

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 10th July, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Davidson, Cllr Fletcher, Cllr Hayes, Cllr Jones & Cllr Smithson.

Also Present: Deb Hotson – Clerk to the Council, Cllr R Waltham & 1 resident.

Public Comment

Mrs Davidson showed the members the completed Memorial booklet that had been created and all agreed that it was very well done.

Cllr Barker opened the meeting.

1807/01 Apologies for absence

All members present.

1807/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1807/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 12th June, 2018 were approved and signed as a true and correct record. Cllr Cave was against the approval of the minutes.

1807/04 Clerk's Report

- a. The Clerk has placed all GDPR documents on to the website.
- b. Clerk has asked NLC Dave Sanderson to pursue the erection of a new fencing on the boundary of the Hollows. This along with the new trees for the playing field and the Tree warden Scheme have been passed to NLC Dave Sanderson to look into.
- c. Clerk has arranged for the ground maintenance and electrical supplier for the war memorial to be carried out on 5th July.
- d. Clerk has placed information with regard to the War Memorial booklet on to the website for feedback – agenda item.
- e. Clerk has asked Cllr Bowles to arrange the repair of the fencing running along the boundary with the ONGO homes.
- f. Clerk has provided land registry information to NLC with regard to the manhole cover on New Road that requires repairs. NLC are now looking into this as it is believed it may well be their responsibility. In the meantime, barriers have been put round it.
- g. Clerk awaiting costs for the repair of Carr Lane prior to writing to Mr Truelove with regard the state of the Lane after the beet harvest.
- h. Clerk has asked CPRE if they will assist in the registration of the Hollows as a Community Asset.
- i. Clerk has asked NLC to reseed Middlegate Lane were the pipeline was recently installed. Clerk has been in contact with the contractors who will re-seed later on in the summer.

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- j. Clerk has asked that more Neighbourhood Policing is provided in the area with regard to ASB and Crime. Consequently, a survey has been issued to all households – agenda item.
- k. Clerk has signed and submitted the new Wayleaves Agreement.
- l. Clerk arranging a meeting with Highways and the Safety Officer with regard to the recent email received. Agenda item.

1807/05 Parish Council Vacancy

To consider the applications received for the Parish Council vacancy.

One application had been received from Stewart Davidson.

Resolved – Mr Stewart Davidson was unanimously voted onto the Council.

Cllr Davidson signed the Declaration of Acceptance of Office and joined the meeting.

The Clerk will send him all the relevant information. **Clerk.**

1807/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Waltham joined the meeting at 7.40pm and his reported is provided below.

Cllr Waltham stated that there was to be a grant fund available of £250 to assist with any expenses for activities/enhancement that were directly connected to the World War 1 commemorative event in November.

It was agreed that the purchase of the poppies and booklet could be funded by this grant and therefore quotes would be provided to the Clerk for the items and an application would be submitted to NLC. **Clerk & Cllr Barker.**

Cllr Waltham stated he had no update on Middlebarn Hill resurfacing and with regard to Carr Lane minor patching work has been undertaken.

Barriers have been installed along the Ancholme Path to stop motorised bikes using it. Cllr Bowles asked if the first bridge along Carr Lane has a weight restriction as large HGV had regularly used this for the beet harvest and the safety railings had been damaged by the HGV and thrown into the dyke. An email had also been forwarded to NLC Highways with regard to a suggested alternative to the access to Carr Lane, no response had been received to date from Highways.

Cllr Waltham to investigate.

Clerk to send Cllr Waltham a list of outstanding commitments that NLC Tim Allen had made to the Council. **Clerk.**

Cllr Waltham went on to say that Bioorganic had submitted a further application and there had committed to install more passing places on Bonby Lane.

Free swimming would commence in the holidays at both Barton and Brigg Leisure Centres. Works would also start to move the Library in Barton too.

Cllr Smithson asked that the pot hole on the B1206 is followed up by Cllr Waltham as several residents and Cllrs had reported this. Cllr Jones to provide the exact location.

Cllr Jones.

Cllr Barker stated that other authorities were investing in mini combines to cut and reap the grass which was then sent to AD plants. Cllr Waltham stated that NLC are looking at this type of alternative cutting system.

Cllr Waltham went on to say that the South Ferriby flood defence scheme is currently being looked into with a £10m scheme proposed.

1807/07 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To receive an update report from Cllr Cave with regard to the Police & Crime Commissioners meeting.

The report was circulated prior to the meeting.

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b. To determine actions required with regard to the recent Safer Neighbourhood Survey recently circulated.

The following issues will be provided to Inspector Harvey in response to his email requesting more information with regard to the Parish Councils concerns on increased crime and ASB in the village. **Clerk.**

- Joy riding motorbikes and quadbikes with no helmets and road worthy bikes on pavements, grass verges and public right of way paths 136, 137 & 138, through the Woodland Glade and The Hollows. *
- Bicycles speeding down The Hill.
- Farming contractors speeding through the village and damaging the verges.
- Builders using the road as a storage facility causing an obstruction and subsequently damage to opposite verges.
- Fly tipping, The Hill, Middle Barn Hill, and Middlegate Lane.
- Overturning the grit bin on The Hill.
- Using petrol driven gardening machines on Sundays and Bank Holidays
- Playing loud music. Band practising, Loud music in the barn located at Worlabby Hall.
- Articulated lorries blocking access and egress from properties and refusing to move until loading completed.
- Dumping of beet adjacent to properties and leaving to rot.
- Articulated lorries parked on main roads being loaded over the hedge with no Banksman or safety warning notices. *
- Destruction of by-roads caused by large tracked farm vehicles.
- Broken windows at Village Hall.
- Broken lock and damaged door at Village Hall.
- Hare coursing on the top of the Wold above the village.
- Speeding cars through the village.
- Farming vehicles been driven while on a mobile phone.
- Clown masks appearing at windows and knocking on doors. *
- Breaking bottles from recycling bin at 1.30am adjacent to 53 Top Road. *
- Egging of windows at 12.15am on New Road. *
- Smashing a window by throwing stones. *
- Throwing stones at windows. *
- Wheelie bins tipped over.
- Knocking on doors and running. *

Incidents believed to have been reported - *

Clerk to circulate to Cllrs. **Clerk.**

The Speed Watch programme was discussed which has been trialled at Thornton Curtis. This is an NLC initiative and after review it may or may not be rolled out to other parishes.

c. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The next meeting is scheduled for next week.

1807/08 **Welcome Pack**

To determine further actions required with regard to a welcome pack to new residents.

Cllr Barker provided the proposed booklet and it was agreed to give to the new residents in the village and ask for feedback. **Cllr Barker.**

Clerk to send Cllr Bowles a map to animate with dog bins and defibs etc. **Clerk & Cllr Bowles.**

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1807/09 Delegate Reports

a. To receive an update report regarding the Woodland Glade & Hollows including: -

- Setting a date for the Clayton bench presentation determining any actions required.

Item deferred.

- Replacement of the fencing along the boundary determining any actions required.

Item deferred.

b. To receive an update report on the Neighbourhood Plan, determining any further actions required.

Grant funding has been received of £5,975 and has to be spent by March 2019. A meeting was held 09/07.

Cllr Jones stated that a draft of the policies intensions report has been started and the group were clear on what policies were required. Katie Atkinson will write the policies and will look over the report on her return from holidays at the end of the month.

Cllr Fletcher add that Cllr Jones had done a lot of work on the intensions report and this was noted.

c. To receive an update report with regard to the enhancement of the War Memorial.

Cllr Bowles has project managed the ground works and installation of the lights at the war memorial and in the notice board and it was noted that a great job had been undertaken. The notice board was a bit too bright and this would be looked at.

The Clerk will now engage Barningham as the preferred contractor to clean the war memorial and re-gild the lettering. **Clerk.**

Cllr Bowles to approach the land owner of the house adjacent to the war memorial to consider lowering and reducing the size of the hedge as this has now fully encroached on the street light, dog bin and salt bin and is blocking the view of the memorial when travelling from the north west. **Cllr Bowles.**

The war memorial booklet was referred to which shows the memorial in the 1970's and it was very prominent and not obscured or surrounded by any trees or bushes. At the September meeting it would be agreed the way forward on village planting including the war memorial. A meeting will be organised with members of the Green Team. **Cllr Bowles.**

Cllr Waltham joined the meeting.

d. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all listed buildings and to place onto the website.

At the last meeting Cllr Cave was tasked to approach Cllr Hayes to undertake the photographic side of his project and to ensure that he had all the relevant information on the listing. Neither had been undertaken so the item was deferred.

Cllr Hayes stated he was not in a position to take the photographs.

Cllr Barker stated that Cllr Cave should ensure that written consent is provided to the Clerk from residents of properties that are photographed. **Cllr Cave.**

e. To receive an update report with regard to the 'Battles Over' Event on 11/11/18.

Cllr Cave stated that to purchase rose bushes there would be a cost of between £8-£10 each. 11 trees could be placed around the village but it was again stated this was not an option.

Cllr Cave said he would now not be organising the beacon or refreshments.

Cllr Fletcher and Hayes will organise the beacon.

Cllr Bowles stated he would ask the VHC to organise the soup, rolls and refreshments.

Cllr Cave agreed he would still ring the bells.

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Resolved – 11 cast iron poppies would be purchased and placed at the war memorial. **Cllr Barker.**

- f. To receive feedback with regard to the War memorial booklet determining actions required.

Cllr Davidson declared a personal interest.

Resolved – 50 copies of the booklet would be produced at a cost of £218.

Thanks, were provided to Julie Davidson and Cllr Cave. **Cllr Barker.**

- g. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.

No further progress. Bonby PC were yet to meet to discuss the leaflet.

- h. To receive an update report with regard to the NLC Tree Management programme.
Item deferred – NLC Dave Sanderson was discussing the topic at a meeting next week.

- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	10.07.18
War Memorial, Top Road	Cllr Cave	Monthly	10.07.18
Flag Pole, Main Street	Cllr Cave	Monthly	10.07.18
Bus Stop, Low Road	Cllr Cave	Monthly	10.07.18
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	10.07.18
Fountain	Cllr Speakman	Monthly	
Recreation Ground	Cllr Smithson	Weekly	10.07.18
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	10.07.18
CCTV system	Cllr Bowles	Monthly	10.07.18

Clerk to provide Cllr Hayes with the safety check sheet for the Fountain for Cllr Hayes to complete up to date. **Clerk & Cllr Hayes.**

The inspection on the play areas had also been carried out by NLC and highlighted that the gate on the Pleasure Ground play area need attention. This was noted and it was agreed that there was no practical alternative to how the gate opens and closes.

- j. To receive an update report for Worlaby Village Hall.

Cllr Bowles stated that Worlaby Fun Day was to be held on 04/08 and that the majority of groups in the parish had stands. The Clerk agreed to host a stand for the Parish Council with Cllrs popping in and out to take any questions.

The War Memorial booklets would be made available to purchase along with the new resident booklets. **Clerk.**

Cllr Waltham agreed to attend the stall and a letter would be sent out a week or two before stating he would be attending and available for residents to discuss any issues they had.

Cllr Bowles went on to say that there were lots of activities planned at the village hall over the next few months and a replacement cleaner has also been found.

- k. To receive an update on activities and requirements related to the village hall and playing field.

No further issues raised.

- o To receive an update report on phase 2 of the playing field determining actions required.

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The Clerk had received notification that the grant had been successful and £9,600 was available to install the adult play equipment.

Clerk to contact the contractor with a view to install prior to the Fun Day and Cllr Waltham agreed to open it at this event. **Clerk.**

- o To receive an update report with regard to the Lease determining any actions required.

Item deferred.

Cllr Waltham provided his report at this point in the meeting and it is minuted under agenda item 1807/06 above and left the meeting at 8.50pm.

1807/10 **Highways / Footpaths / Parish Issues / General NLC issues**

- a. To determine actions required with regard to the concerns raised on safe access into the village from the south-east end.

A meeting had been held with representative from the Parish Council, NLC Highways and a resident.

NLC Officer will look into the issues raised with regard to safe access and report back to the Parish Council on any options available.

- b. To receive an update report with regard to the recent repair of Barn Hill determining any further actions required.

No further information available.

- c. To receive an update report with regard to the state of repair to Carr Lane determining any further actions required.

Informed provided under item 1807/06.

- d. To receive an update report with regard to the Hollows being registered as a community asset determining any further actions required.

Cllr Jones had spoken with CPRE Jenny Hayes who stated that CPRE didn't have the knowledge or expertise in this field and suggested My Community who support the NHP but funding for this stopped last year. It was then suggested that a Planning expert is contacted and this will be in the form of Katie Atkinson when the next NHP meeting is arranged. **Cllr Jones.**

- e. To consider the grass cutting arrangements for the rest of the season and next year determining actions required.

Resolved – two further cuts would be incorporated in spring to get the area under control.

- f. To notify the Clerk of any other issues to be taken up with NLC.

The broken drains on the junction of Top Road and Low Road and adjacent to 8 Top Road had been reported to NLC Highways Officer at a meeting held.

1807/11 **Planning**

- a. To receive any decisions received from North Lincolnshire Council.

No decisions received.

- b. To determine actions required with regard to the provisions of transport to allow resident to attend the Planning Committee Meeting that will discuss Worlaby House Farm application.

Mr Beeforth had provided a quote of £140 for a bus from Worlaby to the Civic Centre – this was an approximate cost.

Resolved – in principle the Parish Council would fund a bus if residents wanted to attend the Planning Committee Meeting.

The following application received from NLC will be submitted via the Clerks Delegated Powers with no objection or comment.

2018/1236 – planning permission to erect a detached dwelling on land adjacent to Orchard View, Hurds Farm.

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1807/12 Correspondence for Discussion/Decision

- a. To be notified of the NALC Star Council Awards determining any actions required.
Item noted.
- b. To determine any further actions required with regard to the response from Inspector Tim Harvey and the ASB surveys issued from Safer Neighbourhoods.
Item discussed under 1807/07b.
- c. To be notified of the information received from ERNLLCA with regard to the change in low on reporting staff grievances.
Item noted.
- d. To consider attendance to the North Lincolnshire In-Bloom presentation event on 31/07.
Cllr Barker to attend the event. The Clerk will also be attending.
- e. To be notified of the recent proposals from Government with regard to gaining permission for exploratory fracking determining any actions required.
It was agreed that the information was noted by the Parish Council although as an individual anyone could respond to the directive.

Correspondence for Information

- f. NLC Highway issues update.
- g. Thank you note from Worlabby Academy for the recent donation toward the school leavers gift.

1807/13 Accounts

- a. To receive an update on the expenditure for the NLC In Bloom funding determining any further actions required.
The Clerk had obtained an extension to spend the £300 by 26/10. It was agreed that further sleepers to be purchased to the sum of £300. Clerk to ask NLC Dave Sanderson if the Parish Council could purchase from their stock to ensure the sleepers are the same. If this is not possible Cllr Bowles will look at the ones available at Earnshaw's and purchase if they match. **Clerk & Cllr Bowles.**
- b. To approve the monthly accounts for payment. See financial report.
Resolved – approval for the payment of the monthly accounts.

12.06.18	Worlabby Academy	Leavers donation	£75.00
25.06.18	Scottish Power	Utility bill	£139.35
28.06.18	R Green	Parish Path cut 1	£155.25
28.06.18	A Sissons	Ground maintenance – B1204	£58.00
29.06.18	P Beeforth	Plants	£5.00
10.07.18	D Hotson	Salary/Tax	
10.07.18	Worlabby Village Hall	Rent – July & Sept	£20.00
10.07.18	S Webster	Plants	£28.80
10.07.18	J Smithson	Sports Day paint	£14.95

1807/14 Minor Items

- a. To take any points from members.
 - Cllr Smithson raised the issue of further defib training to which the Clerk stated she had put an article in Worlabby Views and on the village email and had received no further enquiries. Cllr Smithson to arrange a demonstration with the LIVES team that will be attending the Funday event. **Cllr Smithson.**
 - Cllr Barker stated that he had been invited to attend a PCC meeting on 17/07 with regard to the church clock and would report back at the next meeting. **Cllr Barker.**

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- Cllr Bowles informed the Council that the cost to repair the post and rail fencing would be £283 – approval for this to be undertaken was provided at the last meeting.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- ERNLLCA District Committee Meeting – 6pm, NLC Town & Parish Council Liaison Meeting – 7pm on 19th July at the Civic Centre.
 - ERNLLCA Resolution to the 2018 AGM.
 - Police & Crime Commissioners update – Town & Parish Council Event with Keith Hunter on 26/06.
 - ERNLLCA June newsletter & ERNLLCA Ledbury Decision.

- 1807/15** Agenda Items for the next meeting –
- Christmas Cards – September agenda.
 - Church clock.
 - In-Bloom funding - Planting arrangements 2018/19.

- 1807/16** To confirm the date and time of the next meeting as Tuesday 11th September, 2018 at 7pm at Worlaby Village Hall.

- 1807/17** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.25pm.