

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 11th June, 2019**. Proceeding will commence at **6.30pm** at Worlaby Village Hall.

The agenda is set out below. Members of the public and press are welcome.

Deb Hotson - Clerk to the Council D Hotson

Date of Issue: 5th June, 2019

Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Agenda

1906/01 Apologies for absence

To note apologies for absence.

1906/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1906/03 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 14th May, 2019 to be approved and signed.

1906/04 Procedural

To approve the updated Community Emergency Plan and Child Protection Policy.

1906/05 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1906/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

1906/07 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

1906/08 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
- c. To receive an update report from the LVF including the approval of the Tourism Leaflet.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

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<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	
War Memorial, Top Road	Cllr Fletcher	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

- f. To receive an update report for Worlaby Village Hall.
- g. To receive an update on activities and requirements related to the village hall and playing field.
 - Weeding of MUGA
- h. To receive an update report of the planting 2019 project determining any further actions required.
- i. To receive an update report on the refurbishment of the church clock.

1906/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlaby street scene.
- b. To receive an update with regard to the installation of a bench on Middlegate Lane and at the top of the field adjacent to FP139 determining any actions required.
- c. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.
- d. To determine actions required with regard to the NLC removal of the trees located on the Markie Path and the Tulip tree located on Top Road.
- e. To determine actions required with regard to the refurbishment of the Pleasure Ground area.
- f. To determine actions required with regard to the placement of items on the war memorial.
- g. To receive an update on the meeting with NLC Highways with regard to the overhanging hedge on Top Road and trees on Low Road, determining any further actions required.
- h. To determine actions required with regard to noise pollution within the parish.
- i. To consider leaving the temporary posts outside 36 Top Road as a permanent feature.
- j. To notify the Clerk of any other issues to be taken up with NLC.

1906/10 Planning

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.
 - 2019/826** – planning permission for a timber structure at the rear of the garden at Worlaby House, Middle Barn Hill.
 - 2019/952** – planning permission to erect a single storey rear extension at Chapel House, 2 Main Street.
- b. To determine any actions required with regard to the decision of the NLC Planning Committee to grant permission for PA/2018/440.

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1906/11 Correspondence for Discussion/Decision

- a. To be notified of the NALC T & PC VE Day 75 event scheduled for 8th May, 2020 determining actions required.
- b. To be notified of the date when the Woodland Glade clearance will take place determining any actions required.
- c. To be notified of the Defib Training Event determining any actions required.
- d. To be notified of the NALC Star Council Awards determining any actions required.
- e. To be notified of the email from John Thornton with regard to the Green Team determining any actions required.
- f. To consider attendance to the Play, Sport Fitness Training Seminar.
- g. To be notified of the roadworks street listing for the Downhill listed under the Parish Council determining any actions required.

Correspondence for Information

- h. Letter received from Sue Webster with regard to the litter picking equipment.
- i. Letter received from Tony Hayes stating that he would still like to continue as Official Photographer to the Parish Council.
- j. OPCC Newsletter – May 2019.
- k. NATs minutes of the meeting 19/02/19.

1906/12 Accounts

- a. To consider the cost of an SSL Certificate to secure the website.
- b. To consider a grant request to fund one edition of Worlaby Views at £230.
- c. To consider a grant request to help fund Worlaby Academy Leavers Gifts.
- d. To approve attendance to the ERNLLCA Planning Training Event.
- e. To approve attendance to a Being A Good Cllr Training Event.
- f. To approve the monthly accounts for payment. See financial report.

03.06.19	A Sissons	Grass Verge cutting	£307.00
03.06.19	Grove Groundworks	Parish Path – 1 st cut	£155.25
11.06.19	D Hotson	Salary/Tax	

1906/13 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1906/14 Agenda Items for the next meeting –

1906/15 To confirm the date and time of the next meeting as Tuesday 9th July, 2019 at 7pm at Worlaby Village Hall.

1906/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has submitted the 1992 information to NLC with regard to the Carr Lane evidence information.
- b. Clerk has closed down the old emails as well as the website.
- c. Risk Assessments sheets provided to Cllrs.
- d. Clerk has asked for a further explanation of the protection of the TPO's within the parish. Awaiting a response.

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- e. Clerk has sent a thank you letter to Colin Thompson for his ongoing maintenance of Grangefield.
- f. Clerk has obtained bench costs – agenda item.
- g. Clerk has asked NLC about signage for the PROWs – awaiting a response.
- h. Cllrs have met with NLC Highways with regard to the overhanging hedge on Top Road and Trees on Low Road – agenda item.