

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 11th September, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Davidson, Cllr Jones & Cllr Smithson.

Also Present: Deb Hotson – Clerk to the Council & 1 resident.

Public Comment

Cllr Barker opened the meeting.

1809/01 Apologies for absence

Apologies for absence received from Cllrs Fletcher & Hayes.

1809/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared a personal interest in agenda item 1809/07m.

Cllr Cave declared a prejudicial interest in agenda item 1809/11e.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None declared.

1809/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 10th July, 2018 were approved and signed as a true and correct record.

Cllr Cave stated he was against the approval of the minutes and abstained from voting. No reasons were provided.

1809/04 Clerk's Report

- a. The Clerk has submitted a grant application of the WW1 Community Fund, this has been approved – invoice received for the war memorial books, awaiting invoice for the poppies. All invoices now received.
- b. Clerk has provided Cllr Waltham with a list of outstanding actions of NLC Tim Allen – waiting for a response on the actions.
Cllr Barker stated that this is the inefficiency of NLC and the Parish Council are not getting answers to a few issues that have been ongoing for some time. Clerk to chase again. **Clerk.**
- c. A map of dog bins and the defibs has been provided by Cllr Bowles for the Welcome Pack booklet. Cllr Barker added this to the booklet which is now complete and the packs are with the Clerk for distribution as required.

1809/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues including an update on the repairs undertaken on Barn Hill.

No apologies or report provided.

1809/06 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To determine actions required with regard to the recent response from Inspector Tim Harvey on concerns about Crime & ASB in the parish.

Worlabby Parish Council

Minutes of the Parish Council Meeting

It was agreed that the response received from the Inspector was negative and passing the responsibility back on the Parish Council. This would be addressed at the Police & Crime Commissioners meeting.

The Clerk provided an example of a report provided by the Ridge Police Area and will ask if this can be provided by the Brigg & Wolds Team too. **Clerk.**

Cllr Barker stated that he had received a couple of reports of airguns being discharged once of which had hit a green house and a further hitting a car. Cllr Barker to check to see if these have been reported and the Clerk to add to the list.

Clerk & Cllr Barker.

Cllr Smithson also reported cars parking at the Grangefield garages and dropping litter. Cllr Bowles to take a look at the CCTV. **Cllr Bowles.**

- b. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

A report had been circulated from Cllr Fletcher prior to the meeting.

1809/07 Delegate Reports/Parish Issues

- a. To determine any future actions with regard to the Village Website.

Cllr Cave stated that the website was not up to date.

Members stated that the Clerk can only update the website when information is provided.

Cllr Bowles stated that he would sit with the Clerk and go through the website to update the pages. He went on to say that they had a new member of the Village Hall Committee who it was hoped would take on the role as Communications and the updating of the website would fall under that remit. **Clerk & Cllr Bowles.**

- b. To receive an update report regarding the Woodland Glade & Hollows including: -

- Setting a date for the Clayton bench presentation determining any actions required.

It was agreed to remove the item from the agenda until any further communication was received from the relatives.

- Replacement of the fencing along the boundary determining any actions required.

Response awaited from Ward Cllrs on this being carried out. **Clerk.**

- c. To receive an update report on the Neighbourhood Plan, determining any further actions required.

A report was circulated prior to the meeting which Cllr Jones went through.

The next stage is to create a pre-submission plan which the Parish Council would then look at in detail, have NLC check it and then it would go to public consultation. There is still a lot of work to be done prior to this stage.

- d. To determine actions required with regard to loud music heard by many residents in the summer holidays.

Loud music was heard as far as Elsham and Barnetby late into the night and early morning over the summer period. It was not known where this came from and therefore no further actions could be taken.

- e. To receive an update report on the Worlabby Funday, NATs meeting, Academy Presentation and Neighbourhood Watch Training Event provided by Cllr Fletcher.

A report was provided by Cllr Fletcher prior to the meeting and circulated to all members.

Cllr Cave stated that he was under the impression that the children should be bought dictionaries. All other members agreed that it was down to the school to choose what they thought appropriate.

- f. To receive an update report with regard to the enhancement of the War Memorial.
The war memorial has now been cleaned and new lettering has been applied.

Worlaby Parish Council

Minutes of the Parish Council Meeting

The ground works and electrical work has been completed and looks great. The war memorial books have sold well to date and the Heritage Centre and Tourism Centre in Brigg have taken some. Cllr Cave suggested Barton Information/Tourism Centre taking some which he will endeavour to set up. **Cllr Cave.**

The cast iron poppies have been purchased and it was agreed that Cllr Barker will look at ways to fix onto a plinth of some kind and place on the railings. **Cllr Barker.**

Members agreed that all items to be cleared from the memorial including flower arrangements, the flower bed to be cleared and reinstated to grass.

Clerk to write to the Green Team and Pam informing them of what is to be done.

Clerk to also ask Pam and the School if they will paint rocks for a poppy again this year to be placed under the notice board. **Clerk.**

Due to the works on the ground surrounding the memorial and notice board it was agreed that this area would be turfed.

Cllr Bowles to approach Mr Heap and Mr Edwards with regard to the hedge and grassed area adjacent to the memorial with a view to turf the grass (this area has been mentioned in the Best Kept Village results) and reduce the hedge to allow better visibility of the memorial. **Cllr Bowles.**

- g. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all listed buildings and to place onto the website.

Cllr Cave will ensure he has a full report for the Council at the next meeting. **Cllr Cave.**

- h. To be notified of the progress of the church clock determining any actions required.

Cllr Barker attended a meeting, quotes are being obtained with a view to the PCC applying for a grant to cover the costs to repair the clock.

- i. To receive an update report with regard to the 'Battles Over' Event on 11/11/18 including information on the WW1 grant application.

It was suggested that invites are created to include the morning and evening events asking for feedback on numbers that will be attending. This will assist in the catering arrangements. Clerk to ask if Cllr Fletcher could do these. **Clerk & Cllr Fletcher.**

- 11am – wreath laying ceremony.
- 6pm – soup/roll and refreshments provided on the playing field. **Cllr Bowles.**
- 6.55pm – bugler/music of bugler. **Cllr Cave.**
- 7pm – lighting of the beacon.
- 7.05pm – ringing of the bells/music of bells. Cllr Cave stated that there was currently a problem with the mechanism of the bells and this was being look at by the PCC to hopefully repair prior to the event. Clerk to get costs of CD's. **Clerk & Cllr Cave.**
- Cllr Bowles suggested the children could be involved and it was agreed to get costs to purchase the wooden / poppy crosses – number of attendees would be identified on return of the invites. **Clerk.**

- j. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.

The next meeting is scheduled for 19/09.

Cllr Cave stated that Worlaby PC are still owed funds from the NHP funds which will be approved at the forthcoming meeting.

Bonby have now provided the information for the Tourism Leaflet allowing a draft to be created.

Worlabby Parish Council

Minutes of the Parish Council Meeting

It was agreed that a meeting is scheduled for all LVF members to attend with the Police & Crime Commissioner present. Clerk to obtain dates in time for the LVF meeting. **Clerk.**

- k. To receive an update report with regard to the NLC Tree Management programme. Waiting for a response from Ward Cllrs.
- l. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

Cllr Smithson stated that when the gates were open the 'no dog' sign wasn't visible enough and people were taking their dogs onto the site. Clerk to order 2 x A4 dog signs to put on the side returns. Clerk to also be an article in Worlabby Views. Cllr Bowles to turn one of the cameras from the gate onto the new equipment.

Cllr Bowles & Clerk.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	11/09/18
War Memorial, Top Road	Cllr Cave	Monthly	11/09/18
Flag Pole, Main Street	Cllr Cave	Monthly	11/09/18
Bus Stop, Low Road	Cllr Cave	Monthly	11/09/18
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	11/09/18
Fountain	Cllr Hayes	Monthly	Cllr Cave stated he had checked the area and all looked in order.
Recreation Ground	Cllr Smithson	Weekly	11/09/18
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	11/09/18
CCTV system	Cllr Bowles	Monthly	11/09/18

- m. To receive an update report for Worlabby Village Hall.

Cllr Bowles provided an update on forthcoming events.

The lease has been discussed and the Clerk to arrange a meeting with the Lease Group to discuss the proposed document. Once this is agreed by the group it will be then approved by each organisation prior to being sent to a solicitor to check over. **Clerk.**

A meeting was to be held on 23/10, 7pm for the Bonfire pre-planning event and volunteers were required to assist in running. Clerk to send out an invite on the village email. **Clerk.**

There are various issues at the village hall including loose plaster, leaks and the toilet flushing system and it was agreed that a report should be created with costs/quotes which can be addressed at the precept meeting or grant funding. **Cllr Bowles.**

- n. To receive an update on activities and requirements related to the village hall and playing field.

The new adult exercise equipment has been installed and is being used.

Cllr Bowles stated that the boundary fencing has been repaired.

Cllr Bowles also stated he would like to thank those who helped with the moving of the chippings.

The Clerk provided details of a new cupboard that could be obtained FOC from NLC. Clerk to organise delivery. **Clerk.**

Worlaby Parish Council

Minutes of the Parish Council Meeting

1809/08 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the concerns raised on safe access into the village from the south-east end.
NLC have stated that this would not be a priority and therefore would not be carried out. The Clerk asked for costings to install a footpath with a view to obtaining community funding from NLC. **Clerk.**
- b. To determine further actions required with regard to the obscured light on Low Road.
This is still a major issue as the street light is still obscured. NLC Tim Allen was to deal with this under the LED project. Clerk to chase up with Ward Cllrs. **Clerk.**
- c. To receive an update on the tree planting on the playing field determining any further actions required.
The Clerk is in discussions with NLC Andrew Taylor on this subject with a view to getting the trees planted by March 2019. **Clerk.**
- d. To determine actions required with regard to the reinstatement of Elsham bridleway.
Clerk to follow up this action with NLC Dave Sanderson. **Clerk.**
- e. To determine actions required with regard to the fly tipping on and around the Hollows and up the hill.
This was reported in July and to date no clearance has been carried out. NLC have stated that they will send a further letter to Mr Fillingham to remove all brash that was cut and left on the verges from the Hollows to Middlebarn Lane.
- f. To receive an update report with regard to the Hollows being registered as a community asset determining any further actions required.
Cllr Jones to ask Katie Anderson for advice. **Cllr Jones.**
- g. To notify the Clerk of any other issues to be taken up with NLC.
No further issues raised.

1809/09 Planning

- a. To receive any decisions and discuss the following applications received from North Lincolnshire Council.
The following decisions were received from NLC.
2017/276 – full planning permission granted to erect a storage garage to the rear and retain height limiting security barrier at the Village Hall, Grangefield.
2018/859 – full planning permission granted to vary condition 1 of WD/2016/1916 to alter route of proposed pipeline along Bonby Lane at Bio Waste Solutions, Bonby.
2018/1236 – full planning permission granted to erect a detached dwelling on land adjacent to Orchard View, Hurds Farm.
The following applications received from NLC were discussed by the Parish Council.
2018/1427 – planning permission to demolish existing conservatory on rear elevation and erect a single storey rear extension with 2 no rooflights and formation in rooms in the roof space with 5 no rooflights in the side elevation at 9 Low Road, Worlaby.
Resolved – no objection or comment.
2018/1468 – planning permission to erect a single storey side and rear extension at 14 Main Street, Worlaby.
Resolved – no objection with comments -

Worlabby Parish Council

Minutes of the Parish Council Meeting

In principle the Parish Council do not object to this application but ask that NLC take into consideration the objections on the planning portal and ensure that there are no detrimental effects to the adjoining property.

The Parish Council also ask that NLC consider revoking/cancelling the current planning permission granted under PA/2017/575 if they are minded to grant permission for this current application.

2018/1472 – planning permission to retain proposed wall and gates on front boundary at Chapters, The Hill, Worlabby.

Resolved – object with the following comments -

It is the Parish Councils opinion that the drawings for this application have been drawn to a poor standard, not to scale, poor annotation and critical measurements missing thus to the point of possibly misleading those that are basing their opinions on the drawings alone.

The application is to retain a front boundary wall and gate instead of the post and rail on the original application in 2011 - the wall is shown as 1600mm high (this can be read as 600mm on the drawing as the 1000 is separate from the 600). This is slightly deceptive as the front grass verge has been built up to such an extent to disguise its true height. Its actual height is 2200mm on its SW corner or 2800mm above road level. This is not apparent in the supposedly scale elevation drawings submitted. Clerk to provide photographs of the wall with the submission to NLC.

With reference to the block plan there is no measurement from the wall / gate position to the carriage edge. This is actually 2500mm at the gateway.

Contravening HC12 which requires gates to be 5000mm from the carriageway.

Also, there are large quantities of gravel sloping down to the gate position from the parking area. As required by HC13 this should have a physical method of stopping material spilling onto the highway.

As the wall is greater than 1.05m should HC14 also apply?

The original application also clearly specified post and rail fencing on the returns from the front boundary wall back to the front of the house. This has also been replaced by a very high brick wall on the SW boundary (approx. 3m) and a brick wall (1.1m) and fence on the NE boundary. What is the position on these two walls. Why have they not also been included in the retrospective planning application?

The wall on the SW side is particularly prominent when traveling up the hill and, as is the front wall and so totally out of character with the surrounding properties and Worlabby in general.

We wish to strongly object to this application on the grounds that it will permit a significant and adverse departure from the permission given. Not only is the resulting development detrimental to the visual amenity of the immediate area but the materials and design are totally out of character with the village as a whole. We ask that the planning officer consider the following information.

The original application PA/2011/0610 for this development shows a post and rail fence to the front boundary and on both sides as far back as the front of the house. Behind the front line of the house the SW side has a 2m high wood fence and the NE side (up the hill) has a 1m wood fence on top of a brick retaining wall. This one retaining wall is the only brick boundary wall specified in the original application. The original plan shows the existing trees and the post and rail fence on the front boundary as being retained. The design and access statement say, in section 5, *'The retention of the trees on the frontage will allow the front façade of the building to sit comfortably within this natural setting'* and, in section 7, *'The*

Worlaby Parish Council

Minutes of the Parish Council Meeting

existing large maple and adjacent conifers will be retained..... with low timber post and rail fencing to the front boundary and returns'.

Additionally, PA/2011/0610 includes photographs of nearby properties emphasising the open nature of the front boundaries to these properties.

It is clear that the intention of this application at the time of its original submission was to retain the rural nature of the boundary treatment in order to blend in with the surroundings. Furthermore, we would like to point out that open front boundaries, low walls, hedges, post and rail fences and timber gates predominate throughout the village and contribute greatly to feel of the village. In 2016 application PA/2016/1097 was submitted to amend the design of the building. There is no indication whatsoever in this application that the boundary was to be anything other than as previously specified. In fact, the large maple and other retained trees are shown in the plan in PA/2016/1097 in the same position as in the original application. The location of the maple is such that a brick wall could not be built along the front boundary.

The changes suggested to the house in PA/2016/1097 were considered by the Parish Council to be reasonable and to represent an improvement. There being no other changes involved, the Parish Council raised no objections.

However, the applicant has failed to follow the aggregate permissions of PA/2011/0610 and PA/2016/1097 and has totally disregarded the intentions and spirit of the original design in respect of the front boundary. The trees and the post and rail fence have been removed and replaced by a solid brick wall up to 2.2m high on all three sides of the frontage.

To appreciate the full impact of this development we suggest that a site visit would be necessary.

Clerk to ask Ward Cllrs to call this application in for consideration at the Planning Committee and request a site meeting with the case officer, highways and Parish Council representatives along with Ward Cllrs. **Clerk.**

2016/1097 – to determine any further actions required with regard to this application which was discussed and resolved at the September 2016 meeting.

Cllr Cave stated that the discussion under 2018/1472 had resolved the issues he had with regard to this query. Cllr Barker stated that the Clerk has wasted a lot of time in repeatedly providing an answer to the original query from Cllr Cave that this was not discussed in September 2016 when it was clearly detailed on both the agenda and minutes and that the Clerk has more important items to be addressing. Cllr Cave was asked by Cllr Barker to ensure that attention to this was taken in future when raising items with the Clerk.

1809/10 Correspondence for Discussion/Decision

- a. To be notified of the NALC – Community Business Champions determining any actions required.
Item noted.
- b. To be notified of the World War 1 Memorial Poppy and Silhouette correspondence from Bradford County Council determining actions required.
Item noted.
- c. To be notified of the correspondence from the Pageant Master with regard to a collection during the beacon event.
It was agreed that a collection would take place. Clerk to get more details and arrange for this to be placed on the refreshment area. **Clerk.**
- d. To be notified of the Wayleaves contract for the playing field up to 31/07/19.

Worlabby Parish Council

Minutes of the Parish Council Meeting

The contract has been signed with an additional good will gesture from Northern Powergrid of £375 for payment from 2011-2018.

- e. To be notified of the response received from CPRE with regard to the progressing of the registrations of the Hollows as an AVC determining any further actions required.
Item noted.
- f. To be notified of correspondence received from J H Walker action on behalf of the Worlabby House Farm development determining any further actions required.
The Clerk under the direction of the Chair and Vice Chair had responded to this letter in the holiday period stating that the NHP information was all available on the website.
- g. To determine actions required with regard to the NLC Gambling Act 2005 – Statement of Principles – Consultation.
Item noted.
- h. To consider attendance to the ERNLLCA AGM scheduled for 13/09 7pm at Hallmark Hotel, Ferriby Road, North Ferriby.
Resolved – Cllr Cave to attend on behalf of the Parish Council. The Clerk will also be attending.
- i. To consider attendance to the ERNLLCA Conference scheduled for 23/11, the Village Hotel, Henry Boot Way, Priory Way, Hull.
Resolved – Cllrs Cave and Jones to attend. The Clerk will book places. **Clerk.**
- j. To be notified of the correspondence received from Neighbourhood Watch asking for permission to hold the Victorian Christmas Market on the Pleasure Ground, Sunday 2nd December at 3-5pm.
Resolved – permission granted to hold the market. Clerk to request insurance details to be provided in due course. **Clerk.**
- k. To be notified of the Best Kept Village Results determining actions required.
It was agreed that the village planting scheme needs to be reviewed for next year. The Clerk was now dealing with NLC Andrew Taylor with regard to obtaining further sleeper and if this was not forthcoming in the next couple of weeks sleepers would be ordered from elsewhere to ensure the In-Bloom funding is spent before 26/10 as requested by NLC.
A meeting is to be arranged with Parish Council and Green Team representatives and those who look after the flower beds to agree a design and the content of the beds. **Clerk & Cllr Bowles.**
- l. To be notified of the correspondence from the Police & Crime Commissioner with regard to attending a future meeting, determining actions required.
Resolved – this will be undertaken by the LVF with a joint meeting for all Parish Councillors to attend.
- m. To be notified of the correspondence received from a resident with regard to the brightness of the lights from the war memorial and notice board determining any further actions required.
Cllr Bowles has rectified the issue with the notice board lights shining so bright.

Correspondence for Information

- n. Update received from Cllr Waltham on works to be carried out on Middlebarn Hill.
- o. NLC Highway Recycling Programme 2018.
- p. NLC Standards Committee Annual Report 2018.
- q. ERNLLCA Newsletter – July & August 2018.
- r. NATs minutes of the meeting held 17/07.
- s. Minutes of the Worlabby VHC meeting held 17/07.
- t. ERNLLCA Consultation – LGA Green Paper – *consultation now closed.*
- u. ERNLLCA Consultation – Byelaws on sites of SSSI – *consultation now closed.*

Worlabby Parish Council

Minutes of the Parish Council Meeting

- v. Flying tipping on verges along the Woodland Glade, Hollows and Middlegate Lane have been reported to NLC.
- w. LVF Agenda 19/09 and minutes of the meeting held 03/05.

1809/11 Accounts

- a. To be notified of the External Audit Conclusion of Audit determining any actions required.
Resolved – the report has been received with no actions.
- b. To consider the creation and supply of Christmas Cards for the Parish, determining actions required.
Cllr Fletcher has agreed to take on this task. **Cllr Fletcher.**
- c. To consider the Clerks attendance to the SLCC National Conference on 10th/11th October.
Resolved – the Clerk approved to attend at a cost of £15.
- d. To consider the Rotary Club of Brigg – Purple4Polio Initiative 2018 determining actions required.
Resolved – approval to order 300 bulbs at a cost of £30. Clerk to provide to Cllr Smithson on receipt who will then arrange planting. **Clerk & Cllr Smithson.**
- e. To consider membership renewal for HWRCC.
Resolved – approval to renew the membership at £25.
- f. To approve the ordering of a wreath for the Remembrance Service.
Resolved – approval to order a wreath. **Clerk.**
- g. To approve the monthly accounts for payment. See financial report.
Resolved – the accounts were approved for payment.

27.07.18	R J Coleman	War Memorial lighting	£780.00
31.07.18	A Sissons	Ground Maintenance B1204	£58.00
01.08.18	Prestset Bureau	War Memorial Booklets	£218.00
24.08.18	Grove Groundworks	Parish Paths cut 2	£155.25
11.09.18	D Hotson	Salary/Tax	
11.09.18	PKF Littlejohn	External Audit Fee	£240.00
11.09.18	T Labourne	Post and Rail – Village Hall	£283.00
11.09.18	Streetscape	Adult Play Equipment	£11,520.00
11.09.18	Barningham Memorials	War Memorial refurb	£1,264.80
11.09.18	R O'Donnell	War Memorial refurb	£480.00
11.09.18	HWRA	Membership renewal	£25.00

1809/12 Minor Items

- a. To take any points from members.
 - Cllr Cave stated that Middlebarn Lane has been recognised as a proper highway.
 - Cllr Barker stated that Carr Lane was in a terrible state of repair again due to the use by tractors too large for the road. On the entrance to Worlabby Farm from Low Road gravel also all over the highway and Clerk to report as a hazard. Clerk to follow up a response with Ward Cllrs with regard to Carr Lane. **Clerk.**
 - Cllr Smithson stated she is still looking at arranging some defib training and it was suggested LIVES are contacted with a view to them attending the Coffee Morning event on a Tuesday. **Cllr Smithson.**

Worlaby Parish Council

Minutes of the Parish Council Meeting

b. Matters of correspondence for information which arrived after the agenda was posted.

- The February Parish Council meeting will be held in the Fountain Hall due to the NATs being on the same evening.
- North Lincolnshire Statement of Community Involvement (August 18) Adoption Statement.
- ERNLLCA – Surveillance Camera Commissioner information.
- HWRA – Village Hall Networking and Information Event 26/09.
- Feeling of Safety Survey received from NHW.

1809/13 Agenda Items for the next meeting.

- Clerks Appraisal.

1809/14 To confirm the date and time of the next meeting as Tuesday 9th October, 2018 at 7pm at Worlaby Village Hall.

1809/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 10.10pm.