

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 13<sup>th</sup> November, 2018**. Proceeding will commence at 7pm at Worlaby Village Hall. The agenda is set out below. Members of the public and press are welcome.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 7<sup>th</sup> November, 2018

## **Public Comment**

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

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## **Agenda**

**1811/01**

### **Apologies for absence**

To note apologies for absence.

**1811/02**

### **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

**1811/03**

### **Minutes of Previous meeting**

Minutes of the Parish Council meeting held on 9<sup>th</sup> October, 2018 to be approved and signed.

**1811/04**

### **Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

**1811/05**

### **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

**1811/06**

### **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

**1811/07**

### **Delegate Reports/Parish Issues**

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
- c. To receive an update report with regard to the enhancement of the War Memorial.
- d. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all listed buildings and to place onto the website.
- e. To receive an update report with regard to the 'Battles Over' Event on 11/11/18.
- f. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.
- g. To determine actions required with regard to the outstanding issues as discussed with NLC Tim Allen.
  - To receive an update report with regard to the NLC Tree Management programme.
  - Hedgerow to replace the trees on the play field boundary.
  - LED lighting obscuring on Low Road.
  - Trees on the Markie Path.

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- h. To determine actions required with regard to the proposed Lease and Management Agreement.
- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	
War Memorial, Top Road	Cllr Cave	Monthly	
Flag Pole, Main Street	Cllr Cave	Monthly	
Bus Stop, Low Road	Cllr Cave	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	
Fountain	Cllr Hayes	Monthly	
Recreation Ground	Cllr Smithson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	
CCTV system	Cllr Bowles	Monthly	

- j. To receive an update report for Worlaby Village Hall.
- k. To receive an update on activities and requirements related to the village hall and playing field.

## **1811/08 Highways / Footpaths / Parish Issues / General NLC issues**

- a. To determine actions required with regard to the concerns raised on safe access into the village from the south-east end and the egress of children from the school gate located on Low Road.
- b. To determine actions required with regard to the fly tipping on and around the Hollows and up the hill.
- c. To notify the Clerk of any other issues to be taken up with NLC.

## **1811/09 Planning**

To receive any decisions received from North Lincolnshire Council and discuss the following planning applications received from NLC.

**2018/1891** – planning permission to construct a biofilter at composting site, Bonby Lane, Bonby.

**2018/1928** – planning application to vary WD/2014/0908 for an alternative design and position of the packing shed and rainwater storage tanks and the removal of a welfare unit at composting site, Bonby Lane, Bonby.

**2018/2060** – planning permission to erect extensions to existing buildings to form a covered building for the de-packing and processing food waste at composting site, Bonby Lane, Bonby.

**2018/1961** – planning permission to erect a single storey front extension and a single storey front porch at Tinto, 21 New Road.

## **1811/10 Correspondence for Discussion/Decision**

- a. To be notified of the email received with regard to the hedges on Top Road to the rear of the memorial determining any actions required.
- b. To determine actions required with regard to the correspondence received for Worlaby House Farm PA/2018/440.
- c. To be notified of the correspondence received on loose dogs in Worlaby determining actions required.
- d. To be notified of correspondence received with regard to the 'Worlaby Rocks' being located at the War Memorial determining actions required.

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## Correspondence for Information

- e. ERNLLCA Newsletter – Oct 2018.
- f. NLC Highway updates.
- g. NATs minutes of the meeting held 17/07/18.
- h. ERNLLCA NALC survey.
- i. Crime Reduction Fund information.
- j. NHW Victorian Market information.
- k. Election 2019 costs for a contested Council received from NLC.
- l. Casual Vacancy within 6 months of election information received from NLC.

1811/11

## Accounts

- a. To receive an update on the creation and supply of Christmas Cards for the Parish, determining actions required.
- b. To consider a donation towards reflective bands/tabards for the school.
- c. To be notified of the quotes received for the replacement of the Hollows Fencing determining actions required.
- d. To consider the budget for 2019/20.
- e. To approve the monthly accounts for payment. See financial report.

09.10.18	NLC	SLA	£2,567.70
09.10.18	KVA	NHP Expenditure	£508.80
13.10.18	Brigg Rotary Club	Purple4Polio Donation	£30.00
13.11.18	D Hotson	Salary/Tax	
13.11.18	P Jones	Green Team expenditure	£7.00
13.11.18	S Clark	Green Team expenditure	£22.59
13.11.18	SLCC	Local Council Admin book (split costs)	£12.09
13.11.18	Kyanite	Domain Registration	£10.56

1811/12

## Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1811/13

## Agenda Items for the next meeting –

1811/14

**To confirm the date and time of the next meeting as Tuesday 11<sup>th</sup> December, 2018 at 7pm at Worlaby Village Hall.**

1811/15

**To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

## Clerks Report - Appendix A

- a. The Clerk has organised a Lease meeting – agenda item.
- b. All certificates framed and in the Wilson Room.
- c. Winter Maintenance Plan for Parish Paths emailed NLC – awaiting a response.
- d. Green Team and P Beeforth informed about the war memorial – agenda item.
- e. Quotes requested to replace the Hollows fencing – agenda item.
- f. Contractor attended site to take a look at the exercise equipment. Clerk has invited Cllr Waltham to an opening ceremony – waiting suitable dates.
- g. Meeting arranged with regard to the safety concerns on the junction of Low Road and Top Road – agenda item.
- h. Meeting arranged with regard to safety concerns as children egress the school on Low Road – agenda item.
- i. Clerk has invited Cllr Waltham to the Beacon event – waiting for a response.
- j. Clerk has asked NLC for the latest housing allocation figures.