

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 9th July, 2019 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Davidson, Cllr D Empson, Cllr N Empson, Cllr Fletcher, Cllr Jones & Cllr Newton.

Also Present: 19 residents, Cllr R Waltham & Deb Hotson – Clerk to the Council.

Cllr Barker welcomed those present and hoped that they would attend future meetings to see what the Parish Council do through the year.

A resident raised concerns about the proposed removal of the Markie Path trees and that she had written to NLC Rob Waltham, NLC Planning and the Parish Council. The item is on the agenda for discussion.

A resident raised concerns about sheep escaping from their field on Carr Lane, the Parish Clerk had received an update from the land owner stating that more substantial fencing would be put in place to stop the sheep escaping. The Shepperd's contact number has also been circulated.

A resident raised concerns about barking dogs to which she was informed to contact NLC Environment for a diary sheet.

A resident asked for the Parish Council to revisit their decision and allow the painted rocks back on to the war memorial.

The resident ran through the events from 2017 when the rocks were allowed on the memorial to present day stating that the rocks would be in situ for 2 weeks around the Remembrance Day celebrations and any VE Days and then removed.

The strength of feeling in the parish was strong and what harm would this do.

Another resident stated that she had also looked on the War Memorial Trust advice notes and did not agree with what had been stated at the last meeting.

Cllr Barker thanked residents for their comments and opened the meeting.

1907/01 **Apologies for absence**

To note apologies for absence.

1907/02 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared a personal interest in agenda item 1907/4 and 1907/08f & h.

Cllr Newton declared a personal interest in agenda item 1907/4, 1907/11h 1907/9e.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1907/03 **Minutes of Previous meeting**

Resolved - Minutes of the Parish Council meeting held on 11th June, 2019 were approved and signed as a true and correct record.

1907/04 **Belayses Cook Charity**

To consider the Parish Council appointment of the Nominative Trustees to the Charity as Mrs Sheila Bowles and Cllr Christine Fletcher for a four-year period to 2023.

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Resolved – Mrs Sheila Bowles and Cllr Christine Fletcher are nominated. Clerk to inform the Trustees. **Clerk.**

1907/05 **Clerk's Report**

- a. Clerk has obtained costs for 4 x alupanel signs for the PROW – agenda item.
- b. Clerk has submitted the amended article for the LVF Tourism Leaflet.
- c. Clerk has contacted the solicitor with regard to the Lease – agenda item.
- d. Clerk has asked Cllr Bowles to weed spray the MUGA. This has now been completed.
- e. Clerk provided a thank you letter to Mr Lax for the creation of the bed on Top Road and Mr Thornton for his time on the Green Team.
- f. Clerk has asked residents for assistance in the Best Kept Village cleaning programme – agenda item.
- g. Clerk has reported knotweed to NLC – waiting for meeting to be arranged.
- h. Clerk has informed resident that the temporary posts will be staying in situ until further notice.
- i. Defib Awareness Event booked for 23/07 – agenda item.

1907/06 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies from Cllr C & N Sherwood.

Cllr Waltham stated that he has been attending weekly meetings with regard to British Steel.

Wren Kitchens are extending and a new bypass will be installed around Barton.

The next NATs meeting is scheduled for September.

Cllr Waltham went on to say that the Community Speed Watch was not progressing very fast.

The grass cutting at the playing field had been raised as an issued to which the Clerk stated NLC had fallen behind in a few parishes with regard to the grass cutting. This had now been addressed at the playing field.

Cllr Waltham stated that the NLC TPO process is committed to ensure people are aware of any programmed works.

Cllr Waltham will be attending the Funday on 3rd August.

Friday 12th there is a meeting arranged with Cllr Waltham, MP Andrew Percy and Cllr N Sherwood with the Environmental Agency (EA) with regard to the flood defences at South Ferriby in particular the proposed road closures. A Traffic Management Plan is to be completed by the EA.

A resident stated that a good job had been done on the completion of the Ancholme Path but Worlaby residents could not access it due to the gates at the railway crossing being locked. Cllr Waltham assured the resident that the Parish Council, Andrew Percy MP and NLC were actively pursuing the access. The Ancholme Path can be accessed from Bonby and Saxby.

A further resident stated that the Ancholme Path was great.

Evidence forms were still required from residents, these are available from the Clerk or via the Parish website. Clerk to add an item into Worlaby Views. **Clerk.**

Cllr Bowles asked Cllr Waltham about the process of the placement of TPO's on NLC owned trees. Clerk to send the relevant info to Cllr Waltham. **Clerk.**

Cllr Waltham left the meeting at 7.50pm.

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1907/07 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher stated that the next meeting is due in September. The minutes of the previous meeting had been circulated.

1907/08 Delegate Reports

a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones informed those present that the long-term strategy for the cutting of the area was going well. The flowers were looking nice.

b. To receive an update report on the Neighbourhood Plan, determining any further actions required.

The minutes of the meeting were circulated earlier in the week.

Cllr Jones explained the process to those present.

c. To receive an update report from the LVF.

Cllr Davidson stated that there had been no further meetings.

d. To determine actions required with regard to the proposed Lease and Management Agreement.

The Clerk has received confirmation that this is being worked on and once a draft is ready it will be provided to the Parish Council.

e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	09/07/19
War Memorial, Top Road	Cllr Fletcher	Monthly	09/07/19
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	09/07/19
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	09/07/19
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	09/07/19
Fountain	Cllrs D & N Empson	Monthly	09/07/19
Recreation Ground	Cllrs D & N Empson	Weekly	09/07/19
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	09/07/19
CCTV system	Cllr R Bowles	Monthly	09/07/19

f. To receive an update report for Worlaby Village Hall.

Cllr Bowles stated that the main event coming up was the Funday scheduled for 3rd August and spaces were available.

g. To receive an update on activities and requirements related to the village hall and playing field.

The state of the grass on the playing field had been highlighted to the Clerk who arranged for it to be cut last week and this week in preparation for Worlaby Academy's sports week. The VHC had put in the white lines.

h. To receive an update report of the planting 2019 project determining any further actions required.

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Cllr Newton had been asked by the Green Team for some means of disposing of the green waste when weeding at the Village Hall. For the time being the waste should be bagged up and put in the bin at the hall.

- i. To receive an update on the VE Day 75 event scheduled for 8th May, 2020 determining actions required.

Cllr Davidson who is leading the initiative stated that the Armed Forces Charity have provided an itinerary that would need to be discussed further and a working group to be formed.

The Government have moved May Day for 2020 to Friday 8th.

Cllr Davidson went through the proposed itinerary which includes the ringing of the church bells, a bugler, a toast, possible street party, cry for peace and a tribute.

- j. To receive an update on the planned Defib Awareness Event determining any actions required.

The event has been arranged at the village hall on 23/07 10am-12noon with refreshments. LIVES will attend the event to provide the demonstration.

Clerk to put out in Worlabby Views. **Clerk.**

- k. To receive an update report on the Parish Path Maintenance Plan determining any actions required.

Cllr Jones and the Clerk had attended a meeting with the PROW Officer and Director at NLC who are in the process of arranging for the maintenance plan to be implemented.

- l. To receive an update report on the refurbishment of the church clock.

Cllr Barker is waiting for quotes for the works to be updated.

- m. To review how information is sent out to parishioners.

At present there is a village email system, notice boards, website and Worlabby Views. Clerk to place a separate sheet in the next Worlabby Views for residents to complete if they want to be included on the village email system. **Clerk.**

If this does not work then Cllr Newton offered to carry out a survey door to door.

1907/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlabby street scene.

Clerk to send the information to Cllr Waltham as NLC are stating that this is not possible. **Clerk.**

- b. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.

Discussed in item 1907/08k.

- c. To determine actions required with regard to the NLC removal of the trees located on the Markie Path.

The Clerk provided a summary of events stating that 9 letters have been received on the subject – 8 against the removal of the trees and 1 for the removal.

Resolved – the trees will remain in situ and no further actions will be taken.

- d. To receive an update with regard to the refurbishment of the Pleasure Ground area.

Mr Hayes has cleaned the area of all leaves and repainted the play equipment.

Cllrs D & N Empson jetted the area and the equipment looks like new.

Further works will be undertaken in due course.

The hedge along the church path is to be cut by the resident in due course.

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- e. To receive an update report with regard to the placement of items on the war memorial determining any further actions required.

Cllr N Empson stated that he believed he and the Parish Council had made a mistake by resolving to remove all rocks from the war memorial at the last meeting and had himself been onto the War Memorial Trust to read the recommendations and suggested that the situation should be reviewed.

Cllr Newton stated that she had consulted with the Worlaby Rock Group for alternative places and the residents had stated that the war memorial is a communal area and would like to place the rocks there.

Cllr Barker stated that the 16 letters that had been received was a small percentage of the population of the parish and a decision should be based on what the majority of residents would require. Which would provide a better picture of what the parish wanted as a whole.

Cllr Bowles stated that in his opinion this issue was ripping the community apart and a compromise should be found. He went on to suggest that a low-level plinth is installed made of similar brick to the war memorial and topped with shingle/slate.

This would be located in front of the war memorial. The rocks would remain on the site for 2 weeks around a commemorative/remembrance event and then be removed.

Cllr Davidson reiterated what Cllr Barker had stated in that the Parish Council were there to represent the whole of the community and a decision would be better with a wider representation.

Resolved – install a plinth to the base of the war memorial in similar bricks topped with shingle or slate. The rocks will stay in situ for 2 weeks only and then be removed.

- f. To receive an update on the meeting with NLC Highways with regard to the overhanging hedge on Top Road and trees on Low Road, determining any further actions required.

The owner of the hedge on Top Road has informed NLC that they are seeking quotes to have the hedge cut back.

The owner of the conifers on Low Road have informed NLC that they will be seeking to remove the trees over the course of the next few months. NLC to monitor.

- g. To be notified of the fallen branch on the beech tree in the playing field, determining actions required.

A recommendation from the NLC Tree Officer to remove the tree had been provided to full Council prior to the meeting.

Resolved – approval to remove the tree and replace with similar.

The 3 quotes were provided to full council and Simon Dobson was selected as the preferred contractor. Clerk to ask for him to remove the tree as soon as possible. Cllr Bowles to have the conversation to see if the trunk can be used to turn into a carved statue of some kind. **Clerk/Cllr Bowles.**

- h. To consider instigating a tree survey for parish owned trees.

Clerk to obtain costs for a tree survey to be undertaken by NLC. **Clerk.**

- i. To notify the Clerk of any other issues to be taken up with NLC.

No further issues raised.

1907/10 **Planning**

- a. To receive any decisions from North Lincolnshire Council.

No decisions received.

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1907/11 Correspondence for Discussion/Decision

- a. To be notified of the email and letter received from a resident with regard to social media determining any actions required.

The Clerk has been in contact with ERNLLCA for advice and as stated at the last meeting the resident should pursue this on a personal level as the Parish Council do not have any involvement in Social Media. Clerk to inform the resident who raised the issue. **Clerk.**

- b. To be notified of the response from NLC with regard to PA/2018/440 determining any further actions required.

The responses received from NLC and ERNLLCA had been circulated.

The Parish Council were obviously not happy with the outcome.

The Parish Council will monitor and keep in contact with NLC Enforcement to ensure all the relevant conditions are adhered to.

Clerk to also ask for clarification on all the NLC Planning Committee mandatory training requirements. **Clerk.**

- c. To approve the arrangements for Fun Day scheduled for 03/08.

The Parish Council will be having a gazebo again this year and will include Carr Lane Evidence Forms, War Memorial books, Nan Machin books and an NHP update.

Cllr Waltham will be in attendance too.

Resolved – dogs will be permitted on the play field that day as part of the dog agility event.

- d. To be notified of residents who have come forward to assist in cleaning the street furniture in the parish, Pleasure Ground and any other areas in readiness for the Best Kept Village determining any actions required.

After a recent email to the 74 residents on the village email system the following residents have agreed and undertaking the cleaning of street furniture in the parish.

- Barbara Speakman – Fountain Corner, street furniture
- David & Barbara Hill – Kiosk
- Cllr Don Barker and Leslie Robinson – the hill street furniture and village sign
- Cllr Jones – 30mph signage and street signs
- Cllr Fletcher – war memorial, bench on Pleasure Ground
- Also, a very big thanks go to Tony Hayes and Neil Empson & Daniel Empson for the jet washing and clearing and painting of the Pleasure Ground
- Cllr Bowles for removing all debris from site
- Peter Lax for planting up the bed on Top Road (turf to be laid after 9th July)
- Colin Thompson for his maintenance of the ONGO grass
- Marion Vincent – Top Road/Low Road junction

Cllr Newton added that the Green Team do a fabulous job each week and should also be commended. **Cllr Newton.**

- e. To consider attendance to the Winter in Bloom presentation event scheduled for 26/07.

Resolved – Cllr Newton to attend along with any representative from the Green Team who would like to attend.

- f. To be notified of the email from Elsham Parish Council with regard to the mis-use of the quarry determining any actions required.

It was agreed no further actions required at present.

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- g. To be notified of the issues of loose sheep on the highways and around the parish determining any actions required.

An updated had been provided to the Clerk stating that new fencing was being installed which would keep the sheep in the field.

- h. To be notified of the requests from the Thursday Group to use the field for a BBQ determining actions required.

Resolved – approval for the BBQ to be held on site.

Correspondence for Information

- i. Letter from residents with regard to parking.
j. NLC Highway updates.
k. Community Speed Watch update.
l. NATs minutes of the meeting held 04/06.

1907/12 Accounts

- a. To approve attendance to a Being A Good Cllr Training Event.

Resolved – attendance of 4 Cllrs at the event scheduled for 09/08. Confirmation to be received from ERNLLCA.

- b. To consider the cost and location of the winning anti-dog fouling posters.

Resolved – locations were approved as follows: -

- 2 x Ladysmith Lane.
- Markie Path on New Road.
- Hurds Farm snickets.
- The Hill.
- Main Street.

Clerk to obtain the street light numbers and get approval from NLC and then order the signage. **Clerk.**

- c. To consider the cost, location and amount of the PROW alupanel signage.

Resolved – Clerk to order 4 signs to be placed in the relevant locations ensuring residents are aware of the PROW along the private land access from The Hill. **Clerk.**

- d. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

12.06.19	Worlaby Academy	Leavers donation	£82.50
12.06.19	Worlaby Views	Donation	£230.00
05.07.19	Scottish Power	Church lighting	£124.28
09.07.19	D Hotson	Salary/Tax	
09.07.19	Vision ICT	SSL Certificate	£150.00
09.07.19	ERNLLCA	Chairmanship/Planning Day Training	£216.00

1907/13 Minor Items

- a. To take any points from members.

- Cllr Fletcher suggested that the bench in the Pleasure Ground enclosed play area could be better utilised in the playing field. Cllrs Bowles and N Empson to move. **Cllr Bowles/Cllr N Empson.**
- Cllr Jones informed members that he would remove the CEP Emergency Box from the cupboard and update and return to the Clerk along with the master copy of the update and a copy for the website. **Clerk/Cllr Jones.**

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b. Matters of correspondence for information which arrived after the agenda was posted.

- Complaint received with regard to the overhanging hedge on the junction of Main Street and Low Road. Clerk to report. **Clerk.**
- Community Champion Awards 2019.
- Playing field grass complaint.
- Playing field hedge planting concerns.
- Thank you note from Tracy Whitfield for allowing dogs on to the playing field on Funday for the agility event.

1907/14 Agenda Items for the next meeting –

1907/15 To confirm the date and time of the next meeting as Tuesday 10th September, 2019 at 7pm at Worlabby Village Hall.

1907/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9.20pm.