

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 9th January, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Fletcher, Cllr Jones, Cllr Hayes, Cllr Speakman & Cllr Smithson.

Also Present: Cllrs C Sherwood, 3 residents & Deb Hotson – Clerk to the Council.

Public Comment

No comments received from members of the public.

Cllr Barker opened the meeting.

1801/01 Apologies for absence

All members present.

1801/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Bowles & Speakman declared a personal interest in agenda item 1801/8g & h.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1801/03 Minutes of Previous meeting

Resolved - the Minutes of the Parish Council meeting held on 12th December, 2017 were approved and signed as a true and correct record with the agreed matters of accuracy to include the following – under minor items add – Cllr Cave asked Cllr Barker when the framed sketch would be erected in the hall to which Cllr Barker stated he would look into this – the sketch has since been erected on the notice board. Change item 1712/07c to read ‘the current version of the vision statement is’.

1801/04 Clerk’s Report

- a. Clerk has been in contact with NLC with regard to the replacement of the fencing in the hollows. This can be discussed at the meeting arranged with NLC Tim Allen on 11th January.
- b. Reasoning behind not putting in passing places on Wold Road have been forwarded to Council.
- c. Clerk has been in contact with Brigg Town Council to find out who restored the Monument. This has been provided and a quote obtained. Agenda item.
- d. Letter of thanks submitted to Colin Campbell with regard to the Low Villages Quiz.
- e. Clerk has asked for a quote from R J Coleman for the replacement of MUGA bulbs.
- f. Clerk has reported the damaged verges to NLC – the relevant owners / persons responsible to be contacted. Clerk has also reported the outstanding highway issues again with regard to the light on Low Road which is still obscured by conifers from the adjoining property. The hedge has not been cut to an acceptable height and the light is still obscured – clerk to check and contact NLC again. **Clerk.**
- g. Posts located on New Road have been installed by NLC.
- h. Letter to be drafted to Stoneledge to ask if this land can be donated to the parish as an amenity. Agenda item.
- i. Clerk to obtain quotes for reproduce the Nan Machin Booklet – agenda item.
- j. Clerk has resent the ‘poppy’ email to Cllr Cave.

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- k. Clerk has been in touch with the editor of Worlabby Views with regard to editions being made available for the website. Due to ill health this has not been done but will be in due course.
- l. Clerk has been in contact with Mr Turner with regard to a presentation of the bench in the Woodland Glade. Mr Turner has suggested a photo is erected near to the bench and that a presentation would be welcomed and thanks was provided to Cllr Barker for the offer of his house to provide refreshments. Agenda item for the next meeting.
- m. Clerk has been in touch with contractors to provide quotes to cut the grass between Worlabby and Bonby on B1204 – agenda item.

1801/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllr N Sherwood & Cllr Waltham.

Cllr Sherwood informed the meeting that NLC are currently looking at their budgets.

Ward Cllrs have received a lot of correspondence with regard to the beet harvesting and the mud on the road. NLC are doing all they can and will bring in a cleaner for the roads if and when they can and recharge the landowner.

Cllr Barker stated that the grips on both Carr Lane and Low Road need re-digging as they are blocked with mud. **Cllr C Sherwood.**

Cllr Smithson stated that Carr Lane has been damaged with the recent beet harvesting and would this be repaired to which Cllr C Sherwood stated it would in due course and dependant on priority.

Cllr Bowles asked if the Parish Council or NLC would be informed with regard to the next round of harvesting to which Cllr Sherwood stated that the police are to be informed and they would be present.

Cllr Barker also added that the beepers are being used at 5am and this is not acceptable and should be turned off between 11.00pm - 7.00am.

Parking should not be on blind corners and should have some form of notification.

Information to be sent to the relevant persons for action. **Cllr C Sherwood.**

Cllr Cave stated that the Wold Road was full of pot holes again to which the Clerk stated this has been reported via the portal.

Resolved – move item 1801/12 as the next item – this will be recorded in order of items. Cllr Sherwood then left the meeting at 7.35pm after the item was discussed.

1801/06 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher stated that there had not been a meeting since the last one and the next one will be held on 26/02.

1801/07 Welcome Pack / Christmas Cards

- a. To consider issuing a welcome pack to new residents, determining actions required.

Resolved – Cllrs in agreement for the creation of a pack to send out to new residents. Cllr Barker will work on what information and this will be discussed again at the next meeting. **Cllr Barker.**

- b. To consider sending out Christmas Cards to residents, determining actions required.

Cllr Barker stated he had received positive feedback with regard to the recent Christmas Card that Cllrs Jones & Fletcher had created and sent out to all residents.

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The Clerk had obtained costs from Newton Printing for 225 cards with envelopes with a design and contents to be provided – this would be £38 + vat. The school could be asked to design the card. Item for discussion at the next meeting.
Cllr Cave added that he had looked at provided calendars about 18 months ago but was not cost effective so he was in favour of sending cards.

1801/08 Delegate Reports

- a. To receive an update report regarding the website determining any actions required.
Item to be removed from the agenda.
- b. To receive an update report regarding the Woodland Glade & Hollows.
Cllr Jones stated that the snowdrop and daffodils were emerging in the Woodland Glade.
Cllr Barker stated that the salt bin had been tipped over which he had righted. Cllr Barker had also removed litter from the Woodland Glade and taken this to the skip.
- c. To receive an update report on the Neighbourhood Plan, determining any further actions required.
Cllr Jones summarised the notes circulated prior to the meeting.
A total of 24% of surveys have been returned which is an excellent response from residents.
A further survey will be sent out this month and relates to the vision and objectives. This will be the end of the public consultation.
The grant funding will not all be spent by the allocated time so it will be returned and a new application submitted in the new financial year.
Historic England have stated that the Parish Council require a Strategic Environment Assessment and this will be undertaken by NLC Dave Lofts.
The next steps are to develop the options and policies and it was thought by the NHP Group this should be completed by the full Council along with NLC Dave Lofts and the Consultant. A meeting will be held on Monday 5th February 2-4pm.
The next NHP meeting will be held on Feb 9th.
- d. To receive an update report with regard to the enhancement of the War Memorial.
The Clerk has received 2 quotes with a further to be received. Agenda item for the next meeting. **Clerk.**
Quotes to be obtained for ground works for the electrics. **Cllr Bowles.**
- e. To receive an update report from the LVF.
Cllr Cave stated that the January meeting had been cancelled and will be re-arranged for February. Cllr Cave stated that the wording had been incorrect in the Low Villages newsletter with regard to comments on the Tourism Leaflet and should have been specific to South Ferriby.
Cllr Barker stated that it was not clear what format the leaflet is to take and the Parish Council need to see some form of draft.
Cllr Cave stated that Lee Collins would be attending the next LVF with information on the draft leaflet and this will be provided to the Parish Council for their March meeting. **Cllr Cave.**
- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	09/01/18
War Memorial, Top Road	Cllr Cave	Monthly	09/01/18
Flag Pole, Main Street	Cllr Cave	Monthly	09/01/18

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Bus Stop, Low Road	Cllr Cave	Monthly	09/01/18
Pleasure Ground & Play Area, Top Road	Cllr Cave	Weekly	09/01/18
Fountain	Cllr Speakman	Monthly	09/01/18
Recreation Ground	Cllr Smithson	Weekly	09/01/18
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	09/01/18
CCTV system	Cllr Bowles	Monthly	09/01/18

Resolved – the Pleasure Ground area will be checked monthly instead of weekly.

g. To receive an update report for Worlabby Village Hall.

Cllr Bowles stated that the film night held in December was better supported. The guttering to the rear of the hall is been looked at as the joints keep coming apart.

Chairs with arms are being costed for the elderly and nursing mums.

h. To receive an update on activities and requirements related to the village hall and playing field.

- To consider provisions for vehicle deliveries on to the grassed area at the playing field.

Cllr Speakman is in the process of obtaining quotes and these will be brought to the next meeting. **Cllr Speakman.**

- To receive an update report on phase 2 of the playing field determining actions required.

The final quote has been received and a meeting will be called prior to the next Parish Council meeting. **Clerk.**

- To receive an update report with regard to the Lease determining any actions required.

A meeting has been arranged for Thursday 9am.

- To determine actions required with regard to the trees within the playing field.

A meeting has been arranged for Thursday 10am with NLC Tim Allen.

1801/09 Highways / Footpaths / Parish Issues / General NLC issues

a. To determine actions required with regard to the damaged verges in and around the parish.

NLC are repairing or visiting the relevant verges and these will be monitored.

b. To determine actions required with regard to the Stoneledge land at the top of the hill off Middlegate Lane.

Cllr Jones has been in the process of collating information including the name to write to at Stoneledge. Cllr Jones will draft a letter to Mr Staniland stating that the Parish Council are looking at the areas in the parish to use as community spaces and to find out if this piece of land can be used as such. Currently the Downhill event uses this space and the area was offered to be used for the beacon event last year. **Cllr Jones/Clerk.**

c. To determine actions required with regard to the recent highway disruption due to the sugar beet harvesting on both Carr Lane and Low Road.

Discussion and actions minuted in agenda item 1801/05.

d. To determine actions required with regard to the recent electricity disruption in the parish.

Over the past few months there has been a large amount of disruption in the parish with the reliability of the electricity.

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- There was a fault on the breaker which stopped the tree work being carried out in October.
- A phase was put out when a tractor damaged it during the beet harvesting.
- Power cuts have occurred twice in December including Christmas Day.
- An elderly resident had a fall due to the power cut which could have contributed to his death at the end of December.

Clerk to write to Northern Power Grid stating the Parish Council concerns over the continual disruption. **Clerk.**

- e. To determine actions required with regard to fly tipping in and around the parish.
Cllr Barker had reported at least 2 lots of fly tipping in the parish over the Christmas period. There is also asbestos dumped at the top of Middlebarn Hill which the Clerk will report.

Clerk to contact Ward Cllrs stating that at least one recycling centre should be open in this area on a Wednesday and Thursday to allow residents not to have to travel into Scunthorpe. The centres should be closed on alternate days. **Clerk.**

- f. To determine actions required with regard to loose dogs in the parish.

The Clerk had received a further complaint over the Christmas period by a resident whose dog had been attacked by the black Labrador that lives at Worlaby House. The resident spoke with a person on site who was not in the least bit interested that the dog was roaming loose and was attacking other dogs. The resident reported the incident to the dog warden and has been asked to keep a diary of events but as stated she along with other residents will not be walking past the property with their dogs in the future as it is too much of a risk.

It was agreed that this seems to be an ongoing issue over recent years and no action other than numerous calls to the property by the dog warden is taking place.

Clerk to place an article the Worlaby Views asking that all incidents of dog attacks and loose dogs are reported to the dog warden and the Clerk is copied in, which will allow the Clerk to keep a log of all events.

Clerk to write to the dog warden asking for a plan of action that will be taken which is now stopping residents from walking certain parts of their village. **Clerk.**

- g. To determine actions required with regard to cutting the grass on the B1204 between Worlaby and Bonby.

Cllr Jones stated that this item had been raised as part of the NHP discussions and the area was from the 30mph signage when leaving Worlaby heading towards Bonby for ½ the distance between the two villages.

There is a large scrub area that will need cutting back in the first instance and then the grass could be cut once a month for the summer months. This would allow visibility of the specimen cherry trees that were planted some years ago and a more attractive approach to the parish.

The Clerk has been in contact with NLC and they will continue to maintain this area 3 times per year and have no problem with the Parish Council cutting the area more frequently.

Cllr Jones has met with one contractor and one quote has been received, a further site visits to be arranged and the item will be discussed at the next meeting.

Cllr Jones/Clerk.

- h. To notify the Clerk of any other issues to be taken up with NLC.

Clerk to report the street light on Low Road (16) is not working. **Clerk.**
1 resident left the meeting at 9.05pm.

1801/10

Planning

To receive any decisions from North Lincolnshire Council.

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No decisions received.

1801/11 Correspondence for Discussion/Decision

- a. To be notified of correspondence with regard to Worlabby School safety concerns determining any actions taken.
Clerk to chase Ward Cllrs on the outcome of this concern raised by a resident. A concern was also raised with regard to the parking of parent's cars opposite the school entrance on Main Street – this blocked off the road when the bus arrived. Clerk to write to the school to ask parents not to park opposite the entrance. **Clerk.**
 - b. To be notified of the response received from NLC with regard to the Worlabby Asset of Community Value determining any further actions to be taken.
Clerk to contact Ward Cllrs to arrange a meeting with regard to this item to understand the process further. **Clerk.**
 - c. To be notified of the confirmation of receipt of the NLC community grant funding for In Bloom determining actions required.
Confirmation has been received and it was **resolved** the Clerk purchase oak sleepers to the value of the grant. A meeting will then be arranged with the green team to discuss the layout of the beds for this year's planting. **Clerk.**
- ### Correspondence for Information
- d. NLC Highway issues update. Signage has been placed for The Hill road closure on 10th albeit not very clear.
 - e. HMRC information on claiming VAT using VAT126.

1801/12 Accounts

- a. To consider the budget/precept data for 2018/19 determining actions required.
NLC have not yet issued correspondence with regard to the allocation of the council grant with the precept but the letter is imminent. Therefore, the Clerk has been in contact with Cllr Waltham who provided sufficient information to allow the Parish Council to make a decision.
The grant will be provided to the Parish Council on the same basis as last year but with the following conditions which have to be agreed for the following financial year and are as follows: -
 - The Parish Council will create a reserves policy which will be no more than 13% by 30th April.
 - The Parish Council will consider the maintenance of the Parish Paths Ways by 30th June.
 - A current Emergency Plan will be in place.
 - The Parish Council will be compliant with the Transparency Code.
 - The Self-Service portal will be used by the Parish Council.
 - A Neighbourhood Plan will be considered by 30th April.Based on this information received from Cllr Waltham the Parish Council unanimously **resolved** to set the precept the same as 2017/18 at £14,000 and to review the conditions in due course when the information is received.
- b. To consider the costs to reproduce the Nan Machin booklet determining actions required.
The Clerk had obtained costs from Newton Printing of £3.10 per book.
Resolved – Clerk to order 25 copies, these will then be sold for £4 per book which will allow the 50p deduction from Brigg Heritage Centre leaving a small profit per book and making the book accessible for local residents and visitors. **Clerk.**
- c. To approve the monthly accounts for payment. See financial report.
Resolved – the monthly accounts were approved for payment.

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09.01.18	D Hotson	Salary	£337.46
09.01.18	HMRC	Tax	£62.80
19.12.17	S Dobson	Playing Field tree removal	£350.00

1801/13 Minor Items

a. To take any points from members.

- Cllr Jones reminded residents that Bob Healeys funeral would be held on Friday 12th January at the Crematorium in Scunthorpe.
- Cllr Fletcher informed the meeting that the Downhill Challenge Event will be held on July 15th.
- Cllr Cave stated that the substation electrical box door was open. Clerk to contact Northern Power Grid to attend site. **Post Meeting** – Cllrs Fletcher and Hayes had taken a look after the meeting and it was found to be a box located next to the sub station which was lockable with a normal gas box key and this has been carried out.
- Cllr Smithson stated that she found it difficult to hear the full meeting and could the table arrangement change. It was agreed that the Chair and the Clerk would sit in the middle of the table for future meetings.
- Cllr Speakman asked if the installation of the adult exercise equipment would come to full council for a decision to which she was told it would.

b. Matters of correspondence for information which arrived after the agenda was posted.

- The Pension Regulator – increase of contributions. Noted.
- NLC Intimidation in Public Life – item noted and the relevant actions to be taken.
- Northern Power grid ‘supporting vulnerable customers and communities’. Clerk to use to communicate the current concerns with regard to the recent disruptions.

1801/14 Agenda Items for the next meeting –

- Clayton bench presentation.
- Cutting of grass along B1204 – Worlabby to Bonby.
- Welcome packs / Christmas Cards.

1801/15 To confirm the date and time of the next meeting as Tuesday 13th February, 2018 at 7pm at Worlabby Village Hall.

1801/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.35pm.