

Worlaby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlaby Parish Council held at 6.30pm on Tuesday 12th December, 2017 at the Village Hall, Worlaby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Fletcher, Cllr Jones, Cllr Hayes & Cllr Smithson.

Also Present: Cllrs C & N Sherwood & Deb Hotson – Clerk to the Council.

Public Comment

Cllr Barker opened the meeting.

1712/01 Apologies for absence

Apologies for absence received from Cllr Speakman.

1712/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared a personal interest in agenda item 1712/07g & h.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1712/03 Minutes of Previous meeting

The Minutes of the Parish Council meeting held on 11th November, 2017 and the Personnel Committee Meeting minutes of 19th October, 2017 were approved and signed as a true and correct record. **Resolved.**

1712/04 Clerk's Report

- a. Clerk has provided information to the Ward Cllrs with regard to the use of Carr Lane from the railway line and has informed the resident that this information has been passed on.
- b. Clerk has started to gather costs to clean the war memorial.
- c. Clerk has requested a meeting with NLC Tim Allen to review the TPO's in the parish.
- d. Response submitted to NLC with regard to the Asset of Community Value information received.
- e. In Bloom application submitted to NLC. Meeting with the Green Team to be organised to discuss actions when funding is received.
- f. Dog bin located on Ladysmith Cottage PROW has been removed. Clerk has reported to NLC and this has been replaced but only with a litter bin, Clerk to contact NLC and ask for a dog/litter bin as previously located in this area.
- g. Clerk has to obtain costs for the reproduction of the Nan Machin Book. The original cannot be located at present.

1712/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.
Apologies received from Cllr Waltham.

Cllr C Sherwood stated that the In-Bloom applications have been determined and once these have gone through the democratic process letters will be sent out to confirm funds granted, however it was stated that Worlaby had in principle been granted £300. These funds have to be spent by the end of February.

Worlaby Parish Council

Minutes of the Parish Council Meeting

The PROW concern with regard to access to the river bank has been forwarded to the footpath officer at NLC Colin Wilkinson.

Cllr C Sherwood stated that he had receive complaints with regard to the amount of mud on the roads and this is being looked into.

It was also stated by members and the Clerk that residents had reported this to the police.

Cllr N Sherwood stated that the planning application for the Top Field in Barton with regard to the Lidl application would be discussed on Monday by the NLC Planning Committee.

Cllr Cave asked Ward Cllrs to confirm what the road closure is on The Hill on 10/01? The Clerk stated that this is something she can find out.

Ward Cllrs left the meeting at 6.50pm.

1712/06

Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher stated that the next meeting has been postponed until after Christmas and a new date will be circulated.

Cllr Fletcher also informed the meeting that she had attended an informal meeting with Inspector Tim Harvey, Tracey Coyne – Safer Neighbourhoods and Leslie Robinson – NHW. Inspector Harvey provided information on his role for the north and south bank and he had stated that the North Lincolnshire NHW teams were good. There are funds available for NHW teams but they have not been taken up and these have now been offered to Town & Parish Councils and the Victorian Market (which went extremely well) will contribute to the participation section of the grant if the Parish Council applied for the grant funding.

1712/07

Delegate Reports

a. To receive an update report regarding the website determining any actions required.

The Clerk has updated the website as per information received.

b. To receive an update report regarding the Woodland Glade & Hollows, including the current state of the signage determining any actions required.

Clerk to contact NLC Tim Allen with regard to fencing around the Hollows which has yet to be replaced.

c. To receive an update report on the Neighbourhood Plan, determining any further actions required.

Cllr Jones went through the notes from the last meeting and stated that there had been positive feedback to the recent survey and this information will be published on the website in due course. It will be made clear that the responses are from residents and not the Parish Council.

Cllr Jones confirmed that the grant had been extended to 31/03/18.

The consultant had seen the draft pre-submission plan.

The current version of the vision statement is '*Worlaby will have maintained its character as a rural village with an active, integrated community set in the wider context of the Lincolnshire Wolds and the Ancholme Valley*'.

Clerk to ask NLC for a reason why the passing places on Wold Road will not be installed as this had been raised within the survey as a requirement.

The next meeting is scheduled for 14/12/17.

d. To receive an update report with regard to the enhancement of the War Memorial.

Clerk has received one quote in for the cleaning and re-gilding of the letters. A further quote is to be done in the new year.

Worlabby Parish Council

Minutes of the Parish Council Meeting

Clerk to find out who restored the Brigg Monument.

- e. To receive an update report from the LVF and to select a new representative to replace Cllr Barker.

Cllr Barker stated that the LVF Quiz held on 1st December had been successful. Saxby all Saints had won the event. Colin Campbell had organised the event and it was agreed to send a letter of thanks.

There had been some confusion over Elsham taking part and it was hoped that this will be resolved for next year.

Cllr Barker agreed to stay on the Forum.

It was suggested that Cllr Cave raise at the next meeting that any undertaking of the LVF should be approved at full council meetings, this is with regard to the recent article in the Low Villages Newsletter asking for residents to provide ideas for the Tourism Leaflet. This had not been approved by the Parish Council and they needed to be made aware of any responses from Worlabby which they may or may not incorporate into their submission.

- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	12/12/17
War Memorial, Top Road	Cllr Cave	Monthly	12/12/17
Flag Pole, Main Street	Cllr Cave	Monthly	12/12/17
Bus Stop, Low Road	Cllr Cave	Monthly	12/12/17 *
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	12/12/17
Fountain	Cllr Speakman	Monthly	TBR
Recreation Ground	Cllr Smithson	Weekly	TBR – Dec **
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	12/12/17
CCTV system	Cllr Bowles	Monthly	12/12/17

*Cllr Cave to clean and disinfect and replace the down pipe which is currently missing. Graffiti has been cleaned from the area.

**Hazardous metal removed from where the old container was located. Surface to be cleaned of moss at the swing area. Mel Clark info has been passed to Cllrs Bowles and Jones who has offered to assist. Cllr Barker also offered his assistance.

- g. To receive an update report for Worlabby Village Hall.

Cllr Bowles stated that the Dickensian Market was successful.

There was to be a film show on 15/12 at the Village Hall.

JW had arranged a New Year's Eve Party.

Valentine Event has been arranged and tickets were selling fast.

- h. To receive an update on activities and requirements related to the village hall and playing field.

- To receive an update report with regard to the maintenance of the MUGA lights.

The Clerk had been tasked to obtain costs from NLC which were dependant on what was found when a site visit was undertaken well into the new year due to the possibility of the equipment damaging the soft ground.

In the meantime, another contractor had been to view the lighting and was prepared to put in a quote. Clerk to obtain the quote and circulation when received.

Worlabby Parish Council

Minutes of the Parish Council Meeting

- To consider provisions for vehicle deliveries on to the grassed area at the playing field.
Item deferred.
- To receive an update report on phase 2 of the playing field determining actions required.
Item deferred as further quotes were awaited.
- To receive an update report with regard to the Lease determining any actions required.
The group had met and discussed the lease and the Clerk has obtained authority from Hibaldstow for their lease to be viewed.
A further meeting to be arranged in the new year.
- To determine actions required with regard to the trees within the playing field.
Clerk has asked NLC if they can put back the ordering of the trees back due to the power contractors not yet confirming when the trees on the playing field will be cut back.
The beech to the left of the playing field which was reported by a resident has been looked at by the tree surgeon who suggested that the tree is felled due to a previous fire which has damaged the core. The tree has multi stems and is not particularly attractive and can be replaced by a new tree further away from the boundary.
Resolved – tree to be felled.
The tree to the right of the gate when entering the playing field will be added to the list for review at a TPO meeting arranged with NLC Tim Allen on 11/01/18.

1712/08

Highways / Neighbourhood Services / NLC issues

- a. To determine actions required with regard to the damaged verges in and around the parish.
It was agreed that there was not a lot the Parish Council were able to do with the majority of churned up verges if it was not known the source of the damage.
Clerk to contact NLC Highways with regard to the area of grass on the junction of New Road and Worlabby House as this had been churned up and the verges along The Hill which are being damaged on both sides due to the new build. Clerk to ask NLC to contact the relevant person of the new build to ensure the verges will be reinstated once the work is completed and to ask if they could be mindful when in the area as some of the damage can be avoided.
It was also noted that posts had been reinstalled along New Road. Clerk to contact NLC to find out if they were aware and why the Parish Council had not been consulted.
- b. To determine actions required with regard to the Stoneledge land at the top of the hill off Middlegate Lane.
This had been raised by NLC Dave Lofts who had provided an old Glanford Borough plan of this area which had been proposed to be landscaped as an amenity for the parish.
Local Green Space had been applied for on this land and it was **resolved** to contact the owner to ask if they would be willing to donate the land to the parish to use as an amenity and to include the plan. Cllr Fletcher to provide the Clerk with contact details.
Cllr Jones to draft a letter to be submitted to the owner.
- c. To determine actions required with regard to a presentation of the Claytons Bench now located in the Woodland Glade.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Resolved – to hold a presentation event. Clerk to contact Mr Turner to ask when they would like the presentation and what form this could take. Cllr Barker offered up his home to host tea and coffee after the event.

d. To notify the Clerk of any other issues to be taken up with NLC.

Clerk to contact NLC about the trees that are still obscuring the light on Low Road and are also killing the grass on the highway.

Street Light no. 1 on Top Road to be reported as not working.

Clerk to obtain a quote for consideration at the next meeting for cutting the grass on the B1204 from Worlaby to Bonby which would make this area more attractive.

1712/09 **Planning**

To receive any decisions from North Lincolnshire Council.

2017/1639 – consent has been granted to prune a tulip tree, known as T9, within and protected by the TPO at 38 Kenilworth House, Top Road.

To be notified of the application submitted to NLC under the Clerks delegated powers due to time constraints.

2017/1916 – planning permission to install an acid storage tank, a mixing tank and a shower unit with associated works and bunding at Southwold Farm, Wold Road.

No objection but comment, suggesting that NLC place a condition on the application to ensure hazardous and dangerous substances are located in a secure environment.

Concerns were raised about the land that is currently planted at the entrance to the snicket on Top Road leading to Hurds Farm. Cllr Barker to obtain land registry information and if this is the case the new owners will be approached and made aware of the boundary.

1712/10 **Correspondence for Discussion/Decision**

a. To be notified of the external audit appointments for 2017/18 financial year.
Item noted.

b. Notification stating that NLC are not proposing to set caps on to Town & Parish Councils.
Item noted.

c. To be notified of the response from NLC with regard to the Hollows Asset of Community Value determining any actions required.

The Clerk has submitted a response to NLC requesting a meeting. Awaiting a response.

Correspondence for Information

d. ERNLLCA Newsletter – November.

e. NLC Highway issues update.

f. NATs minutes of the meeting held 28/09.

g. Response received with regard to culling of rooks not on parish land.

1712/11 **Accounts**

a. To consider the budget/precept data for 2018/19 determining actions required.
The Clerk detailed the budget and this will be resolved at the January meeting.

b. To consider the costs to reproduce the Nan Machin booklet and to consider the selling of the booklet at the Heritage Centre in Brigg, and other venues determining actions required.

Worlabby Parish Council

Minutes of the Parish Council Meeting

Resolved – the books will be sold at £3.50 by the Centre providing a 50p donation to the Centre for their part in selling.

Clerk to obtain quotes to reproduce the booklet and this will be discussed at the next meeting.

- c. To consider applying for a North Lincolnshire Safer Neighbourhoods Community Fund determining actions required.

Resolved – grant to be applied for to install the junior and adult exercise equipment.

- d. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

12.12.17	D Hotson	Salary	£306.50
12.12.17	HMRC	Tax	£55.40
13.12.17	Scottish Power	Church lighting	£71.60

1712/12

Minor Items

- a. To take any points from members.

- Cllr Jones stated that the NHP Group would like to send Christmas Greeting and information about the next survey due in January from the Parish Council. There would be no costs associated with this and it was agreed to go ahead with the suggestion.
- Cllr Cave stated he had not known about the project for the Worlabby rocks 'poppy'. Clerk to resend the email. This was an initiative that was well received by the community and the school and is hoped to be carried out in future years.
- Cllr Cave stated that Worlabby Views has not placed any editions of the magazine onto the website for some time and that it should have been done as the Parish Council donate to this each year. The Clerk stated that she had already asked the editor and would do so again but could only put on the website what was received.
- Cllr Cave asked Cllr Barker when the framed sketch be erected in the hall to which Cllr Barker stated he would look into this.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- NLC Parish Council Precept for 2018/19. More information due after the NLC meeting scheduled for 14th December.

1712/13

Agenda Items for the next meeting –

- Precept setting 2018/19.
- B1204 grass cutting quotes.

1712/14

To confirm the date and time of the next meeting as Tuesday 8th January, 2018 at 7pm at Worlabby Village Hall.

1712/15

To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.35pm.