

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 11th September, 2018**. Proceeding will commence at 7pm at Worlaby Village Hall.

The agenda is set out below. Members of the public and press are welcome.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 5th September, 2018

Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Agenda

1809/01 Apologies for absence

To note apologies for absence.

1809/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1809/03 Minutes of Previous meeting

Minutes of the Parish Council meeting held on 10th July, 2018 to be approved and signed.

1809/04 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1809/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues including an update on the repairs undertaken on Barn Hill.

1809/06 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To determine actions required with regard to the recent response from Inspector Tim Harvey on concerns about Crime & ASB in the parish.
- b. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

1809/07 Delegate Reports/Parish Issues

- a. To determine any future actions with regard to the Village Website.
- b. To receive an update report regarding the Woodland Glade & Hollows including: -
 - Setting a date for the Clayton bench presentation determining any actions required.
 - Replacement of the fencing along the boundary determining any actions required.
- c. To receive an update report on the Neighbourhood Plan, determining any further actions required.
- d. To determine actions required with regard to loud music heard by many residents in the summer holidays.
- e. To receive an update report on the Worlaby Funday, NATs meeting, Academy Presentation and Neighbourhood Watch Training Event provided by Cllr Fletcher.
- f. To receive an update report with regard to the enhancement of the War Memorial.
- g. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all listed buildings and to place onto the website.

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- h. To be notified of the progress of the church clock determining any actions required.
- i. To receive an update report with regard to the 'Battles Over' Event on 11/11/18 including information on the WW1 grant application.
- j. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.
- k. To receive an update report with regard to the NLC Tree Management programme.
- l. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

Location	Responsible	Requirement	Date received
BT Kiosk, Top Road	Cllr Cave	Monthly	
War Memorial, Top Road	Cllr Cave	Monthly	
Flag Pole, Main Street	Cllr Cave	Monthly	
Bus Stop, Low Road	Cllr Cave	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	
Fountain	Cllr Speakman	Monthly	
Recreation Ground	Cllr Smithson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	
CCTV system	Cllr Bowles	Monthly	

- m. To receive an update report for Worlaby Village Hall.
- n. To receive an update on activities and requirements related to the village hall and playing field.

1809/08 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the concerns raised on safe access into the village from the south-east end.
- b. To determine further actions required with regard to the obscured light on Low Road.
- c. To receive an update on the tree planting on the playing field determining any further actions required.
- d. To determine actions required with regard to the reinstatement of Elsham bridleway.
- e. To determine actions required with regard to the fly tipping on and around the Hollows and up the hill.
- f. To receive an update report with regard to the Hollows being registered as a community asset determining any further actions required.
- g. To notify the Clerk of any other issues to be taken up with NLC.

1809/09 Planning

- a. To receive any decisions and discuss the following applications received from North Lincolnshire Council.
2018/1427 – planning permission to demolish existing conservatory on rear elevation and erect a single storey rear extension with 2 no rooflights and formation in rooms in the roof space with 5 no rooflights in the side elevation at 9 Low Road, Worlaby.
2018/1468 – planning permission to erect a single storey side and rear extension at 14 Main Street, Worlaby.
2018/1472 – planning permission to retain proposed wall and gates on front boundary at Chapters, The Hill, Worlaby.
2016/1097 – to determine any further actions required with regard to this application which was discussed and resolved at the September 2016 meeting.

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1809/10 Correspondence for Discussion/Decision

- a. To be notified of the NALC – Community Business Champions determining any actions required.
- b. To be notified of the World War 1 Memorial Poppy and Silhouette correspondence from Bradford County Council determining actions required.
- c. To be notified of the correspondence from the Pageant Master with regard to a collection during the beacon event
- d. To be notified of the Wayleaves contract for the playing field up to 31/07/19.
- e. To be notified of the response received from CPRE with regard to the progressing of the registrations of the Hollows as an AVC determining any further actions required.
- f. To be notified of correspondence received from J H Walker action on behalf of the Worlaby House Farm development determining any further actions required.
- g. To determine actions required with regard to the NLC Gambling Act 2005 – Statement of Principles – Consultation.
- h. To consider attendance to the ERNLLCA AGM scheduled for 13/09 7pm at Hallmark Hotel, Ferriby Road, North Ferriby.
- i. To consider attendance to the ERNLLCA Conference scheduled for 23/11, the Village Hotel, Henry Boot Way, Priory Way, Hull.
- j. To be notified of the correspondence received from Neighbourhood Watch asking for permission to hold the Victorian Christmas Market on the Pleasure Ground, Sunday 2nd December at 3-5pm.
- k. To be notified of the Best Kept Village Results determining actions required.
- l. To be notified of the correspondence from the Police & Crime Commissioner with regard to attending a future meeting, determining actions required.
- m. To be notified of the correspondence received from a resident with regard to the brightness of the lights from the war memorial and notice board determining any further actions required.

Correspondence for Information

- n. Update received from Cllr Waltham on works to be carried out on Middlebarn Hill.
- o. NLC Highway Recycling Programme 2018.
- p. NLC Standards Committee Annual Report 2018.
- q. ERNLLCA Newsletter – July & August 2018.
- r. NATs minutes of the meeting held 17/07.
- s. Minutes of the Worlaby VHC meeting held 17/07.
- t. ERNLLCA Consultation – LGA Green Paper – *consultation now closed*.
- u. ERNLLCA Consultation – Byelaws on sites of SSSI – *consultation now closed*.
- v. Flying tipping on verges along the Woodland Glade, Hollows and Middlegate Lane have been reported to NLC.
- w. LVF Agenda 19/09 and minutes of the meeting held 03/05.

1809/11 Accounts

- a. To be notified of the External Audit Conclusion of Audit determining any actions required.
- b. To consider the creation and supply of Christmas Cards for the Parish, determining actions required.
- c. To consider the Clerks attendance to the SLCC National Conference on 10th/11th October.
- d. To consider the Rotary Club of Brigg – Purple4Polio Initiative 2018 determining actions required.
- e. To consider membership renewal for HWRCC.
- f. To approve the ordering of a wreath for the Remembrance Service.
- g. To approve the monthly accounts for payment. See financial report.

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27.07.18	R J Coleman	War Memorial lighting	£780.00
31.07.18	A Sissons	Ground Maintenance B1204	£58.00
01.08.18	Prestset Bureau	War Memorial Booklets	£218.00
24.08.18	Grove Groundworks	Parish Paths	£155.25
11.09.18	D Hotson	Salary/Tax	
11.09.18	PKF Littlejohn	External Audit Fee	£240.00

1809/12 **Minor Items**

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1809/13 **Agenda Items for the next meeting –**

1809/14 **To confirm the date and time of the next meeting as Tuesday 9th October, 2018 at 7pm at Worlaby Village Hall.**

1809/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Clerks Report - Appendix A

- a. The Clerk has submitted a grant application of the WW1 Community Fund, this has been approved – invoice received for the war memorial books, awaiting invoice for the poppies.
- b. Clerk has provided Cllr Waltham with a list of outstanding actions of NLC Tim Allen – waiting for a response on the actions.
- c. A map of dog bins and the defibs has been provided by Cllr Bowles for the Welcome Pack booklet.