

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 8th January, 2019 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Davidson, Cllr Fletcher, Cllr Hayes & Cllr Jones.

Also Present: 1 resident, Cllr C Sherwood & Deb Hotson – Clerk to the Council.

Public Comment

Matt Moran from Castle Nurseries, Carr Lane and had attended the meeting with regard to the state of Carr Lane and the stock piling of a 1000 tonne of agri-lime.

Mr Moran stated that the problems started last Christmas with the stock piling of 500 tonnes of sugar beet some of which was left for 6 months. This was eventually moved due to NLC Environment Department becoming involved. Rats have been at the property since the beet was placed on the site.

Next came 400 tonnes of slurry.

Mr Moran stated that over the last 3 months 80, 40ft artic lorries have created a mountain of agri-lime which has covered Mr Moran vehicles, property and garden with the lime which is a health hazard particularly how it has been handled. Mr Moran provided photographs of the dust covering his property. The land owner is denying responsibility.

Mr Moran has contacted several departments but has not been able to get anyone to come out and deal with the issues. No one has got back to him.

Clerk to forward details to Cllr Sherwood who will forward to the NLC Environment Department. **Clerk/Cllr Sherwood.**

Mr Moran will contact Andrew Percy MP.

Clerk to forward information to all Ward Cllrs, NLC Environment Department and Highways Mick Johnson. **Clerk.**

7.20pm Mr Moran left the meeting.

Cllr Barker opened the meeting.

1901/01 Apologies for absence

All members present.

A resignation letter was received from Jean Smithson. Members agreed that Jean has played a large role in the Council over the past 30 years and would be missed.

Clerk to send a letter of thanks to Mrs Smithson. **Clerk.**

1901/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared a personal interest in agenda item 1901/07i.

Cllr Cave declared a personal interest in agenda item 1901/10d.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1901/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 11th December, 2018 with the agreed matter of accuracy were approved and signed as a true and correct record.

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1901/04 Clerk's Report

- a. The Clerk has registered an interest in the Community Speed Watch Project.
- b. Clerk has sent Worlabby & Elsham Tourism Information again to Cllr Cave.
- c. Clerk has been in contact with NLC with regard to further saplings as the Woodland Trust Project has now closed until Nov 19. Agenda item.
- d. Clerk to follow up progress of the removal of the 4 horse chestnut trees on the Markie Path and the works required around the LED lighting on Low Road.
- e. Clerk has requested costs from another solicitor with regard to the Lease – agenda item.
- f. Clerk to register the Parish Council on the Foundation Level of the Local Council Awards Scheme. This is to be done. **Clerk.**
- g. Clerk has emailed RJ Coleman for quotes to replace the light covers on the Pleasure Ground and Playing field and to replace a socket cover on the village hall. Clerk has chased up. **Clerk.**
- h. Clerk to arrange for contractors to attend site with a view to providing quotes to repoint the Fountain – agenda item.
- i. Clerk has contacted NLC with regard to the installation of a weight limit – awaiting a response.

1901/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs R Waltham and N Sherwood.

Cllr C Sherwood stated he had nothing to report due to the Christmas break.

Cllr Barker stated that he was disappointed with NLC with regard to issues raised in the parish and the lack of dealing with these issues.

Clerk to create a list of issue and pass to the Ward Cllrs. **Clerk.**

Cllr Barker added that the Parish Council know the Ward Cllrs try their best but some of these issues need bottoming as they have been ongoing for far too long.

Cllr Cave stated that due to no laybys on the Wold Road, he and another resident had got stuck when two tankers came along the road from Bonby.

7.45pm Cllr Sherwood left the meeting.

1901/06 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

There have been no meetings since the last.

1901/07 Delegate Reports/Parish Issues

- a. To receive an update report regarding the Woodland Glade & Hollows.
All the steps have been repaired. No other issues raised.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
The notes from the meeting held last were circulated today.
The NHP Group will be meeting with Katie Atkinson on Thursday to discuss the Policy Intensions and the comments from last night's meeting.
- c. To receive an update report on the opening ceremony of the exercise equipment located on the playing field, determining actions required.
Cllrs Hayes has been in contact with Andrew Percy's agent arranging his attendance on 1st February at 2pm.

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Cllr Fletcher has been in contact with the Lottery Funding Team and is arranging for items for the event including advertising advice and a large cheque.

Cllr Fletcher to provide a poster which the Clerk will circulate on the village email, website and notice boards. **Cllr Fletcher/Clerk.**

Cllr Fletcher to engage with Look North, Calendar and Estuary TV to attend the event. **Cllr Fletcher.**

Clerk to ask the school if they would like to send a representative group of children to attend the event. **Clerk.**

Cllr Bowles stated that the VHC will provide refreshments in the form of tea/coffee and biscuits. **VHC.**

- d. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.

Minutes circulated prior to the meeting.

A new Clerk is now in situ and who is also the Bonby Clerk.

The LVF Clerk has all the information for the Tourism Leaflet and is working with Lee Collins.

Cllr Cave stated that on his way home from the meeting he came across a vehicle with a dubious explanation of what they were doing. Cllr Cave reported this to the police and is waiting for a response. Agenda item for the next meeting.

- e. To determine actions required with regard to the outstanding issues as discussed with NLC Tim Allen.

- Hedgerow to replace the trees on the play field boundary.

Cllr Bowles is meeting with John Thornton with a view to the Green Team planting the trees. The Clerk is chasing up the delivery of more saplings for the area. **Cllr Bowles/Clerk.**

- LED lighting obscuring on Low Road.

Item deferred for the Clerk to chase for the next meeting. **Clerk.**

- Trees on the Markie Path.

Item deferred for the Clerk to chase for the next meeting. **Clerk.**

- f. To determine actions required with regard to the proposed Lease and Management Agreement.

Clerk waiting for a further quote from another solicitor. **Clerk.**

- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	08/01/19
War Memorial, Top Road	Cllr Cave	Monthly	08/01/19
Flag Pole, Main Street	Cllr Cave	Monthly	08/01/19
Bus Stop, Low Road	Cllr Cave	Monthly	08/01/19
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	08/01/19
Fountain	Cllr Hayes	Monthly	08/01/19
Recreation Ground	Cllr Smithson	Weekly	08/01/19*
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	08/01/19

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CCTV system	Cllr Bowles	Monthly	08/01/19
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- *Cllr Hayes offered to take on the responsibility of carry out the checks on the playing field and MUGA area. Cllr Hayes to look into weed spraying the MUGA in spring. **Cllr Hayes.**
- h. To determine actions required with regard to the repairs on the Fountain.
To be discussed under item 1901/11b.
- i. To receive an update report for Worlabby Village Hall.
The next meeting is scheduled for 15th January.
The Carol Service was well attended and was very successful and those involved have been thanked.
- j. To receive an update on activities and requirements related to the village hall and playing field.
No items raised.
- k. To receive an update report of the planting 2019 project determining any further actions required.
Jean Smithson informed the Clerk that a meeting has been arranged with the Green Team for advice at Brigg Garden Centre. The Clerk has informed Mrs Smithson that the money cannot be spent on vouchers and has to be spent by 25th January, preferable a few days prior to the deadline which she agreed to pass on to the Green Team. Cllr Bowles to confirm this with John Thornton when he meets up with him. **Cllr Bowles.**
- l. To receive an update report on the upgrading of the website determining any actions required.
The Clerk received no comments from the Cllrs so will therefore proceed with the upgrade.
- m. To confirm receipt of the new General Licence to Kill documentation valid from 01/01-31/12/19.
The documentation was approved.

1901/08 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the beet harvest concerns raised by residents.
The Clerk has received no response from NLC.
The Police have been in contact with the contractors who are renting the field from Trueloves and have agreed to keep the road clean.
- b. To notify the Clerk of any other issues to be taken up with NLC.
The Clerk reported highway issues to NLC including the damage bus stop signed caused by the farmer cutting his hedge, a sign damaged on Middlegate Lane and the blocked culvert on Top Road.
The Clerk has also been pursuing the parking of cars on the footpath on Main Street with the Police. **Clerk.**
Cllr Barker has made contact with Northern Powergrid with regard to the van parking opposite the school gates on Main Street. This moved for a while but during the school holiday was moved back. Cllr Barker to contact Northern Powergrid again stating that the van is being parked inconsiderately and when the school bus picks up the children the road is completely blocked. **Cllr Barker.** Agenda item for the next meeting.
Cllr Cave stated that there was no salt on The Hill and Wold Road up to Middlegate Lane to which he was told there has been some in situ for some time.

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Cllr Cave stated that some trees have been hacked on the verge just after the 30mph signage towards Bonby. Clerk to obtain some photographs and forward to NLC for investigations. **Clerk.**
Clerk to report the flying tipping on the hill. **Clerk.**
Post meeting – this has now been removed from site.

1901/09 **Planning**

To receive any decisions received from North Lincolnshire Council.

No items received.

1901/10 **Correspondence for Discussion/Decision**

a. To be notified of the extraordinary meeting of Bonby Parish Council held on 02/01/19 with regard to the impact that the 30 weeks of closures to the A1077 with have on residents during the planned works to improve the Humber Bank determining if any actions are required.

Cllrs Barker and Jones attended. Bonby PC supported the improvement works and wanted to ensure that the relevant diversion was in place to ensure that the Low Villages are not used as a short cut.

b. To be notified of the response from NLC Enforcement with regard to the white bollards on the verge adjacent to The Chapters, The Hill determining any actions required.

The removal of the bollards is not enforceable and are advisories only. However, NLC Highways will be informed by the NLC Enforcement Team.

c. To be notified of the correspondence received from on the Community Speed Watch determining any actions required.

The project should commence in spring and further information will be received in due course.

d. To consider attendance to the HWRA Village Hall Networking & Information Event scheduled for 12th February, 2019.

The Clerk is attended representing another Council. Members of the VHC are attending.

e. To be notified of the NALC 2019-2020 National Salary Award determining actions required.

Resolved – acceptance of the award.

f. To consider attendance to the Safer Neighbourhoods Trade Watch Seminar scheduled for 30th January, 2019.

The Clerk will be attending and Cllr Fletcher will be attending with the NHW Group.

Correspondence for Information

g. ERNLLCA Newsletter – Dec 2018.

h. NLC Highway updates.

i. Certificate of thanks from the ABF Soldiers Charity. Clerk to put a copy on the notice boards and to frame the certificate for erection in the Wilson room.

j. Workplace pension update.

1901/11 **Accounts**

a. To consider the Clerks attendance to the Role & Responsibilities of the RFO.
Resolved – Clerk to attend.

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- b. To receive quotes for the works required on the Fountain.
 Three quotes were circulated prior to the meeting and the preferred contractor was selected as Paul Booth.
Resolved - Clerk to send the quote to Eddie Rychlac to consider the quote and then arrange a meeting with the contractor and NLC. **Clerk.**
 Clerk to look for funding. **Clerk.**
- c. To approve the monthly accounts for payment. See financial report.
Resolved – accounts approved for payment.

11.12.18	D Barker	NHP/Welcome Pack expenditure	£81.22
11.12.18	R Bowles	Planting/Festive Light expenditure	£287.57
04.01.19	Scottish Power	Church Lighting – Sept – Dec 18	£116.74
08.01.19	D Hotson	Salary/Tax	

1901/12 Minor Items

- a. To take any points from members.
- No items raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- No further items received.

1901/13 Agenda Items for the next meeting –

- Police actions with regard to report sent by Cllr Cave.
- Parking issues in the village.
- Pleasure Ground, state of the grass and track.
- Grass cutting/parish path tenders – Clerk to ask if the PCC would like the contractors to visit the church and provide a quote.
- Mrs Hildyard – leaving the parish.
- War Memorial – listed status.

1901/14 To confirm the date and time of the next meeting as Tuesday 12th February, 2019 at 7pm at Worlabby Village Hall.

1901/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items raised.

The meeting closed at 8.45pm.