

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 13th February, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Fletcher, Cllr Jones, Cllr Hayes & Cllr Speakman.

Also Present: Cllrs C Sherwood, Cllr N Sherwood, Cllr R Waltham & Deb Hotson – Clerk to the Council.

Public Comment

No members of the public present.
Cllr Barker opened the meeting.

1802/01 Apologies for absence

Apologies for absence received from Cllr Smithson.

1802/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Speakman declared a personal interest in agenda item 1802/08g iv.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

Dispensations granted to Cllrs Bowles and Speakman for item 1802/08giii.

1802/03 Minutes of Previous meeting

The Minutes of the Parish Council meeting held on 9th January, 2018 were approved and signed as a true and correct record.

1802/04 Clerk's Report

- a. Clerk has been in contact with the contractor for the 3rd quote to refurbish the war memorial. Agenda item.
- b. Clerk has written to Northern Powergrid with regard to the recent frequent power cuts in the parish. Agenda item.
- c. Clerk to place an article into the next Worlabby Views with regard to reporting loose dogs.
- d. Clerk has written to the dog warden with regard to the loose dogs. Agenda item.
- e. Clerk has reported highway issues to NLC. Agenda item.
- f. Clerk requested Ward Cllrs to arrange a meeting with NLC with regard to the registration of a Community Asset – agenda item.

1802/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr C Sherwood stated that he had noted works had commenced again moving the sugar beet from the fields on Carr Lane, this had caused minimal disruption but mud had been reported on the road adjacent to the school.

Cllr Bowles stated that works had started on the field adjacent to the B1204 seeing HGV parked on the wrong side of the road again facing the traffic with no traffic management in place. This has been reported via 101 as previously requested.

If this is to continue next year then a meeting must be arranged between all parties prior to the event to ensure minimal disruption to the village is undertaken.

Carr Lane has been badly damaged by farm vehicles and HGV and NLC will look to reclaim costs to repair.

Worlabby Parish Council

Minutes of the Parish Council Meeting

The drainage grips on B1204 are all blocked, the verges are damaged and the hedges are covered in mud.

Item to be added to the next NATs meeting. **Cllr Fletcher.**

Cllr C Sherwood went on to say that the Ancholme Cycle path is progressing.

The Clerk has been informed by NLC Tim Allen to have residents complete evidence forms with regard to the use of the path from the railway to the river bank – this will be included in the next Worlabby Views. **Clerk.**

Cllr Cave stated that some forms had been completed in 1992/93 which support the use of the footpath, Clerk to inform NLC Tim Allen. **Clerk.**

Cllr Waltham informed the council that the Highway budget is being set and there are massive costs associated to intermediate routes and the main routes will be addressed in the first instance.

The concerns raised by a resident with regard to highway safety at the school has been passed back to the school as no highway intervention is possible.

Cllr Waltham has chased up the replacement and height change of both the east and west village signs which are currently too low to put in the sleepers for the new beds.

Council tax will rise 3% for adult social care.

A Community Speed Watch programme is being trialled in some parishes.

Train links from Barnetby to London are being discussed with Grand Central trains as well as improved car parking at Barnetby. This will start in 2020.

In the last Government budget £500k was allocated to NLC.

Business Rates are being reviewed.

The Council were informed that there was some funding available for war memorials.

Ward Cllrs left the meeting at 7.30pm.

1802/06 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The next meeting is scheduled for 27/02.

1802/07 Welcome Pack / Christmas Cards

a. To determine further actions required with regard to a welcome pack to new residents.

Cllr Barker provided the first draft of the welcome pack which was in the form of a folder with separate A4 sheets enclosed with various information. This could also be placed onto the website. All were in agreement for Cllr Barker to continue along this route and present at the next meeting. **Cllr Barker.**

b. To determine further actions required with regard to sending out 2018 Christmas Cards.

Cllr Fletcher provided some examples of cards and who had produced them. This will be discussed later in the year.

1802/08 Delegate Reports

a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones stated that all the snowdrops were out in the area and all agreed that looked very nice.

Cllr Jones has carried out some routine maintenance on the steps and noted that there is a large amount of brash and dead material in both the Woodland Glade and Hollows and two trees had come down in the winds.

It was agreed that a management plan to be drawn up, habitat piles to be created and a clean up is required. Agenda item for the next meeting. **All.**

Worlabby Parish Council

Minutes of the Parish Council Meeting

- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
A meeting was held on 05/02 and all members had been allocated a key policy area to review. Cllr Jones will create the background paper and provide to all the groups who will then meet and create a policy. This will be returned to the NHP group for further discussion. **All.**
- c. To receive an update report with regard to the enhancement of the War Memorial.
Three quotes have now been received and these were discussed along with the ground maintenance quote.
Resolved – Barningham Memorials were selected to carry out the cleaning of the memorial and the re-gilding of the letters, ground works and the uplighters will be installed as part of the refurbishment.
Clerk to apply for the War Memorial grant aid via NLC with a 10% contribution from the Parish Council. **Clerk.**
Cllr Cave added that the memorial was not listed and was owned by the Parish Council since 1923.
- d. To receive an update report from the LVF.
The next meeting is scheduled for 21/02, the main topics being the NHP and Tourism Leaflet.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.
It was agreed that the missing downpipe that was located at the brick bus stop did not need replacing.
Cllr Hayes had developed an implement to clean the moss from the beneath the swings located on the playing field and will endeavour to do so. **Cllr Hayes.**

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	13/02/18
War Memorial, Top Road	Cllr Cave	Monthly	13/02/18
Flag Pole, Main Street	Cllr Cave	Monthly	13/02/18
Bus Stop, Low Road	Cllr Cave	Monthly	13/02/18
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	13/02/18
Fountain	Cllr Speakman	Monthly	13/02/18
Recreation Ground	Cllr Smithson	Weekly	Yet to be received. Cllr Smithson
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	13/02/18
CCTV system	Cllr Bowles	Monthly	13/02/18

- f. To receive an update report for Worlabby Village Hall.
Cllr Bowles updated the Council on the various planned activities which are all detailed on the website/notice boards.
- g. To receive an update on activities and requirements related to the village hall and playing field.
- i. To consider provisions for vehicle deliveries on to the grassed area at the playing field.
Cllr Speakman had obtained some quotes. Cllr Bowles to obtain a further detailed quote.
Resolved – a sum not to exceed £500 was approved to purchase the required matting. **Cllr Bowles.**

Worlabby Parish Council

Minutes of the Parish Council Meeting

- ii. To receive an update report on phase 2 of the playing field determining actions required.

The WCPG recommend to the Council that the adult/junior exercise equipment is installed only and that the contractor is Streetscape at a cost of £9,600. The Safer Neighbourhood Grant funding applied for as not been successful and therefore the Clerk will need to look for other sources of funding. Cllr Fletcher too could have a source of funding that she will look into.

Resolved – approval to install the exercise equipment once funding is obtained. **Clerk.**

- iii. To receive an update report with regard to the Lease determining any actions required.

The notes of the meeting were circulated prior to the Parish Council meeting. The Recreation Committee had discussed the notes on 11th January. Cllr Barker added that the lease meeting was amicable and satisfactory and was progressing well.

Resolved – all happy with progress to date and will continue until a draft lease is ready to be viewed by both parties. **Lease Group.**

- iv. To determine actions required with regard to the Tree Management Meeting and the programme of activities for the parish and the Parish Council joining the Tree Warden Scheme.

The notes from the meeting were circulated prior to this meeting.

Resolved – in principle the Parish Council are in agreement to enter into a Tree Warden Programme including the following points raised at the meeting with NLC Tim Allen.

- TPO to be placed on the two trees on NLC land on the junction of Carr Lane and Low Road to protect this area when entering the village.
- 4 horse chestnut could possibly be in NLC land and not private – TA to check this out with a view to removing and replanting other trees elsewhere. The house next door to where these trees are, has sustained damage to the driveway from the roots.
- New trees to be planted on NLC land located at the triangle on the junction of New Road and Barn Hill and the area of grassland adjacent to the triangle in front of Woodyard Court. Not to be large but adequate for the size of land. Clerk to ask NLC to check ownership as it was suggested this land is not owned by NLC.
- Trees from the Old Vicarage and one in the adjoining land are overhanging the highway with some considerably large bows which it was noted have split previously. NLC could write to the owners with concerns and ask for some form of survey/maintenance to be carried out.
- TA was informed of the rook issue on the Pleasure Ground and he will provide a sample of the substance NLC use called ‘bird off’ which has worked as a deterrent.
- Beech located in the churchyard – PCC need to apply to NLC to trim back the tree. Parish Council need to ask PCC if regular inspections are undertaken of the tree and recorded and if not, the Parish Council could consider adding this tree to their inspection regime and if any works are required then the PCC will be responsible for undertaking.
- The 2-red horse chestnut on the Pleasure Ground were deemed to be dangerous due to canker and TA suggested they are removed asap – NLC can do this FOC and 2 new trees could be planted to replace them.

Worlabby Parish Council

Minutes of the Parish Council Meeting

- Parish Council to ask NLC as part of the programme to contact the owner of the hedge running from the war memorial to the path of the church to ask that this is reduced in line to allow the new lighting to be visible and for ease of cutting the grass.
- Tulip tree (privately owned) possibility of removal as adds little value to the area.
- Choice of trees that could replace those taken out should include those that do not grow to high such as rowan and tree of heaven.
- Private hedge obscuring the light on Low Road – this has been ongoing for some time. TA suggested that he would be able to cut the hedge under the light as part of the new lighting scheme.

It was also agreed that any new TPO's should always be accompanied with a management plan.

Resolved – in the first instance the trees deemed to be dangerous on the Pleasure Ground will need removing as soon as possible. **Clerk.**

1802/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To receive an update with regard to the Stoneledge land at the top of the hill off Middlegate Lane determining any further actions required.
Letter has been sent to Stoneledge.
- b. To receive an update with regard to the recent highway disruption due to the sugar beet harvesting determining any further actions required.
Discussed in item 1802/05.
- c. To determine actions required with regard to loose dogs in the parish.
Clerk to publish details in the next Worlabby Views on how to report effectively.
Clerk.
- d. To determine actions required with regard to cutting the grass on the B1204 between Worlabby and Bonby.
After the last meeting a resident attending the meeting had written to the Chairman with concerns of removing the brambles along the road which were a good form of habitat for the animals.
It was agreed to leave a 1m strip of vegetation from the dyke.
Resolved – A Sissons was selected as the preferred contractor. Clerk to arrange a further site meeting with Cllr Jones and A Sissons to discuss the 1m strip of vegetation. The area once initially cut back with then have 3 cuts over the growing period. **Clerk/Cllr Jones.**
Cllr Barker to respond to the resident informing him of the 1m strip that will be left adjacent to the dyke. **Cllr Barker.**
- e. To be notified of the litter/dog bin location map determining any further actions required.
Clerk to ask NLC that the replacement bin to the entrance to Ladysmith Cottage is labels as dog and litter bin. **Clerk.**
- f. To notify the Clerk of any other issues to be taken up with NLC.
Road signage at the junction of B1204 turn left on to the B1206 needs replacing as the lettering is peeling off.
Clerk to report the raised manhole cover at the entrance to the Markie Path, New Road which is a trip hazard. **Clerk.**

Worlaby Parish Council

Minutes of the Parish Council Meeting

1802/10 **Planning**

To receive any decisions from North Lincolnshire Council.

2017/1916 – full planning permission granted to install an acid storage tank, a mixing tank and a shower unit with associated works and bundling at Southwold Farm, Wold Road.

2017/1038 – planning permission to vary condition 2 of WD/2014/0908 to vary site layout at Bio Waste Solutions, Bonby Road, Bonby to be considered at the Planning Committee meeting 14/02/18.

2017/1039 - planning permission to construct a fire water lagoon and soakaway in connection with AD Plant at Bio Waste Solutions, Bonby Road, Bonby to be considered at the Planning Committee meeting 14/02/18.

2017/1041 - planning permission to construct a lagoon for storage of digestate in connection with AD Plant and for the erection of security fence and tree planting to eastern boundary and creation of overflow lorry parking area at Bio Waste Solutions, Bonby Road, Bonby to be considered at the Planning Committee meeting 14/02/18.

1802/11 **Correspondence for Discussion/Decision**

- a. Response from Northern Powergrid with regard to the recent power cuts.
Item noted.
- b. To be notified of the response from Cllr Waltham with regard to the registration of an asset of Community Value – The Hollows, determining any further actions required.
Cllr Jones stated that there was a means of disagreeing with NLC via a Tribunal and he would look into this further for discussion at the next meeting. **Cllr Jones.**
Cllr Cave stated that he had visited Lincoln Archives and found information that supports the building was in use until December 1991.
It was agreed that the chapel has not been in use for some time and this would not be pursued with NLC. Cllr Cave was thanked for his investigations and information.
- c. To be notified of the NLC Great British Spring Clean event determining any actions required.
Item noted.
- d. To be notified of the North Lincolnshire Local Plan Consultation event determining actions required.
Members would be attending the event to be held in the Angel, Brigg on Thursday 15th February 2-6pm.
- e. To be notified of the further correspondence on ‘ringing out for peace’ 11/11/18 – A Nations Tribute – determining further actions required including the next steps of the beacon lighting event.
Clerk to forward the information to the PCC.
Cllr Cave to start looking into organising the event to include the lighting of a beacon on the playing field which would be easier for residents to attend. Agenda item for the next meeting. **Cllr Cave.**
- f. **Correspondence for Information**
- f. NLC Highway issues update.
- g. North Lincolnshire Youth Council – locating a defib. Clerk to arrange to put the signage up at the school and notice boards. **Clerk.**
- h. PAYE dates.
- i. NLC acknowledgement of precept requirements for 2018/19.
- j. Low Villages Forum agenda 21/02/18.

Worlabby Parish Council

Minutes of the Parish Council Meeting

1802/12 Accounts

- a. To consider the NLC Council Grant and conditions for 2018/19 determining actions required.
Resolved – the Parish Council will accept the grant and conditions. Agenda item for the next meeting.
- b. To consider attendance to the ERNLLCA Councillors' Financial Responsibilities and GDPR events.
Resolved – Cllrs Fletcher, Hayes & Speakman to attend along with the Clerk. Cllr Jones to confirm if he can attend the GDPR event. Clerk will be attending.
- c. To be notified of the review of the Clerks working from home allowance.
Resolved – approval of the review.
- d. To receive an update on the expenditure for the NLC In Bloom funding determining any further actions required.
The Clerk has been informed that spending can role over until 2018/19. Clerk waiting for confirmation from NLC Tim Allen if he can obtain the sleepers. **Clerk.**
- e. To consider the membership renewal for CPRE at £36.
Resolved – approval to renew the membership.
- f. To consider the renewal of the NLC SLA for the play areas annual inspection 2018.
Resolved – approval to renew the SLA.
- g. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.

13.02.18	D Hotson	Salary	£444.04
13.02.18	HMRC	Tax	£76.80
13.02.18	D Barker	Land Registry	£6.00
13.02.18	D Barker	Basketball back boards	£260.00
13.02.18	Worlabby Village Hall	Rent Jan-March 18	£30.00
15.01.18	S Dobson	Crow nest removal	£60.00

1802/13 Minor Items

- a. To take any points from members.
 - The Clerk updated the Council on the recent PFK Littlejohn webinar event which will see the Annual Return now called an AGAR – Annual Governance and Accountability Return. This will be in 3 parts; all exempt Councils are now able to complete part 2 – those with income / expenditure under £25k. Those with income / expenditure over this amount will complete part 3.
 - Due to the attitude of one Councillor, Cllr Barker felt the need to state that the minutes were a record of decisions made, with some accompanying background information. The Clerk should be congratulated on the quality of the minutes and not criticised. Any comments regarding the accuracy of the minutes should be notified to the Clerk prior to the next meeting for the benefit of time saving.
- b. Matters of correspondence for information which arrived after the agenda was posted.
 - ERNLLCA Newsletter – January.
 - Access to River Ancholme via Worlabby Carrs. Next agenda.
 - Appleby pre-submission NHP.
 - Safer Neighbourhoods Community Safety Fund response.
 - CPRE Feb 18 Newsletter.
 - SLA – NLC bin collections – Playing Field. Next agenda.

Worlaby Parish Council

Minutes of the Parish Council Meeting

1802/14 Agenda Items for the next meeting –

- Access to River Ancholme via Worlaby Carrs.
- SLA – NLC bin collections – Playing Field.
- Management Plan – Woodland Glade & Hollows.
- A Nations Tribute – Beacon event.
- NLC Council grant conditions.
- Hollows/Woodland Glade Management plan.

1802/15 To confirm the date and time of the next meeting as Tuesday 13th March, 2018 at 7pm at Worlaby Village Hall.

1802/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.50pm.