

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 12th December, 2017**. Proceeding will commence at **6.30pm** at Worlaby Village Hall. The agenda is set out below. Members of the public and press are welcome.

D Hotson

Deb Hotson - Clerk to the Council

Date of Issue: 6th December, 2017

Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Agenda

1712/01

Apologies for absence

To note apologies for absence.

1712/02

Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1712/03

Minutes of Previous meeting

- a. Minutes of the Parish Council meeting held on 10th October, 2017 & the minutes of the Personnel Committee meeting held 19th October, 2017 to be approved and signed.
- b. To be notified of the request for reports to be provided in writing for easy of publication in future minutes.

1712/04

Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1712/05

Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

1712/06

Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

1712/07

Delegate Reports

- a. To receive an update report regarding the website determining any actions required.
- b. To receive an update report regarding the Woodland Glade & Hollows, including the current state of the signage determining any actions required.
- c. To receive an update report on the Neighbourhood Plan, determining any further actions required.
- d. To receive an update report with regard to the enhancement of the War Memorial.
- e. To receive an update report from the LVF and to select a new representative to replace Cllr Barker.
- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

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<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	
War Memorial, Top Road	Cllr Cave	Monthly	
Flag Pole, Main Street	Cllr Cave	Monthly	
Bus Stop, Low Road	Cllr Cave	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	
Fountain	Cllr Speakman	Monthly	
Recreation Ground	Cllr Smithson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	
CCTV system	Cllr Bowles	Monthly	

- g. To receive an update report for Worlaby Village Hall.
- h. To receive an update on activities and requirements related to the village hall and playing field.
 - To receive an update report with regard to the maintenance of the MUGA lights.
 - To consider provisions for vehicle deliveries on to the grassed area at the playing field.
 - To receive an update report on phase 2 of the playing field determining actions required.
 - To receive an update report with regard to the Lease determining any actions required.
 - To determine actions required with regard to the trees within the playing field.

1712/08 Highways / Neighbourhood Services / NLC issues

- a. To determine actions required with regard to the damaged verges in and around the parish.
- b. To determine actions required with regard to the Stoneledge land at the top of the hill off Middlegate Lane.
- c. To determine actions required with regard to a presentation of the Claytons Bench now located in the Woodland Glade.
- d. To notify the Clerk of any other issues to be taken up with NLC.

1712/09 Planning

To receive any decisions from North Lincolnshire Council.

1712/10 Correspondence for Discussion/Decision

- a. To be notified of the external audit appointments for 2017/18 financial year.
- b. Notification stating that NLC are not proposing to set caps on to Town & Parish Councils.
- c. To be notified of the response from NLC with regard to the Hollows Asset of Community Value determining any actions required.

Correspondence for Information

- d. ERNLLCA Newsletter – November.
- e. NLC Highway issues update.
- f. NATs minutes of the meeting held 28/09.
- g. Response received with regard to culling of rooks not on parish land.

1712/11 Accounts

- a. To consider the budget/precept data for 2018/19 determining actions required.
- b. To consider the costs to reproduce the Nan Machin booklet and to consider the selling of the booklet at the Heritage Centre in Brigg, and other venues determining actions required.
- c. To consider applying for a North Lincolnshire Safer Neighbourhoods Community Fund determining actions required.
- d. To approve the monthly accounts for payment. See financial report.

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1712/12 **Minor Items**

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1712/13 **Agenda Items for the next meeting –**

1712/14 **To confirm the date and time of the next meeting as Tuesday 8th January, 2018 at 7pm at Worlaby Village Hall.**

1712/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Clerks Report - Appendix A

- a. Clerk has provided information to the Ward Cllrs with regard to the use of Carr Lane from the railway line and has informed the resident that this information has been passed on.
- b. Clerk has started to gather costs to clean the war memorial.
- c. Clerk has requested a meeting with NLC Tim Allen to review the TPO's in the parish.
- d. Response submitted to NLC with regard to the Asset of Community Value information received.
- e. In Bloom application submitted to NLC. Meeting with the Green Team to be organised to discuss actions when funding is received.
- f. Dog bin located on Ladysmith Cottage PROW has been removed. Clerk has reported to NLC and this is being replaced.
- g. Clerk has to obtain costs for the reproduction of the Nan Machin Book. The original cannot be located at present.