over trees which were covered under a TPO. Clerk stated that the resident must contact NLC Andrea Brocklebank – Tree Officer. **Cllr Smithson.**
  - Cllr Smithson asked if the tree in the playing field overhanging the boundary could either be removed or cut back. Clerk to ascertain if there was a TPO on the tree and this would be discussed at the next meeting. **Clerk.**
  - Cllr Bowles informed members that there would be a meeting held at the Village Hall on Tuesday 17<sup>th</sup> October at 7pm for volunteers who would be able to help out on Bonfire Night.
  - Cllr Barker thanked all those involved in the decorating and placing of the Tour of Britain bikes. Cllr Jones had offered to take the bikes back to the refuge site. **Cllr Jones.**
- b. Matters of correspondence for information which arrived after the agenda was posted.
- Invitation to the Parish Council to join The Humber Nature Partnership. Item noted.
  - ERNLLCA Officer attendance at district meetings – membership survey. Clerk to complete on behalf of the Council. **Clerk.**

### 1710/13 Agenda Items for the next meeting –

- New Road bin.
- Trees – playing field.

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

- 1710/14 To confirm the date and time of the next meeting as Tuesday 14<sup>th</sup> November, 2017 at 7pm at Worlabby Village Hall.
- 1710/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.30pm.