

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 18th December, 2018 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Davidson, Cllr Fletcher, Cllr Hayes, Cllr Jones & Cllr Smithson.

Also Present: 1 resident & Deb Hotson – Clerk to the Council.

Public Comment

Cllr Barker opened the meeting.

1812/01 Apologies for absence

Cllr Jones had informed the Clerk he would be late to the meeting and due to arrive at 7.30pm.

1812/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared a personal interest in agenda item 1812/071.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1812/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 13th November, 2018 to be approved and signed.

1812/04 Clerk's Report

- a. The Clerk has spoken with members of the PCC and NLC with regard to the grass cutting of the church for 2018.
- b. Clerk contacted NLC Andrew Taylor with regard to the trees available for the playing field. Agenda item.
- c. Clerk has asked for an update with regard to the LED lighting on Low Road – agenda item.
- d. Clerk has approached NLC with regard to the Lease. Agenda item.
- e. Clerk has contacted NLC Eddie Rychlac with regard to the Fountain – agenda item.
- f. Clerk has reported the overgrown hedge on Top Road.
- g. Clerk has requested a copy of the plans as offered with regard to Worlabby House Farm – to date no response.

1812/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from all Ward Cllrs.

1812/06 Police Matters / NATs / Neighbourhood Watch (NHW)

a. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher stated that there had been no further meetings.

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- b. To consider registration on to the Community Speed Watch Programme.
Resolved – Clerk to register an interest. **Clerk.**

1812/07 Delegate Reports/Parish Issues

- a. To receive an update report regarding the Woodland Glade & Hollows.
Cllr Jones has painted more of the steps and removed a bough that was over the path.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
The notes from the two previous meetings were circulated.
A meeting has been arranged with the consultant for 10/01/19 where the group will look at converting the policy intentions into policies.
Resolved – a Parish Council meeting will be held on 07/01/19 at 6.30pm to go through all the documents to ensure full participation of the Parish Council moving through the process.
Cllr Fletcher stated it was disappointing that only two responses from Cllrs had been received although it was requested that all Cllrs respond by 27/11.
- c. To agree a date for the opening ceremony of the exercise equipment located on the playing field, determining actions required.
Cllr Hayes has obtained dates when Andrew Percy MP is available and a date of 1st February at 2pm was selected. Cllrs Fletcher and Hayes will organise the event. **Cllrs Fletcher and Hayes.**
- d. To receive an update report with regard to the enhancement of the War Memorial.
The war memorial is all tidy now from the Remembrance Event. The poppies have been removed from the memorial railings.
- e. To receive an update report with regard to the 'Battles Over' Event on 11/11/18.
A total of £23.38 has been sent to the Soldiers Charity from the collection tin at the event.
Cllr Cave stated that the bells had been rung for 11 minutes but it was unfortunate they could not be heard at the event on the playing field due to the direct of the wind.
Cllr Barker sent out thank you notes for those who contributed to running the event including a cornet book for the young bugler who did a fantastic job.
Cllr Waltham had stated it was a great event.
- f. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.
Cllr Cave stated that Lee Collins had misplaced all the information for the Tourism Leaflet. Clerk to send Worlaby & Elsham information again. **Clerk.**
The winners of the Low Villages Quiz were Worlaby Team who will be hosting next year. The LVF to write a thank you note to Colin Campbell for his role as Quiz Master.
- g. To determine actions required with regard to the outstanding issues as discussed with NLC Tim Allen.
- Hedgerow to replace the trees on the play field boundary.
7.20pm Cllr Jones joined the meeting.
NLC have provided trees to fill 1/5th of the boundary. Cllr Bowles to provide the Clerk with some dates so a village email can be sent round asking for volunteers. **Clerk & Cllr Bowles.**

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Clerk to look into ordering 400 saplings from Woodland Trust – anything native such as blackthorn and hawthorn to complete the planting.

Clerk.

- LED lighting obscuring on Low Road.

This will be done by NLC when the Markie Path works are carried out.

Clerk.

- Trees on the Markie Path.

A TPO is being raised by NLC and the trees will be removed in due course and replacements will be planted in the playing field. **Clerk.**

- h. To determine actions required with regard to the proposed Lease and Management Agreement.

The Clerk has obtained costs from one solicitor and will obtain further costs from another solicitor for comparison. The Parish Council will re-write the lease which has been created by working with the Village Hall Committee.

Clerk.

- i. To consider enrolling onto the NALC Local Council Awards Scheme, determining actions required.

Cllr Jones stated that from the re-action from those at the ERNLLCA Conference for the Parish Council, the first in North Lincolnshire made a big impact. Cllr Cave added that it would look to bring up the standards of Parish Councils.

Resolved – Clerk to register to complete the Foundation Level. **Clerk.**

- j. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	11/12/18
War Memorial, Top Road	Cllr Cave	Monthly	11/12/18
Flag Pole, Main Street	Cllr Cave	Monthly	11/12/18
Bus Stop, Low Road	Cllr Cave	Monthly	11/12/18
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	11/12/18 *
Fountain	Cllr Hayes	Monthly	11/12/18
Recreation Ground	Cllr Smithson	Weekly	11/12/18 **
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	11/12/18
CCTV system	Cllr Bowles	Monthly	11/12/18

*Clerk to ask RJ Coleman for costs to replace the light covers on the Pleasure Ground (opposite the church path) and Playing Fields (north west corner). Clerk to also obtain a quote for the missing cover on the socket to the front of the building. **Clerk.**

**Weeds on the MUGA to be sprayed in spring.

- k. To determine actions required with regard to the repairs on the Fountain.

Cllrs Barker and Jones met with NLC Conservation Officer who advised that the cement should be chased out and replaced by lime mortar. The stones in the base to be filled with lime mortar and any other areas to be patched by lime

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mortar. Clerk to contact contractors to obtain at least 3 quotes for the next meeting. **Clerk.**

l. To receive an update report for Worlabby Village Hall.

Cllr Bowles stated that the market stall had gone well at the Victorian Market Event.

The Brigg Singers were performing at the Village Hall this weekend.

It was noted that the school have not booked any events for the forthcoming year. The Village Hall Committee are to contact the school to see if they would like to book any events. **VHC.**

m. To receive an update on activities and requirements related to the village hall and playing field.

Cllr Barker stated that the wall in the Fountain Room has been damaged and it is thought this may have been done by Streets Sports due to them being inside for winter activities. Cllr Bowles to contact the group to ask them to be more careful in future activities. **Cllr Bowles.**

1812/08 Highways / Footpaths / Parish Issues / General NLC issues

a. To determine actions required with regard to the fly tipping on and around the Hollows and up the hill.

Cllr Barker stated that this had been cleared yesterday. Clerk was asked to contact NLC to ensure that the person responsible is billed for the work to remove the debris. **Clerk.**

b. To notify the Clerk of any other issues to be taken up with NLC.

Cllr Jones asked for an update on the Parish Paths Winter Maintenance Plan to which the Clerk stated she had asked for a meeting with NLC on the subject as the agreement had changed from when it was signed. The Clerk will endeavour to obtain quotes for works that need doing. **Clerk.**

Clerk to ask NLC for an updated on the removal of the white posts at Chapters, The Hill as they are still in situ. **Clerk.**

1812/09 Planning

To receive any decisions received from North Lincolnshire Council.

2018/1961 – full planning permission granted to erect a single storey front extension and a single storey front porch at Tinto, 21 New Road.

Clerk to submit the following application to NLC under delegated powers with no objection or comment.

2018/2392 – planning permission to erect a single storey front and rear extensions at Middlegate House, Middlegate Lane.

1812/10 Correspondence for Discussion/Decision

a. To be notified of the correspondence with regard to Worlabby Carr Level Crossing determining actions required.

The Clerk has been informed that the evidence forms logged in July cannot be found. Clerk to re-copy and send to NLC Naomi Boyd. **Clerk.**

b. To be notified of the Winter In Bloom fund determining actions required including the planting for 2019.

The Clerk has completed an application for £150 of funding.

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Cllr Smithson stated that the Green Team are to meet with an Advisor at the Garden Centre with £250 of funding to plant up the remaining beds with mainly perennial planting in the parish including 3 village entrance beds, the bed on the junction of Low Road and Top Road, Pleasure Ground – Top Road and Carr Lane junction.

The bed on Low Road near to the junction with Grangefield has been planted and will be re-clad with sleepers in January.

1 resident left the meeting at 8pm.

- c. To be notified of the AD & CHP Plant Contractor Traffic determining any actions required.

There have been various activities with tractors using the village as a route through and today these tractors included a large one with 2 green trailers, a tractor with a large machine, possible a harvester, a smaller tractor with a cutter, a tractor with a low loader, one other tractor and a silver and red artic lorry. The vehicles came down the hill and along top road damaging the grass verges outside 6 & 8 Top Road. Clerk to contact Lewis Dodds to ask who can be contacted and the vehicles stopped from using the village. **Clerk.**

Post Meeting – the tractors are harvesting sugar beet and not produce for the AD plant. Cllr Smithson is trying to obtain information from Mr Trevor Robinson who owns the field where the harvest is taking place so the Clerk can make contact.

Clerk to also contact NLC Ian Jickells about installing a 7.5 tonne weight limit from the Wold Road and the other parallel road from Middlegate Lane and then from Low Road on to Top Road, Main Street and New Road. **Clerk.**

- d. To consider if there have been any traffic issues with regard to the AD Plant determining actions required.

Same as above.

Correspondence for Information

- e. ERNLLCA Newsletter – Nov 2018.
- f. NLC Highway updates.
- g. Road Safety – Worlaby Academy update.
- h. ERNLLCA GDPR update.
- i. My Community Alert free messaging service.

1812/11

Accounts

- a. To be notified of the NLC Precept Council Tax Grant letter and to consider the budget and precept for 2019/20 determining actions required.

Resolved – the budget was approved and a precept to be set at £15,000 which is the total of £14,838 precept and £162 support grant from NLC. This is an increase of just over 7%. All the conditions have been met to obtain the Council Tax Grant.

- b. To consider an upgrade to the current website determining actions required.

Resolved – the website will be upgraded to ensure fully compliant with both the Transparency Code and GDPR. Cllrs will be provided with new email addresses along with a new email for the Parish Council. This will be funded from the remaining Transparency Funding. The Clerk asked for comments on the current website to take forward for the upgrade. Comments required by the end of the year. **Clerk.**

- c. To consider the purchase of a new union jack flag.

It was agreed the current flag was acceptable for continued use.

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- d. To consider expenditure on the air conditioning unit at the Village Hall.
Resolved – to spend a sum not to exceed £1000 in the hope the current issue will be resolved. The Village Hall Committee will provide 3 quotes to replace the heating system with a view to submitting a grant request to the NLC Community Fund. **VHC.**
- e. To consider purchasing lanterns for use by the Parish Council.
 Cllrs Barker and Bowles declared a personal interest in the item.
Resolved – approval to purchase the lanterns as an asset for the Parish Council.
- f. To approve the monthly accounts for payment. See financial report.
Resolved – approval of accounts for payment.

13.11.18	C Fletcher	Christmas Card/Battles Over stationary	£27.45
03.12.18	G Odlin	Winter bedding plants	£30.00
03.12.18	C Lax	Remembrance Service refreshments	£40.00
11.12.18	D Hotson	Salary/Tax	
11.12.18	D Barker	NHP/Welcome Packs	£81.22
11.12.18	R Bowles	Planting exp. & Festive Lights	£287.57

1812/12 Minor Items

- a. To take any points from members.
- Cllr Cave stated that the HWRCC Conference will be held on 18/12.
 - Cllr Hayes stated that there was a Northern Powergrid van parked on Main Street opposite were the school bus parks which is causing traffic issues. Cllr Hayes to obtain photo evidence for the Clerk to send to NLC Community Warden. Cllr Barker to ring up Northern Powergrid asking why the van is constantly parked up during the day. **Clerk & Cllrs Barker & Hayes.**
- b. Matters of correspondence for information which arrived after the agenda was posted.
- ERNLLCA Elections May 2019 information – the Clerk has placed a link to the information on the website.
 - Thank you from the NHW Group specifically the use of the festive lighting.

1812/13 Agenda Items for the next meeting –

1812/14 To confirm the date and time of the next meeting as Tuesday 8th January, 2019 at 7pm at Worlabby Village Hall.

1812/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9pm.