

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 12th June, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Cave, Cllr Jones & Cllr Smithson.

Also Present: Deb Hotson – Clerk to the Council, Cllr C Sherwood & 3 residents.

Public Comment

Mr Beeforth addressed the Council in relation to the two planning applications for Worlabby House Farm which were important to the residents of the parish. When these applications are discussed at the NLC Planning Committee residents should seize the opportunity to show strength of feeling with their submitted objections. To this end could the Parish Council provide transport for residents to attend the Planning Committee Meeting. This will be added to the next agenda for discussion and in the meantime, Mr Beeforth would get costs for buses to the Clerk for circulation.

Mr Beeforth added that the public meeting held with regard to these applications was well organised and handled very well. Mr Beeforth left the meeting at 7.10pm.

Mrs Davidson provided her proposed War Memorial booklet and data used to create the booklet and also provided costs to produce the information.

Part of her research included the replacement of a memorial in the church grounds which she will discuss with the PCC.

Cllr Cave and Mrs Davidson were meeting this week to discuss Cllr Caves input.

Cllr Barker thanked Mrs Davidson for all her hard work in collating the information.

Cllr Barker opened the meeting.

Agenda

1806/01

Apologies for absence

Apologies for absence received from Cllrs Bowles, Fletcher and Hayes.

1806/02

Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1806/03

Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 8th May, 2018 were approved and signed as a true and correct record.

1806/04

Clerk's Report

a. The Clerk has informed the PCC that the Parish Council will assist with the repair of the bells if required and Cllr Cave has been allocated to ring the bells on 11/11/18 at 7.05pm. agenda item.

b. The successful parish path contractor has been informed and a meeting held on 05/06 will be reviewed at the June Parish Council meeting. Agenda item.

c. Northern Powergrid agreement circulated. Agenda item.

1806/05

Procedural

a. To approve and adopt the Worlabby Parish Council General Data Protection Regulation procedures.

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Resolved – approval of all procedures. Clerk to create an area on the website where these documents will be available to view.

- b. To review and approve the Standing Orders 2018.

Resolved – approval of the Standing Orders 2018.

- c. To review and approve the Community Emergency Plan.

Information was provided for amendments and additions. Cllr Jones stated there was a vacancy on the Council which would need adding into the plan and there was also the new caretaker info that should be added. It was agreed to defer until after the next meeting when all this information should be available. Cllr Jones was thanked for his work to date.

1806/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs N Sherwood and R Waltham.

Cllr C Sherwood stated that the LED lighting was on going and it was thought that the Low Villages would be started September or October time, any faults would not be repaired in the meantime.

Constructive conversations were ongoing with a farmer which would allow the path to go through to Horkstow.

There was no feedback from the Carr Lane meeting which was held last week.

Cllr Barker asked why there was resurfacing of footpaths on going when it looked like they did not need doing to which Cllr Sherwood stated it was a rolling programme and work was being done where required.

Cllr Barker also asked if planning applications there were phased could have conditions that ensured each phase was completed prior to the next one starting to which Cllr Sherwood stated that this could be implemented.

Cllr Barker asked if the Parish Council could request the implementation of bylaws to which Cllr Sherwood stated that these could then be passed to NLC for assessment.

Cllr Smithson asked if there were any updates on Middle Barn Hill resurfacing to which she was told there was no update at present.

Cllr Cave asked why NLC had implemented the changes with regard to the number of residents required to petition NLC which had changed from 1500-6400. Cllr Sherwood stated that this change still allowed petitions to be heard by Officers at Scrutiny Panels compared to the Full Council hearing the petitions by 6400 residents. Cllr Sherwood left the meeting at 7.40pm.

1806/07 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Item deferred.

1806/08 Welcome Pack

- a. To determine further actions required with regard to a welcome pack to new residents.

Cllr Barker provided a copy of the booklet he had created which he will expand to include further website details and then provide copies to Councillors for approval at the next meeting. Cllr Barker can produce and ring bind at a responsible cost.

Cllr Cave suggested that this information is provided to Estate Agents to turn into a glossy brochure but it was agreed to keep simple for new residents to the parish.

1806/09 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows including: -

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- Setting a date for the Clayton bench presentation determining any actions required.
Item deferred.
- Replacement of the fencing along the boundary determining any actions required.
Clerk to asked NLC Dave Sanderson to pursue the installation of a replacement post and rail fence which is broken and damaged in the majority of places.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
Cllr Jones stated that the budget had been agreed with regard to pre-submission plan at a sum of £5,975 and an application was submitted 27/05. The documentation was still being produced in draft and once the grant is approved these will go to the Consultant for comments.
Appleby have already completed their pre-submission plan and once Worlabby has been completed it will go out for consultation. Cllr Jones provided an example of Appleby consultation which was in the form of an A5 type leaflet which expanded out to A2 and it was agreed to copy this example which was at a cost of £750, again all part of the grant if approved.
- c. To receive an update report on the Parish Paths initiative determining any further actions required.
Cllr Jones, NLC Dave Sanderson, Clerk and the selected contractor met last week and walked the paths to ensure the contractor was aware of all requirements. The cutting of the paths would commence next Tuesday and 4 cuts were programmed in.
A winter maintenance repair/replacement list was started too.
- d. To receive an update report with regard to the enhancement of the War Memorial.
The Clerk had received confirmation that a grant was approved from NLC of £1,900. Clerk to ask the contractors to put into their diaries a start date of 1st July after consulting with Cllr Bowles.
- e. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all listed buildings and to place onto the website.
Cllr Cave circulated information prior to the meeting which was agreed. Cllr Cave to speak with Cllr Hayes with regard to taking the photos. Cllr Cave to ensure he has all the relevant information on the listed status.
- f. To receive an update report with regard to the 'Battles Over' Event on 11/11/18.
Resolved – it was agreed to reproduce the War Memorial booklet produced by Mrs Davidson and will exclude the censor information but these could be included in a copy for the website.
Clerk to place information on the website with regard to the booklet asking for feedback on requirements by residents and this will be taken into consideration when ordering the booklets.
Cllr Cave to work with Mrs Davidson to incorporate the information he has gathered.
Cllr Cave to arrange the beacon event including the refreshments, bell rings and if Cllr Cave wants to add any other dimensions then further information should be provided.
Cllr Cave suggested that trees should be planted x 11 for those listed on the war memorial. It was then suggested rather than trees rose bushes or metal work in the form of poppies or silhouettes could be installed.
- g. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.
No further LVF meeting had been held.

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- h. To receive an update report with regard to the NLC Tree Management programme.
Item deferred – Clerk to provide NLC Dave Sanderson with this information.
- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	12/06/18
War Memorial, Top Road	Cllr Cave	Monthly	12/06/18
Flag Pole, Main Street	Cllr Cave	Monthly	12/06/18
Bus Stop, Low Road	Cllr Cave	Monthly	12/06/18
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	12/06/18
Fountain	Cllr Hayes	Monthly	Deferred
Recreation Ground	Cllr Smithson	Weekly	To be provided
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	12/06/18
CCTV system	Cllr Bowles	Monthly	12/06/18

- j. To receive an update report for Worlaby Village Hall.
Item deferred.
- k. To receive an update on activities and requirements related to the village hall and playing field.
 - o. To be notified of the response received from both ONGO and NLC with regard to the boundary fence determining actions required.
The Clerk had looked at the deeds and it was unclear the ownership of the fence. As ONGO and NLC had stated they were not responsible it was **resolved** the Parish Council undertake the repairs. Clerk to ask Cllr Bowles to arrange.
 - o. To receive an update report on phase 2 of the playing field determining actions required.
The grant application has been submitted, feedback awaited.
 - o. To receive an update report with regard to the Lease determining any actions required.
Item deferred.
 - o. To consider the intervention of a mole catcher on the playing fields determining actions required.
It was agreed that at present there was not a great issue but the item would be monitored.

1806/10 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the raised manhole cover on the area of private land on New Road.
Clerk to provide land registry information to NLC which clearly sees the manhole cover on NLC land. Clerk to ask that this is repaired.
- b. To receive an update report with regard to the recent repair of Barn Hill determining any further actions required.
Item to be deferred until any further information was received.
- c. To receive an update report with regard to the state of repair to Carr Lane determining any further actions required.
A meeting was held on 06/06 which residents, Ward Cllrs and representatives from the Parish Council. NLC will be writing to the land owner who was responsible for

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the state of the road and it was suggested the Parish Council do the same asking the land owner to take into consideration the residents who were not able to walk the lane due to the damage and mess created from the beet harvest.

The beet adjacent to Castle Nurseries has now been removed but beet is still present in the field which was causing a terrible stench which could be smelt during the site meeting. NLC Environment to investigate.

Costs will be provided by NLC to the Parish Council on the expected cost to repair the lane which will also be included in the letter.

- d. To consider the enquiry response from the appeal board with regard to the Hollows being registered as a community asset determining any further actions required.

Cllr Jones stated that he had spoken with the appeals department with regard to the Parish Council appealing against the decision made by NLC on rejecting this application.

The act created by Parliament was initially written with land owners in mind who were appealing against a listing. With regard to looking at a Parish Council appealing against a decision not to add the listing was not something the appeal board had done before and had no bench mark. Clerk to ask if CPRE could assist the Parish Council and if so Cllr Jones will take up the conversation with CPRE.

- e. To be notified of the road traffic issues on Main Street at school drop off/pick up times determining actions required.

The Clerk had been provided a photo and concerns with regard to irresponsible people parking near to where the bus parked which blocked the road off. The Clerk has been in touch with the school who have informed her that this is now in hand and NLC Highways are changing the zigzag lines outside the school entrance to read no parking with the exception of buses which should hopefully alleviate previous issues.

- f. To notify the Clerk of any other issues to be taken up with NLC.

No further issues raised.

1806/11 **Planning**

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

A concern had been raised with regard to a breach of planning for 'Chapters', The Hill who had built a brick wall instead of the post and rail fence as detailed in the planning application. The wall was not in keeping with the surrounding. NLC Enforcement have asked for an application to be submitted which had not yet been provided and will now give the resident a further 14 days prior to a decision being taken about the wall. The Parish Council agreed that was totally out of keeping with its surroundings and the Clerk will reinforce this with NLC.

The road had also been blocked again over the weekend with soil removed from the property.

2018/859 – planning application to vary condition 2 of WD/2016/1916 to alter route of proposed pipeline along Bonby Lane at Bio Waste Solutions, Bonby Lane, Bonby.

Resolved – no comments to be taken as this had already been installed.

Clerk to ask if the grass verge along Middlegate could be re-seeded and report the concrete plinth located at five ways on Middlegate heading towards Worlaby which is close to the highway with sharp edges and is high in the verge.

1806/12 **Correspondence for Discussion/Decision**

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- a. To determine if any further actions are required with regard to the growing on crops on part of the bridleway between The Hill and the B1206.
The Clerk had been copied in on correspondence sent from a resident with regard to the bridleway. NLC will investigate with a view to reinstating the bridleway.
- b. To be notified of the invitation to meet Humberside Police & Crime Commissioner Keith Hunter, determining actions required.
Cllr Cave to represent the Parish Council at the event and provide a report to circulate prior to the next Parish Council meeting.
Clerk to write suggesting that more Neighbourhood Policing is provided for the area.

Correspondence for Information

- c. NLC Highway issues update.
d. LVF Minutes of the meeting held 03/05/18.
e. Tractor near miss report on 09/05/18.
f. NALC Survey.
g. Thank you received for the recent Worlabby Views donation.
h. Privacy Policy from Public Sector Audit.

1806/13

Accounts

- a. To receive an update on the expenditure for the NLC In Bloom funding determining any further actions required.
The sleepers have been received and this were free of charge due to the mess up and time elapsed since ordering.
Cllrs Bowles and Hayes will meet with all members of the Green Team to discuss the installation of the sleepers in Autumn. The In-Bloom fund will be used to purchase soil and plants later in the year.
It had been noted that a resident had installed some form of container surrounding the flower bed on Low Road. This has been done without discussing with the Parish Council and Cllr Barker will have a conversation in due course.
The area will be clad in sleepers once the programme for the beds commence.
- b. To approve the signing of a new wayleaves agreement with Northern Powergrid.
Resolved – approval of the agreement, this will be signed by the Clerk and passed back to Northern Powergrid.
- c. To consider a donation to the year 6 Worlabby Academy leavers for 2018 and confirmation of attendance to the Presentation event.
Resolved - £7.50 to be provided to each child with a total cost of £75.
Cllr Fletcher has agreed to attend the presentation event representing the Parish Council.
- d. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts for payment.

10.05.18	D Barker	Land Registry	£12.00
10.05.18	VANL	Membership renewal	£20.00
10.05.18	LVF	Donation	£60.00
10.05.18	ERNLLCA	Membership renewal	£292.74
10.05.18	Worlabby Views	Donation	£242.00
15.05.18	Lindsey Age UK	Donation	£50.00
15.05.18	Zurich Municipal	Insurance renewal	£288.72
15.05.18	A Towlerton	Planning Consultant	£570.00
12.06.18	D Hotson	Salary/Tax	
12.06.18	Kyanite	Annual Hosting Fee	£46.13

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1806/14 Minor Items

a. To take any points from members.

- No further issues raised.

b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA Survey on CIL – Clerk to resend to Cllr Jones to respond.
- NATs minutes of the meeting held 17/04.
- Armed Forces Day posters – Clerk to put up on the notice boards.
- Worlabby Village Hall minutes of the AGM held 22/05.
- Information on Yorkshire & Humber cycling route.
- Concerns raised by a resident with regard to road safety. Clerk to arrange a meeting with Highways and the Safety Officer and item to be placed onto the next agenda.

1806/15 Agenda Items for the next meeting –

- Co-option – July agenda.
- Christmas Cards – September agenda.
- Worlabby House Farm – NLC Planning Committee attendance.
- Road Safety Concerns – Low Road/Top Road.

1806/16 To confirm the date and time of the next meeting as Tuesday 10th July, 2018 at 7pm at Worlabby Village Hall.

1806/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items to be discussed.

The meeting closed at 9.15pm.