

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 14th November, 2017 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Fletcher, Cllr Jones, Cllr Hayes, Cllr Smithson & Cllr Speakman.

Also Present: Cllrs C & N Sherwood, 3 members of the public & Deb Hotson – Clerk to the Council.

Public Comment

Mrs Fennimore asked if the Council would look at the tree that was adjacent to her property located in Grangefield's. Her home was constantly in the shade and the tree was hanging over her boundary. It is green and slippery when the leaves fall. Cllr Bowles to take a look and report back to the next meeting.

1 resident left the meeting.

Cllr Thornton stated he was representing the Green Team with ideas for the North Lincolnshire In Bloom fund. Mr Thornton provided costs and 3 ideas including bricks, sleepers and a hand made wooden box. Mr Thornton stated that the Green Team would be taking out the planting at the Fountain and regrassing the area. Mr Thornton stated that there may be some top soil available from a resident in the village. Mr Thornton was asked to pass thanks on to Peter Lax for the work put in for the project.

Mrs Webster asked if the Parish Council owned the war memorial and if so what was the policy for placing pots within the railings. This will be looked at by the Parish Council with the North Lincolnshire In Bloom project.

It was also noted that the gilding of the letters needs redoing. Agenda item.

Mrs Webster also informed the Council that a resident had come forward to wind the clock allowing the chimes to be heard again. It was noted that the hands, face and lightening conductor need addressing.

2 residents left the meeting.

Cllr Barker opened the meeting.

1711/01 **Apologies for absence**
Apologies for absence received from Cllr Cave.

1711/02 **Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs Bowles & Speakman declared a personal interest in agenda item 1711/07i & j.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1711/03 **Minutes of Previous meeting**

a. Minutes of the Parish Council meeting held on 10th October, 2017 to be approved and signed.
Resolved – the minutes of the meeting were approved and signed as a true and correct record.

b. To be notified of the request for reports to be provided in writing for ease of publication in future minutes.

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Cllr Barker asked that any meetings attended should be followed up by a written report submitted to the Clerk who will include in the minutes. **All members.**

1711/04 Clerk's Report

- a. Clerk has contacted NLC and reported the obscured street lights on New Road. These have now been done.
- b. Clerk has asked the school to inform the Parish Council when the Leavers Assembly will take place to ensure a representative is present.
- c. Site meeting arranged with regard to Fountain Corner – agenda item.
- d. Clerk has informed NLC that grass cutting this year has been far superior than in previous years.
- e. Clerk has completed and submitted the ERNLLCA Officer Attendance survey.

1711/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllr Waltham.

Cllr C Sherwood informed the meeting that baskets of rocks (Gabions) for the Horkstow section are on site. Depending on weather this section should be completed by the end of the year. The river to Bonby Carr should also be finished along with the railway to Bonby Carr 900m of pathway. The Broughton Bridge to the railway bridge at Worlabby will be completed by the end of January. Negotiations are underway with regard to access from the railway crossing to the river. A resident has recently been told that this is private land – Clerk to send the information to Ward Cllrs and update the resident. **Clerk.**

Cllr C Sherwood informed the meeting that the hedge at the Barnetby Interchange was being looked at this week.

Cllr C Sherwood to send the Clerk the Silver Surfers information for circulation.
7.30pm Ward Cllrs left the meeting.

1711/06 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

No NATs meeting had been held recently.

NHW had organised a village meeting but there were only 7 residents turned up.

Tracey Coyne (Safer Neighbourhoods) an Inspector Tim Harvey will be attending a meeting with NHW looking at neighbourhood issues on 24/11 at 6.30pm.

NHW will be running the Victorian Market on 03/12.

1711/07 Delegate Reports

a. To receive a report regarding the website determining any actions required.
The Clerk updates as and when received.

b. To receive a report regarding the Woodland Glade & Hollows, including the current state of the signage determining any actions required.

Signage agreed at the last meeting.

Cllr Barker and John Thornton have burnt the brash within the Woodland

Glade. Cllr Jones to spread the ashes around the area as they are currently in a pile. **Cllr Jones.**

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- c. To receive an update on the Neighbourhood Plan, determining any further actions required.

Cllr Jones went through the minutes of the last meeting. The survey had been circulated to resident and to date 36 have been returned.

Once the results are produced a 2nd survey would be circulated confirming the vision and objectives. NLC are looking to see if an Environment Assessment needs completing and it is thought that a Habitat Assessment is not required. Funds have to be spent by 31/03/18.

The NLC Local Plan call for sites will not be ready until well into the new year.

- d. To determine actions required with regard to the enhancement of the War Memorial including quotes to flood light the area.

Cllr Bowles had a site meeting with the electrician and to place 2 uplighters at the memorial with a photocell control and illuminate the notice board the cost would be £700 excluding VAT. There would be a need to undertake some trenching work and this would be in the region of £200-£300.

Resolved – accept the quote and proceed with the project. Unanimous. **Cllr Bowles.**

Clerk to obtain costs to clean the memorial and have the letters re-gilded.

Clerk.

- e. To receive an update report from the LVF.

Cllr Barker attended the meeting. Cllr Barker stated that he would be resigning from the post of representative and this would be an agenda item at the next meeting.

- f. To determine actions required with regard to the future of the Fountain.

Cllr Bowles had been in touch with NLC with regard to the use of an electricity pole. This was not possible due to the contract that NLC had with Northern Powergrid.

Solar Panels may work but there was nowhere to put the panel. It was agreed that at present no further actions could be taken.

It was agreed that the area would look better grassed with the brick work around the drain tidied up. This too can be included in the North Lincolnshire in Bloom project and form part of a Parish Council policy on planting.

- g. To consider provisions for the culling of the rooks within the parish.

Resolved – Clerk to engage Simon Dobson to remove all old nests and be on stand by to remove nests from the Pleasure Ground in Feb/March 2018 to try and ease the problem of the rooks nesting in this area again. Clerk to write to Mr Truelove to ask if he could look at culling some rooks on his property which may ease the problem in the parish. **Clerk.**

- h. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	
War Memorial, Top Road	Cllr Cave	Monthly	
Flag Pole, Main Street	Cllr Cave	Monthly	
Bus Stop, Low Road	Cllr Cave	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	

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Fountain	Cllr Speakman	Monthly	14/11/17
Recreation Ground	Cllr Smithson	Weekly	14/11/17
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	14/11/17
CCTV system	Cllr Bowles	Monthly	14/11/17

Cllr Speakman stated that she had cleaned the signs off and the bench in the Pleasure Ground area and had asked Pam Beeforth if the leaves could be cleared away.

i. To receive an update report for Worlaby Village Hall.

Cllr Bowles stated that Bonfire Night had been very successful with 400 in attendance and a £600 profit. All volunteers were thanked for their help. Cllr Bowles went through the list of all future events for the year which are listed on the Parish Council website.

j. To receive an update on activities and requirements related to the village hall and playing field.

- To determine actions required with regard to the maintenance of the MUGA lights.

The Clerk has been in touch with NLC but due to the ground being extremely wet at this time of year the equipment they have would ruin the grass.

Cllr Bowles has contacted various other electricians but due to regulations and the cost to hire the equipment it was **resolved** that NLC to change all bulbs when the weather improved and the machinery would not churn up the grass. **Clerk.**

- To consider provisions for vehicle deliveries on to the grassed area at the playing field.

Cllr Bowles to measure the requirements and Cllr Speakman to obtain costs to lay a protective plastic membrane allowing the grass to still grow but protect the area vehicles will be using. Agenda item for the next meeting. **Cllrs Bowles & Speakman.**

- To receive an update on phase 2 of the playing field determining actions required.

A meeting had been held by the group and this week representatives were meeting 4 contractors to obtain quotes. The notes of the meeting have been circulated prior to the meeting.

- To determine actions required with regard to the Lease.

A meeting has been held and actions taken from that meeting included obtaining model leases for the group to review. Hibaldstow Parish Council had agreed to allow visibility of their lease. Cllr Jones had looked on the internet for any model leases but was unable to obtain any and the Clerk had contacted HWRCC who stated they would charge £30-£40 to view a lease.

- To determine actions required with regard to the trees within the playing field.

Clerk to arrange a meeting with NLC Tim Allen with a view to reviewing the TPO's in the parish. **Clerk.**

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- 1711/08** Highways / Neighbourhood Services / NLC issues
- To be notified of the usage of the dog/litter bin on New Road determining actions require.
The bin has been monitored since the last meeting and it was noted that it was never full and therefore no further actions were required.
 - To notify the Clerk of any other issues to be taken up with NLC.
No further issues raised.

- 1711/09** Planning
To receive any decisions received from North Lincolnshire Council.
2017/1639 – application to prune a Tulip tree, known as T9, within and protected by the TPO (Worlabby) Order 1992.
Resolved – no objection or comment.
Cllr Jones stated that he had received an email from NLC on Local Green Land status relating to the piece of land located at the top of the village owned by Stoneledge and the potential for the Parish Council to become the landowner. It was agreed that Cllr Jones to respond to the email stating that the Parish Council would consider if they would like to acquire this land at a future meeting and this would be placed on to the next agenda for discussion. **Cllr Jones.**

- 1711/10** Correspondence for Discussion/Decision
- To be notified of the correspondence received with regard to access to and from the river Ancholme via Worlabby Carrs determining further actions required.
Clerk to forward to the Ward Cllrs as part of their investigations. Clerk to inform the resident of the actions taken. **Clerk.**
 - To be notified of the response received from NLC with regard to the request for a meeting on the response to Worlabby Assets of Community Value determining actions required.
Cllrs Barker and Jones to provide the Clerk with wording to send in to NLC in response. **Cllrs Barker, Jones & Clerk.**
 - To consider attendance to the NLC Standards Training 2017.
Cllr Smithson to attend the 30/11 event. Clerk to book the event. **Clerk.**
 - To be notified of the 'Battles Over' update for the event scheduled 11/11/18 determining actions required.
The bells are unable to ring therefore the item was noted.
Correspondence for Information
 - ERNLLCA Newsletter – October.
 - NLC Highway updates.
 - NLC Snow Warden/Winter Review update.
 - CPRE Best Kept Village participation certificate.

- 1711/11** Accounts
- To consider a donation of £25 for the poppy wreath.
Resolved – approval of donation of £25.
 - To consider attendance to the VANL Data Protection Training event on 12/12.
Resolved – approval for the Clerk to attend – the cost will be split between all Councils at a cost of £10 each.

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- c. To determine actions required with regard to the North Lincolnshire in Bloom fund and planting for 2017.

Resolved – Clerk to submit the application which will be for 20 sleepers to create 3 new beds. This will part fund the project and the Parish Council will fund the remaining costs. A meeting to be arranged with the Green Team to discuss the final plan. **Clerk.**

- d. To approve payment for the purchase of material to make the stone poppy for the Remembrance Service.

Resolved – the cost of £11.94 was approved. It was agreed it was a great display and this is to be encouraged each year.

- e. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

11.10.17	ERNLLCA	2017 Conference	£51.00
16.10.17	R Bowles	Church lighting	£36.54
18.10.17	MD Signs	Rec Ground signage	£37.26
06.11.17	KVA Planning Consu.	NHP Expenditure	£758.80
14.11.17	D Hotson	Salary	£295.84
14.11.17	HMRC	Tax	£55.40
14.11.17	P Beeforth	Poppy expenditure	£3.00
14.11.17	Kyanite	Domain registration	£10.56
14.11.17	Worlaby Village Hall	Rent Oct – Dec 17	£30.00
14.11.17	Royal British Legion	Poppy wreath	£25.00
14.11.17	VANL	Data Protection seminar	£10.00

1711/12

Minor Items

- a. To take any points from members.

- Cllr Hayes stated that the edging to the corner of the drive going up to the church next to the church notice board has been cut back and the gravel dragged down and used accordingly.
- The bench donated by the Clayton family has been located in the Woodland Glade. Agenda item for the next meeting to discuss a small presentation.
- Cllr Bowles stated that the dog bin on the track to Ladysmith Cottage had been knocked down and had now gone missing. Clerk to check with NLC. **Clerk.**
- Cllr Barker stated that although it was great that the PCC had found a volunteer to wind the clock the ladders and tower were not safe for people to use in their current state.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- North Lincolnshire Rotary Swimarathon. Poster to be placed onto the notice board. **Clerk.**
- Brigg Heritage Centre – Sale of Goods agreement/Nan Machin Booklet – agenda item for the next meeting. Clerk to obtain costs to reproduce the booklet. Clerk to ask Lucy Webster if she has the original. **Clerk.**
- North Lincolnshire Safer Neighbourhoods Partnership – Community Safety Fund.
- LincsFibre – Open Meeting and Presentation 22/11.

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1711/13 **Agenda Items for the next meeting –**

- Budget/Precept.
- Nan Machin booklet.
- Stoneledge land.
- Personnel Committee minutes.
- LVF representative.
- Clayton bench presentation.

1711/14 **To confirm the date and time of the next meeting as Tuesday 12th December, 2017 at 7pm at Worlaby Village Hall.**

1711/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- Clerks Appraisal.

The minutes of the Personnel Committee were circulated prior to the meeting. **Resolved** – approval of the recommendations of the Personnel Committee to increase the Clerks salary from SCP 26 to SCP 27 as per contract as of 01/11/17.

The meeting closed at 9.45pm.