

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 8<sup>th</sup> May, 2018**. Proceeding will commence at 7pm at Worlaby Village Hall. The agenda is set out below. Members of the public and press are welcome.

D Hotson

Deb Hotson - Clerk to the Council

Date of Issue: 2<sup>nd</sup> May, 2018

## **Public Comment**

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

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## **Agenda**

### **1805/01 Apologies for absence**

To note apologies for absence.

### **1805/02 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

### **1805/03 Minutes of Previous meeting**

Minutes of the Parish Council meeting held on 13<sup>th</sup> March & 20<sup>th</sup> April, 2018 to be approved and signed.

### **1805/04 Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

### **1805/05 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

### **1805/06 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

### **1805/07 Welcome Pack**

- a. To determine further actions required with regard to a welcome pack to new residents.

### **1805/08 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows including: -
  - Setting a date for the Clayton bench presentation determining any actions required.
  - Management Plan.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.

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- c. To receive an update report with regard to the enhancement of the War Memorial.
- d. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all community assets and to place onto the website.
- e. To receive an update report with regard to the 'Battles Over' Event on 11/11/18 including the response received from the PCC determining any actions required.
- f. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.
- g. To receive an update report with regard to the NLC Tree Management programme including the response from the PCC with regard to the beech tree and arranging a date for NLC training determining actions required.
- h. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	
War Memorial, Top Road	Cllr Cave	Monthly	
Flag Pole, Main Street	Cllr Cave	Monthly	
Bus Stop, Low Road	Cllr Cave	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	
Fountain	Cllr Speakman	Monthly	
Recreation Ground	Cllr Smithson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	
CCTV system	Cllr Bowles	Monthly	

- i. To receive an update report for Worlaby Village Hall.
- j. To receive an update on activities and requirements related to the village hall and playing field.
  - o To be notified of the response received from both ONGO and NLC with regard to the boundary fence determining actions required.
  - o To receive an update report on phase 2 of the playing field determining actions required.
  - o To receive an update report with regard to the Lease determining any actions required.

## **1805/09 Highways / Footpaths / Parish Issues / General NLC issues**

- a. To be notified of the quotes received for the parish path cuts selecting a contractor and to approve the signing of the agreement between the Parish Council and NLC and determining any other actions required.
- b. To determine any further actions required with regard to the evidence forms - access to the River Ancholme via Worlaby Carrs.
- c. To determine actions required with regard to the raised manhole cover on the area of private land on New Road.
- d. To determine actions required with regard to the recent repair of Barn Hill and the response received from NLC to the residents.
- e. To consider the enquiry response from the appeal board with regard to the Hollows being registered as a community asset determining any further actions required.
- f. To notify the Clerk of any other issues to be taken up with NLC.

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## 1805/10 Planning

To receive any decisions and to discuss the following applications received from North Lincolnshire Council also determining actions from the public meeting held on 02/05/18.

**2018/401** – planning permission for the erection of 6 no affordable and 27 no open market homes, landscaping, associated car and bicycle parking, public open space, pedestrian footways, cycleways, access roads, cyclist’s car park and pedestrian and cycle crossing points at land north of Carr Lane and west of Low Road.

**2018/440** – planning permission for the demolition of all steel framed barns, conversion of existing brick barns to form 4 no flexible commercial units (classes A1, A2, A3 & B1), conversion of brick barns to form 11 no dwellings, erection of 8 no affordable and 18 no open market homes, landscaping, associated car and bicycle parking, public open space, pedestrian footways, cycleways, access roads and pedestrian and within site cycle crossing points on land at Worlaby House Farm, Low Road.

## 1805/11 Correspondence for Discussion/Decision

- a. To be notified of the ERNLLCA NALC National Survey and the Government unauthorised developments and encampments email determining any actions required.
- b. To be notified of the Evolis Radar Speed Sign determining any actions required.

### Correspondence for Information

- c. NLC Highway issues update.
- d. NLC Great British Spring Clean 2018 recognition letter.
- e. NLC Local Authority Grant for 2018/19 update.
- f. Workers Memorial Day – 30/04/18.
- g. NATs minutes of the meeting held 28/09/17.
- h. NLC Transforming Transport – Call Connect and Subsidised bus service update.

## 1805/12 Accounts

- a. To receive an update on the expenditure for the NLC In Bloom funding determining any further actions required.
- b. To approve the signing of a new wayleaves agreement with Northern Powergrid.
- c. To be notified and approve the Internal Audit report 2017/18 and determine any actions required.
- d. To approve the Annual Governance Statement 2017/18.
- e. To approve the Accounting Statement 2017/18.
- f. To review and approve the 2018/19 Insurance Policy.
- g. To approve the NALC 2018/2020 National Salary Award payable from 1<sup>st</sup> April, 2018.
- h. To consider a donation request received from Lindsey Age UK.
- i. To consider a donation request received from Worlaby Views.
- j. To consider the LVF Annual Donation Fee for 2018/19.
- k. To consider the renewal of the VANL membership fee for 2018/19.
- l. To consider the ERNLLCA membership renewal for 2018/19.
- m. To approve the monthly accounts for payment. See financial report.

06.04.18	S Dobson	Nest removal	£60.00
06.04.18	R J Coleman	CCTV maintenance	£110.40
06.04.18	A Sissons	B1204 cut	£290.00
06.04.18	CEC Services	CCTV/router re set	£54.00

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06.04.18	Scottish Power	Church lighting	£129.16
18.04.18	J Smithson	Pleasure Ground maintenance	£5.98
18.04.18	P Beeforth	Pleasure Ground maintenance	£23.52
18.04.18	I Garner	Planting – Main Street	£5.00
19.04.18	NatWest	Safe Custody Hold	£16.78
08.05.18	D Hotson	Salary/Tax	
08.05.18	B Barker	Land Registry	£6.00
08.05.18	Worlaby Village Hall	2 sets keys – D Hotson & P Jones	£10.00
08.05.18	R Dixon	Internal Audit Fee	£325.00

## 1805/13 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## 1805/14 Agenda Items for the next meeting –

- Christmas Cards – September agenda.

## 1805/15 To confirm the date and time of the next meeting as Tuesday 12<sup>th</sup> June, 2018 at 7pm at Worlaby Village Hall.

## 1805/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

### Clerks Report - Appendix A

- a. The Clerk has informed the PCC that a branch has been taken from the beech tree located in the churchyard. Agenda item.
- b. Programme of event for the Beacon lighting to appear in the next edition of Worlaby Views. Agenda item.
- c. Clerk has distributed the Hollows Management Plan. Agenda item for discussion.
- d. The NHP funds have been returned to Groundworks.
- e. Clerk has contacted NLC / ONGO with regard to the repair of the boundary fence at the village hall. Agenda item.
- f. Clerk has submitted a grant application to A4A for the exercise equipment.
- g. Clerk has asked NLC for an update on when Carr Lane will be reinstated after the beet harvest.
- h. Natwest documentation has been collected. Clerk is trying to source a FOC cupboard from NLC.
- i. Clerk has contacted NLC with regard to the raising up of the village signage several times and has now escalated to the Head of Highways.
- j. Clerk has asked NLC Highways if we could have a couple of 'road closure' signs.
- k. Clerk has been in contact with Northern Powergrid and the trees are being cut on 11/05/18.