

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7.15pm on Tuesday 11th June, 2019 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Davidson, Cllr D Empson, Cllr N Empson, Cllr Fletcher & Cllr Newton.

Also Present: 3 residents, Cllr C Sherwood, Cllr N Sherwood & Deb Hotson – Clerk to the Council.

Tom Cave asked the Parish Council as the owner of the village hall to investigate putting restrictions on groups of people or individuals who cause stress to others by the use of social media following an incident that happened last November relating to a Parish Council policy. Item to be investigated and placed on to the agenda for discussion at the next meeting.

Cllr Barker opened the meeting.

1906/01 Apologies for absence

Apologies for absence received from Cllrs Bowles & Jones.

1906/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the 1906/10 2019/952.agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs D & E Empson declared a prejudicial interest in agenda item 1906/10 2019/952.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1906/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 14th May, 2019 were approved and signed as a true and correct record.

1906/04 Procedural

Resolved - approve the updated Community Emergency Plan with the agreed matters of a further update and Child Protection Policy. Cllr Fletcher to provide the further update to Cllr Jones for inclusion. **Cllr Fletcher.**

1906/05 Clerk's Report

- a. Clerk has submitted the 1992 information to NLC with regard to the Carr Lane evidence information.
- b. Clerk has closed down the old emails as well as the website.
- c. Risk Assessments sheets provided to Cllrs.
- d. Clerk has asked for a further explanation of the protection of the TPO's within the parish. Awaiting a response.
- e. Clerk has sent a thank you letter to Colin Thompson for his ongoing maintenance of Grangefield. Cllr Fletcher stated that Mr Thompson had been very pleased to receive the letter.
- f. Clerk has obtained bench costs – agenda item.

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- g. Clerk has asked NLC about signage for the PROWs – NLC can provide laminated notices. It was agreed for the Clerk to obtain costs for 4 x alupanel signs and place on to the next agenda. **Clerk.**
- h. Cllrs have met with NLC Highways with regard to the overhanging hedge on Top Road and Trees on Low Road – agenda item.

1906/06 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.
Apologies received from Cllr Waltham.

Cllr C Sherwood stated that NLC were in discussion with British Steel and the Government on a regular basis and there is a good deal of interested parties. The Government have extended the cut of date from 12th to 30th June for registering an interest. The business could be sold as a whole or separate areas to be sold off.

PA/2018/440 Worlabby House Farm development had been approved at the recent Planning Committee.

Cllr C Sherwood asked what the Parish Council were to do with regard to the Markie Path application to remove the 4 trees to which he was told this was an agenda item for discussion.

Ward Cllrs and Cllr Cave left the meeting at 6.45pm.

1906/07 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher stated that there had been a meeting last week and once the minutes are available, they will be circulated.

Crime rates have slightly increased in the area.

Bonby has the least crime in the area and Worlabby are 3rd on the list of least crime.

General crime activities in Brigg are on the Millennium Green and the Crime Commissioner has purchased a camera for which NLC are to erect a post and have it installed.

There is a problem on the Ancholme Path with rats mainly due to the rubbish. NLC are to install larger bins to try help resolve the issues.

Howkstow Bridge has had a permanent road restriction placed on it but vehicles are still using it. NLC are now looking at putting permanent concrete slabs but which will still meet the PROW regulations.

The PCSO that was present at the drop in held last night has been informed about the parking issues in Worlabby including parking opposite junctions and he will be looking into these.

Cllr N Empson stated to be extra vigilant due to the recent spate of crimes in nearby villages.

1906/08 **Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows.
All is in order an no issues reported.
- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.
The notes from the last meeting were circulated prior to the meeting.
Resolved – approval of the plan as it currently stands to allow to move on to the next stage.

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- c. To receive an update report from the LVF including the approval of the Tourism Leaflet.
Cllr Fletcher to reword the bottom section of the leaflet for Worlaby and provide to the Clerk. Clerk to amend Worlaby House Farm from 1876 to 1873. Once information has been received Clerk to submit to the LVF Clerk. **Clerk.**
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
Clerk has chased several times via email. Clerk to ring the Solicitor for an update. **Clerk.**
A further resident joined the meeting.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	11/06/19
War Memorial, Top Road	Cllr Fletcher	Monthly	11/06/19
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	11/06/19
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	11/06/19
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	11/06/19
Fountain	Cllrs D & N Empson	Monthly	11/06/19
Recreation Ground	Cllrs D & N Empson	Weekly	11/06/19
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	11/06/19
CCTV system	Cllr R Bowles	Monthly	

- f. To receive an update report for Worlaby Village Hall.
No report received.
- g. To receive an update on activities and requirements related to the village hall and playing field.
 - Weeding of MUGA
Clerk to ask Cllr Bowles if he can weed spray. **Clerk/Cllr Bowles.**
- h. To receive an update report of the planting 2019 project determining any further actions required.
The bed on Top Road has been completed by P Lax, Clerk to provide a thank you letter. **Clerk.** The area around the bed is still to be turfed.
The Best Kept Village judging will take place between 20/07-02/08.
The play area on the Pleasure Ground needs a spruce up – Clerk to ask Pam Beeforth if she can organise this. **Clerk.**
Clerk to send out a village email asking if residents situated near to a dog/litter bin, salt bin, street sign any street furniture if they could wash it down in preparation for the Best Kept Village competition.
Cllr Barker stated that knotweed has been seen in the NLC verge. Clerk to report to NLC and arrange a site meeting with NLC. **Clerk.**
- i. To receive an update report on the refurbishment of the church clock.
Item deferred.

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1906/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlabby street scene.

The Clerk has asked NLC for an expansion on their response and to date no further response has been received. Clerk to chase. **Clerk.**

- b. To receive an update with regard to the installation of a bench on Middlegate Lane and at the top of the field adjacent to FP139 determining any actions required.

No response has been received from Worlabby House Farm with regard to the placement of a seat on FP139.

Prices for benches to site on Middlegate Lane were provided and it was agreed to defer until the autumn to review funds. Item to be removed at present.

- c. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.

The cutting of both are going well. A meeting has been arranged for 18/06 to discuss the maintenance regimes. **Clerk/Cllr Jones.**

- d. To determine actions required with regard to the NLC removal of the trees located on the Markie Path.

The Clerk to send out a village email and place an item on the website asking for residents' comments with regard to the removal of the trees on the Markie Path. The trees are currently breaking up the Markie Path and adjoining drives and are obstructing full access. The trees will be replaced and replanted elsewhere in the parish. **Clerk.**

- e. To determine actions required with regard to the refurbishment of the Pleasure Ground area.

Cllr N Empson has spoken with Mr Robinson who had been previously approached by Tom Cave and asked if he would provide a couple of tonnes of gravel to put onto the track around the area. It will take at least 20 tonnes of gravel costing approximately £1000 to complete the works and Mr Robinson could not donate this and nor did the Parish Council expect him to. Item to be deferred until autumn so finances can be assessed to see if this can be funded.

Cllr Barker has contacted Land Registry to determine ownership. **Cllr Barker.**

- f. To determine actions required with regard to the placement of items on the war memorial.

Cllr Fletcher stated that rocks have been placed on to the war memorial again and she had been in contact with the War Memorial Trust who had provided advice sheets which state that nothing should be added to a memorial to detract from the memorial and its surroundings. Cllr Fletcher added that permission should also be sought from the owner which had not.

Cllr Fletcher proposed that the current rocks are removed by their owners and with consultation with the Parish Council a more suitable location is found, this was unanimously **resolved.**

Cllr Barker stated that the children placed their poppy rocks under the notice board which is close to the memorial and more in keeping.

Cllr Newton stated that she was as a Parish Council representing the Worlabby Rocks group and would mediate between the two groups and obtain alternative locations.

Cllr Newton.

It was agreed the rocks are lovely and there was no issue with their placement in the parish, it was just where?

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- g. To receive an update on the meeting with NLC Highways with regard to the overhanging hedge on Top Road and trees on Low Road, determining any further actions required.

NLC Legal Team have prepared a letter to be sent with regard to the overgrown hedge on Top Road with 14 days to respond to NLC.

Cllrs Fletcher & Jones to visit the property again on Low Road to ask if works were to commence. The Clerk will contact NLC and inform them of the outcome. **Cllr Fletcher/Cllr Jones/Clerk.**

- h. To determine actions required with regard to noise pollution within the parish.

There was a recent wedding held at the Barn on the Hill and it would have been neighbourly for surrounding properties to have been informed of this as loud music was playing for several hours.

Cllr Barker also raised the issue of the reversing beepers on the farm's industrial machinery. Item noted.

- i. To consider leaving the temporary posts outside 36 Top Road as a permanent feature.

Resolved – posts to remain in situ. Clerk to inform the resident. **Clerk.**

Resolved – Clerk to write to the residents of 45 Top Road and ask if they could refrain from parking on The Hill verges which are being damaged, particularly in light of the Best Kept Village competition. **Clerk.**

- j. To notify the Clerk of any other issues to be taken up with NLC.

No further items raised.

1906/10 **Planning**

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

2019/826 – planning permission for a timber structure at the rear of the garden at Worlaby House, Middle Barn Hill.

Resolved – no objection or comment.

2019/952 – planning permission to erect a single storey rear extension at Chapel House, 2 Main Street.

Cllrs D & E Empson left the room.

Resolved – no objection or comment.

Cllrs D & E Empson re-joined the meeting.

- b. To determine any actions required with regard to the decision of the NLC Planning Committee to grant permission for PA/2018/440.

Resolved – letter submitted to NLC on the process of the voting which has been acknowledged and a response will be provided in due course.

1906/11 **Correspondence for Discussion/Decision**

- a. To be notified of the NALC T & PC VE Day 75 event scheduled for 8th May, 2020 determining actions required.

Cllr Davidson to take on organising the event on the same lines as previous celebrations. Cllr Newton suggested that Worlaby Rock painters are included.

Clerk to contact the Worlaby VHC to ask if the Mayday and these celebrations could be arranged for the same day. **Cllr Davidson/Cllr Newton/Clerk.**

- b. To be notified of the date when the Woodland Glade clearance will take place determining any actions required.

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The team will be attending on 7th October.

Nearer the time this will be advertised to see if anyone else would like to join the group and to see if the school would like to participate too.

- c. To be notified of the Defib Training Event determining any actions required.
Resolved – training event to be booked for 23/07 10am-12noon with a £50 donation to LIVES. Clerk to advertise with the coffee morning and VHC/PC to provide refreshments to encourage participation. **Clerk.**
- d. To be notified of the NALC Star Council Awards determining any actions required.
Item noted.
- e. To be notified of the email from John Thornton with regard to the Green Team determining any actions required.

Clerk to send a thank you note to Mr Thornton. **Clerk.**

Cllr Newton stated that the Green team were working in the Woodland Glade area this week along the stream. Cllr Newton to work with the team to ensure more sustainable planting is incorporated into the beds. Best Kept Village judging is moving more towards sustainable planting so the Parish Council would like to encourage this. **Cllr Newton.**

- f. To consider attendance to the Play, Sport Fitness Training Seminar.
Item noted.
- g. To be notified of the roadworks street listing for the Downhill listed under the Parish Council determining any actions required.

The Parish council have been named as the company responsible for the road closure. The Clerk has been in touch with NLC to ask to be removed so there are no liable responsibilities.

Cllr Fletcher suggested the Clerk checks with Colin Campbell that all checks have been carried out and road closure signs are ready to be put up. **Clerk.**

Correspondence for Information

- h. Letter received from Sue Webster with regard to the litter picking equipment.
- i. Letter received from Tony Hayes stating that he would still like to continue as Official Photographer to the Parish Council.
- j. OPCC Newsletter – May 2019.
- k. NATs minutes of the meeting 19/02/19.

1906/12 Accounts

- a. To consider the cost of an SSL Certificate to secure the website.
Resolved – approval to obtain the certificate at £125 for the first year and then £50 for subsequent years. **Clerk.**
- b. To consider a grant request to fund one edition of Worlaby Views at £230.
Resolved – approval to fund one edition of Worlaby Views at £230.
- c. To consider a grant request to help fund Worlaby Academy Leavers Gifts.
Resolved – funding of £7.50 per pupil totalling £82.50 approved. Cllr Fletcher to attend the presentation event on 19/07.
- d. To approve attendance to the ERNLLCA Planning Training Event.
Resolved – Cllr Fletcher and Cllr Davidson to attend the event. Clerk to circulate the details again. **Clerk.**
- e. To approve attendance to a Being A Good Cllr Training Event.
Due to popular demand the Brigg venue was fully booked by the time the Parish Council submitted their booking form. A full day event is to be scheduled for 9th August and Councillors were asked to attend the night time events if they could not attend this day event. Clerk to circulate a copy of 'Being a Good Cllr Guide'.

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Clerk to check all available dates remaining. **Cllrs/Clerk.**

- f. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts.

03.06.19	A Sissons	Grass Verge cutting	£307.00
03.06.19	Grove Groundworks	Parish Path – 1 st cut	£155.25
11.06.19	D Hotson	Salary/Tax	

1906/13 **Minor Items**

- a. To take any points from members.
- Cllr Fletcher will be attending the new play area opening event at Worlabby Academy on 14/06. Fund raising will also take place for Alzheimer's. The Academy is holding their Summer Fayre on 28/06 and stalls are available.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- Update to Worlabby Views website information received. Request for photos and a write up of Cllrs for the magazine. Cllr Newton stated that she would be willing to provide a feature for the magazine. Clerk to put in the group Council photo with names into the next Worlabby Views and to also place the photograph on the notice boards, website and VH notice board. **Clerk.**
 - Highway updates.
 - Worlabby Funday participation – the Parish Council with Cllr Waltham will have a stall again on Funday 03/08. Clerk to inform the VHC. **Clerk.**

1906/14 **Agenda Items for the next meeting –**

- September agenda – Woodland Glade clearance.
- October agenda – Pleasure Ground track refurb, bench – Middlegate Lane, Hollows Fencing & Fountain refurbishment.
- PROW signage.
- Worlabby Rock location.

1906/15 **To confirm the date and time of the next meeting as Tuesday 9th July, 2019 at 7pm at Worlabby Village Hall.**

1906/16 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items to be raised.

The meeting closed at 8.15pm.