

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 13th November, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Davidson, Cllr Fletcher, Cllr Hayes, Cllr Jones & Cllr Smithson.

Also Present: 1 resident, Cllr N Sherwood & Deb Hotson – Clerk to the Council.

Public Comment

Mr Thornton stated that the PCC had received the grass cutting invoice from NLC which they had queried due to the increase from £600 to £1900 and was informed that they were paying for the Pleasure Ground grass cutting too.

The Clerk has spoken with Sue Webster and provided her information on how much the Parish Council pay for this service from NLC and that the invoice from the Parish Council has been paid. The Clerk agreed that she would try to put the invoice on hold until the end of the month and then investigate on behalf of the PCC. The Clerk will also provide some grass contractors to the PCC. **Clerk.**

Mr Thornton also asked if anything had been sorted with regard to the gate being locked at the railway crossing to which he was told that the situation was the same.

Cllr Barker opened the meeting.

1811/01 Apologies for absence

All members present.

1811/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared an interest in agenda item 1811/7j.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1811/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 9th October, 2018 were approved and signed as a true and correct record.

Resolved – Minutes of the Personnel Committee held on 9th October, 2018 were approved and signed as a true and correct record.

1811/04 Clerk's Report

- a. The Clerk has organised a Lease meeting – agenda item.
- b. All certificates framed and in the Wilson Room.
- c. Winter Maintenance Plan for Parish Paths emailed NLC. NLC are to send out letters detailing the process for winter maintenance plans.
- d. Green Team and P Beeforth informed about the war memorial – agenda item.
- e. Quotes requested to replace the Hollows fencing – agenda item.
- f. Contractor attended site to take a look at the exercise equipment. Clerk has invited Cllr Waltham to an opening ceremony. It was agreed that Cllr Fletcher would obtain all the relevant publicity information from the Big Lottery and Cllr Bowles will arrange an official opening with the Keep Fit Group. **Cllr Fletcher & Cllr Bowles.**

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- g. Meeting arranged with regard to the safety concerns on the junction of Low Road and Top Road – agenda item.
- h. Meeting arranged with regard to safety concerns as children egress the school on Low Road – agenda item.
- i. Clerk has invited Cllr Waltham to the Beacon event.
- j. Clerk has asked NLC for the latest housing allocation figures.

1811/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllr C Sherwood and Cllr R Waltham.

Cllr Sherwood stated he had nothing to update but welcomed any questions.

Cllr Barker asked that NLC respond to the recent letter from Mr Atton with regard to funding for a new spring on the school gate on Low Road, adding that this was an issue between NLC and the School.

Cllr Sherwood left the meeting at 7.30pm

1811/06 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher circulated some notes from the meeting but it was agreed that due to official minutes being circulated to the Council there was no need for Cllr Fletcher to take notes too.

1811/07 Delegate Reports/Parish Issues

- a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones stated that he had started working on the steps.

- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.

Cllr Jones stated that the Group has reached a point to discuss the policies.

Two meetings were held in October on 16th and 31st.

The policy intention document has been discussed and copies will be provided to all Cllrs for comment by 27/11. Once approved a copy will be sent to the Planning Consultation and NLC Dave Lofts. Cllrs can either email the Clerk or amend the document. Cllr Jones offered to talk through any areas that any Cllr needed confirmation on. **All Cllrs.**

- c. To receive an update report with regard to the enhancement of the War Memorial.

Concerns were raised with regard to a resolution that was made at the last meeting and the situation that ensued.

Cllr Barker stated that in view of the uproar with regard to the ‘rocks’ he had had to negotiate which resulted in the erection of a shelf where the ‘rocks’ are placed instead of the war memorial itself. Cllr Barker went on to say this was as a compromise for this year’s special National Remembrance Event with a view to the ‘rocks’ being removed along with the school children’s display by the end of the month. No ‘rocks’ will then be placed onto the memorial or surroundings.

It was agreed that the Parish Council are open to listen to Group requests at meetings with regard to communal area.

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- d. To determine actions required with regard to an initiative raised by Cllr Cave to photograph all listed buildings and to place onto the website.
It was agreed to remove the item from the agenda.
- e. To receive an update report with regard to the 'Battles Over' Event on 11/11/18.
Both morning and evening events had gone very well.
Cllr Barker thanked all those involved and he would be writing letters to those who took part. **Cllr Barker.**
Cllr Waltham lit the Beacon and said it was a very good evening.
Resolved – Cllr Barker to purchase a gift to the bugler for a sum not to exceed £20 and provide the receipt to the Clerk. **Cllr Barker.**
- f. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.
Cllr Cave stated that Saxby Chair Ken Bates is dealing with the Tourism Leaflet.
Cllr Cave stated that Ken Bates was also getting in touch with Colin Campbell about the Low Villages Quiz.
Cllr Cave went on to say that the Police & Crime Commissioner meeting held on 22/10 went well and each Parish Council was represented.
A request had been received from the Neighbourhood Watch Representative Lesley Robinson expressing concern about not being invited to the meeting. The reasons for this were explained to her by Cllr Barker.
- g. To determine actions required with regard to the outstanding issues as discussed with NLC Tim Allen.
- To receive an update report with regard to the NLC Tree Management programme.
The Clerk has received information from NLC Andrew Taylor stating this was not for individual Parish Councils and that it maybe something NLC take up in the new year. This item would be deferred until any further information was received from NLC.
 - Hedgerow to replace the trees on the play field boundary.
NLC Andrew Taylor will provide an update to how many trees are available after 19/11. Once the Clerk has received an update from NLC Volunteers will be gather to plant the trees. **Clerk.**
 - LED lighting obscuring on Low Road.
Clerk to obtain an update from NLC. **Clerk.**
 - Trees on the Markie Path.
Clerk has been informed that this is progressing.
- h. To determine actions required with regard to the proposed Lease and Management Agreement.
Resolved – the Lease was agreed and the Clerk will now approach NLC to ask for advice on the legality of the Lease and if NLC have any mediation services.
Clerk.
- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	TBC
War Memorial, Top Road	Cllr Cave	Monthly	TBC

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Flag Pole, Main Street	Cllr Cave	Monthly	TBC
Bus Stop, Low Road	Cllr Cave	Monthly	TBC
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	TBC
Fountain	Cllr Hayes	Monthly	13/11/18 *
Recreation Ground	Cllr Smithson	Weekly	13/11/18
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	13/11/18
CCTV system	Cllr Bowles	Monthly	13/11/18

*the planting area has been removed and re-seeded. Clerk to contact NLC Eddie Rychlac with regard to the pointing up of the monument. **Clerk.**

j. To receive an update report for Worlabby Village Hall.

Cllr Bowles thanked those that helped on Bonfire Night which was a well-attended and good event.

Concerns were raised about the Broadband and people pulling into the car park and using. The password has been changed and will be kept secure, highlighting that the only true use was to allow remote access to the CCTV. Cllr Bowles left the meeting.

Resolved - In principle the Parish Council agreed that they will take on the responsibility of the cost and the Clerk and Treasurer of the Village Hall Committee will work together to resolve. **Clerk.**

Cllr Bowles re-joined the meeting.

k. To receive an update on activities and requirements related to the village hall and playing field.

No items raised.

1811/08 Highways / Footpaths / Parish Issues / General NLC issues

a. To determine actions required with regard to the concerns raised on safe access into the village from the south-east end and the egress of children from the school gate located on Low Road.

The Clerk read out the information provided by NLC on actions from the meeting held on 02/11:

NLC are going to look at moving the centre line on Top Road and hatching on the left to guide vehicles further right when using the junction. A request will be put into the farmer to cut back the hedge opposite the junction to help with forward visibility.

NLC stated that the resident (Mr Welch) was going to speak to his neighbours and see if they could cut back their hedges to allow better access on the verge and visibility.

b. To determine actions required with regard to the fly tipping on and around the Hollows and up the hill.

This has now been outstanding since July. The Clerk has chased again and NLC have sent a further email stating that they will remove the debris and charge the landowner. Clerk to chase up at the end of next week if still not cleared. **Clerk.**

c. To notify the Clerk of any other issues to be taken up with NLC.

No other items raised.

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1811/09 **Planning**

To receive any decisions received from North Lincolnshire Council and discuss the following planning applications received from NLC.

The following decisions were received from NLC.

2018/1472 – full planning permission granted to retain proposed wall and gates on front boundary at Chapters, The Hill.

It was agreed the outcome of this application is a lesson learnt and in future Ward Cllrs would be asked to relay the Parish Council's comments at the Planning Committee meeting as not all evidence was provided to the Committee.

Alternatively, a resident can also speak. The Parish Council are unable to talk at a Planning Committee Meeting.

The following applications received from NLC were discussed by the Parish Council.

2018/1891 – planning permission to construct a biofilter at composting site, Bonby Lane, Bonby.

Resolved – no objection or comment.

2018/1928 – planning application to vary WD/2014/0908 for an alternative design and position of the packing shed and rainwater storage tanks and the removal of a welfare unit at composting site, Bonby Lane, Bonby.

Resolved – no objection or comment.

2018/2060 – planning permission to erect extensions to existing buildings to form a covered building for the de-packing and processing food waste at composting site, Bonby Lane, Bonby.

Resolved – no objection or comment.

2018/1961 – planning permission to erect a single storey front extension and a single storey front porch at Tinto, 21 New Road.

Resolved – no objection or comment.

1811/10 **Correspondence for Discussion/Decision**

a. To be notified of the email received with regard to the hedges on Top Road to the rear of the memorial determining any actions required.

Cllrs to undertake tasks that they have been issued only.

Clerk to report the overgrown hedge adjacent to the war memorial. **Clerk.**

b. To determine actions required with regard to the correspondence received for Worlaby House Farm PA/2018/440.

Resolved – Clerk to request without prejudice for information a copy of the plans as offered. **Clerk.**

c. To be notified of the correspondence received on loose dogs in Worlaby determining actions required.

A resident has reported a further dog incident in the parish with regard to a Staffordshire Bull Terrier loose on the tops while walking with their owner who was unfortunately unable to control the dog results in injury to another dog. NLC Dog Warden has been involved and the Clerk has placed an article into Worlaby Views asking residents to keep their dogs under control and ensure the dogs are secure within properties.

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- d. To be notified of correspondence received with regard to the ‘Worlabby Rocks’ being located at the War Memorial determining actions required.
Item noted.

Correspondence for Information

- e. ERNLLCA Newsletter – Oct 2018.
f. NLC Highway updates.
g. NATs minutes of the meeting held 17/07/18.
h. ERNLLCA NALC survey.
i. Crime Reduction Fund information.
j. NHW Victorian Market information.
k. Election 2019 costs for a contested Council received from NLC.
l. Casual Vacancy within 6 months of election information received from NLC.

1811/11

Accounts

- a. To receive an update on the creation and supply of Christmas Cards for the Parish, determining actions required.
Cllr Fletcher provided samples of Christmas Cards with an envelope.
Resolved – card chosen from the 3 provided. The wording was agreed. This exercise will be carried out each year and Cllr Hayes will take some more festive photos this winter. The cards will be delivered the first week of December and several Cllrs offered to deliver. **Cllr Fletcher.**
- b. To consider a donation towards reflective bands/tabards for the school.
Resolved – unanimously agreed not to provide a donation.
- c. To be notified of the quotes received for the replacement of the Hollows Fencing determining actions required.
Two quotes were received and it was **resolved** to pursue a Community Grant application to fund the replacement of the fencing with the Parish Council providing a 10% contribution. **Clerk.**
- d. To consider the budget for 2019/20.
The Clerk stated that NLC are to send out a letter with regard to the 2019/20 Precept and once received the budget and precept can be approved.
The budget was discussed and the Clerk will amend and circulate for the next meeting. **Clerk.**
- e. To approve the monthly accounts for payment. See financial report.
Resolved – monthly accounts approved for payment.

09.10.18	NLC	SLA	£2,567.70
09.10.18	KVA	NHP Expenditure	£508.80
13.10.18	Brigg Rotary Club	Purple4Polio Donation	£30.00
13.11.18	D Hotson	Salary/Tax	
13.11.18	P Jones	Green Team expenditure	£7.00
13.11.18	S Clark	Green Team expenditure	£22.59
13.11.18	SLCC	Local Council Admin book (split costs)	£12.09
13.11.18	Kyanite	Domain Registration	£10.56

1811/12

Minor Items

- a. To take any points from members.

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- Cllr Smithson to discuss with Mr Thornton the planting plans for 2019 utilising the funds remaining to purchase perennial shrubs. **Cllr Smithson.**
 - Cllr Cave asked if Cllr Davidson would organise 4 residents to take part in the Low Villages Quiz to which he agreed. **Cllr Davidson.**
 - Cllr Barker stated that he was intending to insert a further page into the Welcome Pack with regard to Village Etiquette including parking, dogs etc. A draft would be circulated for comments. Clerk to provide a copy to the new residents on Main Street. **Clerk & Cllr Barker.**
- b. Matters of correspondence for information which arrived after the agenda was posted.
- No further correspondence received.

1811/13 Agenda Items for the next meeting –

- Precept/Budget.

1811/14 To confirm the date and time of the next meeting as Tuesday 11th December, 2018 at 7pm at Worlabby Village Hall.

1811/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.40pm.