

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 14th May, 2019**. Proceeding will commence at **6.30pm** at Worlaby Village Hall after the Annual Parish Meeting and the Annual Meeting of the Parish Council.

The agenda is set out below. Members of the public and press are welcome.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 8th May, 2019

Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Agenda

1905/01 Apologies for absence

To note apologies for absence.

1905/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1905/03 Minutes of Previous meeting

Minutes of the Parish Council meeting held on 12th March, 2019 to be approved and signed.

1905/04 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1905/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

1905/06 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

1905/07 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
- c. To receive an update report from the LVF.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

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<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road		Monthly	
War Memorial, Top Road		Monthly	
Flag Pole, Main Street		Monthly	
Bus Stop, Low Road		Monthly	
Pleasure Ground & Play Area, Top Road		Monthly	
Fountain		Monthly	
Recreation Ground		Weekly	
Woodland Glade & Hollows, The Hill		Monthly	
CCTV system		Monthly	

- f. To receive an update report for Worlaby Village Hall.
- g. To consider the costs for a yearly maintenance check to the Alarm and CCTV system determining actions required.
- h. To receive an update on activities and requirements related to the village hall and playing field.
- i. To receive an update report of the planting 2019 project determining any further actions required.

1905/08 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlaby street scene.
- b. To receive an update with regard to the installation of a bench on Middlegate Lane and at the top of the field adjacent to FP139 determining any actions required.
- c. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.
- d. To receive an update with regard to temporary bollards placed on Top Road determining any further actions required.
- e. To determine actions required with regard to the clearing and tidying of the Woodland Glade area.
- f. To determine actions required with regard to the NLC removal of the trees located on the Markie Path and the Tulip tree located on Top Road.
- g. To determine actions required with regard to the refurbishment of the Pleasure Ground area.
- h. To be notified of the information received from Mr Paul Fillingham with regard to the use of his private land determining any actions the Parish Council can undertake.
- i. To notify the Clerk of any other issues to be taken up with NLC.

1905/09 Planning

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

2019/753 – planning permission to erect a single storey rear extension and create new vehicular access at 14 Main Street.

To determine actions with regard to Worlaby House Farm application when it is presented at the Planning Committee.

1905/10 Correspondence for Discussion/Decision

- a. To be notified of the NALC T & PC VE Day 75 event scheduled for 8th May, 2020 determining actions required.

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- b. To be notified of the response from NLC Enforcement with regard to the cutting down of TPO trees at Worlaby House Farm.
- c. To be notified of the Worlaby Views complaint to the Editor and the subsequent response determining any actions required.
- d. To determine any suggested resolutions to go to the ERNLLCA AGM.
- e. To consider attendance to the Volunteer Showcase Event.
- f. To consider attendance to the ERNLLCA Chairmanship Training Event.

Correspondence for Information

- g. Membership of the ERNLLCA Executive Committee. This is currently included in the Annual Meeting of the Parish Council agenda.
- h. ERNLLCA – Making Tax Digital – VAT. The Parish Council are not VAT registered so therefore can continue to reclaim VAT via paper format as the currently do.
- i. ERNLLCA minutes of the meeting held 27/03/19.
- j. ERNLLCA March & April Newsletters.
- k. Thank you letter from the PCC for the resent donation towards grass cutting.
- l. Minister of Housing, Communities & Local Government – publication of Councillors' and Candidates' home addresses.
- m. HSE response from recent debris left on the B1204 from the hedge cutting by Worlaby Farm.
- n. Police response on the disturbance of the badger sets and the dead badger on the B1204.
- o. Response received from local farmers on the use of bird scarer 's.
- p. Low Villages Forum minutes of the meeting held 14/03/19.

1905/11 Accounts

- a. To sign a new mandate for a term of 4 years.
- b. To be notified and approve the Internal Audit report 2018/19 and determine any actions required.
- c. To approve the Annual Governance Statement 2018/19.
- d. To approve the Accounting Statement 2018/19.
- e. To review and approve the 2019/20 Insurance Policy.
- f. To consider the cost of an SSL Certificate to secure the website.
- g. To consider membership renewal for VANL at £20 for 2019.
- h. To consider membership renewal for ERNLLCA at £301.25 for 2019.
- i. To consider attendance on the ERNLLCA Chairmanship Training Event.
- j. To be notified of the outcome of the grant applications submitted for the refurbishments of the Fountain and the Hollows fencing determining actions required.
- k. To consider renewing the annual membership to the Low Villages Forum at a cost of £60.
- l. To approve the monthly accounts for payment. See financial report.

27.03.19	Scottish Power	Church lighting	£160.34
11.04.19	P Jones	NHP expenses	£32.06
15.04.19	R Bowles	Coach Lantern replacement - Church	£19.99
01.05.19	Grove Groundworks	Parish Path – 1 st cut	£155.25
14.05.19	D Hotson	Salary/Tax- April & May	
14.05.19	Zurich Insurance	Renewal	£297.94
14.05.19	ERNLLCA	Membership Renewal	£301.25
14.05.19	R Dixon	Internal Audit Fee	£340.00

1905/12 Minor Items

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- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1905/13 Agenda Items for the next meeting –

1905/14 To confirm the date and time of the next meeting as Tuesday 11th June, 2019 at 7pm at Worlaby Village Hall.

1905/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has sent out a further email requesting evidence forms for the use of Carr Lane.
- b. Clerk has submitted the selected photos for the Tourism Leaflet to the LVF Clerk.
- c. Clerk has received a cost for a maintenance visit for the CCTV and Alarm systems. Agenda item.
- d. Clerk has closed down the old website and with the placement of the new website details on to NLC portal this is moving the new website up the google searches.
- e. Clerk has written to both NLC and Mr Truelove with regard to the placement of benches. Agenda item.
- f. Clerk has reporting the flailing of the hedge to HSE, the debris on the B1204 verges and dykes, dead badger to the Police. Agenda item.
- g. Clerk has sent out the guidance on using bird scarer 's to all 4 farmers in the location. Only Mr Fillingham responded. Agenda item.
- h. Great British Spring Clean Litter Pick information sent to Sue Webster and the School who both took part in this event. The litter picking equipment is the Parish Councils to keep until next year.
- i. Timber reflective posts purchased and installed. Agenda item.