

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 10th September, 2019 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Davidson, Cllr D Empson, Cllr N Empson, Cllr Jones & Cllr Newton.

Also Present: 19 residents, Cllr R Waltham, Cllr C Sherwood, Cllr N Sherwood & Deb Hotson – Clerk to the Council.

1909/01 Apologies for absence

Apologies for absence received from Cllr Fletcher.

1909/02 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

Resolved – temporarily suspend the meeting to allow a period of public participation.

A resident stated that over the past few months particularly over the Funday weekend residents had raised concerns with him about the decision to site a plinth to put the painted rocks on at the base of the war memorial. A brief history of the war memorial was provided and suggested that a comprehensive consultation is sent out to all residents before any decisions are taken. The resident was also led to believe that a faculty would be required to carry out any alterations to the structure itself.

A copy of the statement would be provided to the Clerk.

A resident stated that she was supportive of the community work carried out by the Parish Council and they worked hard on behalf of residents. Residents are also allowed to scrutinise and make comment when necessary.

At the last Parish Council meeting it was alleged that on 3 occasions accusations were made about verbal abuse of a Parish Councillor which was shocking and in need of investigation. It was stated that the particular Councillor had resigned due to this which reflects on the Parish Council and a public apology is required if found to be true.

A resident stated that she had witnessed the said abuse and further to a letter submitted on 07/09 read out a further statement objection to the Parish Councils decision to allow rocks to be placed in the vicinity of the war memorial.

A resident stated that these discussions were going around in circles and residents have different views but needs solving by a village vote.

Cllr Bowles stated that he had been serving on the Parish Council for 15 years working for the community, was not a Worlabby Rocker and his view on this matter had been independent. The matter was discussed and resolved that no rocks should be placed on to the memorial last November and this had been unanimously resolved by all Cllrs.

The idea of a free-standing stone plinth was a compromise for neutral ground. He felt that for proposing this he had been reported for breaching the code of conduct to NLC Standards Board. Cllr Bowles went on to say he had a social life and hadn't declared interest as the plinth as he believed it would be in a public place and he deemed not to benefit from it personally.

Cllr Barker stated that he had previously organised the erection of the shelf last year. He had received several complaints from Cllrs and residents, he had thought it a necessity to report to NLC.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Cllr N Empson also stated that he didn't have an interest but had also been reported. A resident stated that at the time of the meeting there was a majority at that meeting that wanted a plinth.

A resident stated that he was recording the meeting.

The Clerk read out a letter from a resident present with regard to recent incident that occurred at the village hall. The resident, who was present stated that the letter was submitted to the Parish Council to ensure that those present along with the Council were aware of the true facts of the incident.

Cllr Waltham stated that there was obviously passion on both sides of the room, a difference of opinion with merits on both sides.

The Clerk was asked to inform residents of the legal duties of the council with regard to a resolution which she did so in stating that once a resolution had been made unless rescinded by at least 7 Cllrs the resolution held. The Ward Cllrs would support in any way. The item will be placed on to the next agenda on a way forward.

Resolved – to re-open the meeting.

1909/03 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Davidson and Newton declared a personal interest in agenda item 1909/11c.

Cllr Bowles declared a personal interest in agenda items 1909/8/9/11/12.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1909/04 **Minutes of Previous meeting**

Resolved - Minutes of the Parish Council meeting held on 9th July, 2019 with the agreed amendment were approved and signed as a true and correct record.

1909/05 **Clerk's Report**

- a. Clerk in the process of obtaining quotes for a tree survey on parish owned trees.
- b. Clerk has received clarification from NLC that all Planning Committee representatives have received the relevant training.
- c. Clerk in the process of obtaining quotes for a tree survey on parish owned trees.
- d. Clerk has received clarification from NLC that all Planning Committee representatives have received the relevant training.
- e. Street light numbers have been obtained and approved for the placement of the anti-dog fouling signs. Agenda item.

1909/06 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr C Sherwood stated that a trial had been completed at Brigg Leisure Centre which saw it opening at 6am. This will also be tried at Barton Leisure Centre.

Cllr Waltham stated that NLC have been awarded £1m for Broadband connectivity.

The Woodland Trust, and NLC now formally part of the Northern Forest has launched an initiative to provide trees to be planted on any land as long as

permission is sought. It was hoped to plant a million trees. Agenda item for the next meeting.

8,000 free swims had been undertaken over the summer holidays.

Worlaby Parish Council

Minutes of the Parish Council Meeting

The Library has now merged with the Leisure Centre at Barton and with the Summer Reading Challenge this saw 500 books being taken out for reading.

NLC have formally agreed their 5-year land supply and 2,500 being built in Scunthorpe.

Regular meetings are being held with regard to British Steel and a meeting with the new potential owners – a Turkish Military Pension Fund, the 4th biggest investor in Steel with a bank of customers.

Confirmation has been received and the A1077 at South Ferriby works will not be taking place in 2019 and NLC are working closely with the Environment Agency to get plenty of advance notice and are assured that the road will not be closed.

A letter had been received from a resident in the parish with road safety concerns and a further site meeting will be called which the Parish Council will be invited to.

Sir John Nelthorpe school sees a new Art & Culture Centre.

Cllr Waltham stated that the things that unite are bigger than the things that divide.

Cllr Jones asked Cllr C Sherwood to look into why the Street Sport session have stopped at the village hall and on Thursday evening. Cllr C Sherwood to look into and respond to the Clerk.

Ward Cllrs left the meeting.

1909/07 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Nothing to report.

1909/08 **Delegate Reports**

a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones stated that the annual cut and bale had taken place and NLC would be collecting the bales in due course.

The area around the stream had not been touched of late and needed some work on it. Agenda item for the next meeting.

b. To receive an update report on the Neighbourhood Plan, including the NLC Habitat Opportunities determining any further actions required.

The notes from the last meeting had been circulated.

Cllr Jones stated that NLC Dave Lofts had advised on a health check on the plan by an Independent Examiner. A quote had been received for £1,700 which will be covered by the Government grant which the Parish Council have received.

Resolved – approval granted to undergo the health check.

NLC Andrew Taylor had sent out information on Biodiversity area in North Lincolnshire which indicated the various different types of area and it was advised that these should be added into the plan. Worlaby, Bonby and Saxby were the only areas in North Lincolnshire as home to a particular type of grass land.

Resolved – amend the NHP accordingly to incorporate the Brickyard and piece of land east of Bluebell Cottage.

c. To receive an update report from the LVF.

No minutes had been received as yet from the last meeting held.

d. To determine actions required with regard to the proposed Lease and Management Agreement.

The Clerk has chased the Solicitor who has assured her that the Lease will be worked on this week.

Worlaby Parish Council

Minutes of the Parish Council Meeting

- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council including the NLC Inspections for the Pleasure Ground and Playing Field determining any actions required.

NLC Inspections – the gate on the Pleasure Ground play area was deemed satisfactory. The split pins on the swings on the Recreation Ground have been replaced by Cllr Barker.

Clerk to obtain quotes for the swing base from NLC. **Clerk.**

Cllr N Empson will take a look at the posts and fencing at the MUGA with a view to making them stable. **Cllr N Empson.**

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	10/09/19
War Memorial, Top Road	Cllr Fletcher	Monthly	10/09/19
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	10/09/19
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	10/09/19
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	10/09/19
Fountain	Cllrs D & N Empson	Monthly	10/09/19
Recreation Ground	Cllrs D & N Empson	Weekly	10/09/19
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	10/09/19
CCTV system	Cllr R Bowles	Monthly	10/09/19

- f. To receive an update report for Worlaby Village Hall.

Cllr Bowles stated that the VHC were very grateful for assistance at the Funday and it was to start earlier next year.

The next large event was to be the Bonfire Night and there would be a planning meeting on 01/10 for any volunteers to attend.

- g. To consider a request to put up two shelves in the Ladies toilet area for storage.

Resolved – approval to put up the shelving.

- h. To consider options located at the playing fields to allow the Green Team to dispose of parish green waste.

The Clerk had obtained costs for a waste bin to be sited at the village hall for members to put in green waste. An initiative will be launched later in the year to see the Winter in Bloom funding provided by NLC requesting Environmental projects. The Clerk had priced up some composting bins and this could be part of the proposed project.

Item to be deferred until further information has been received from NLC.

- i. To receive an update on activities and requirements related to the village hall and playing field.

No further items raised.

- j. To receive an update report of the planting 2019 project determining any further actions required.

No further items raised.

- k. To receive an update on the VE Day 75 event scheduled for 8th May, 2020 determining actions required.

Cllr Davidson stated a working group has been set up with members of the Parish Council, VHC and residents to put forward recommendation and ideas for the event. Worlaby Rocks had been contacted but to date declined from joining the group. Mayday will officially be held on 08/05/2020 to coincide with VE Day.

Worlabby Parish Council

Minutes of the Parish Council Meeting

The group will be following the national published guidelines and past Mayday events run by the VHC.

Possible suggestion as follows: -

- Optional 1940's dress code with prizes for best turned out.
 - Friday 08/05 at 2.30pm children parade down to the village hall and to the Maypole.
 - Decoration of cycles and prams.
 - 3pm Nations Toast led by a local resident.
 - Games.
 - Refreshments.
 - Raffle.
 - 1940 themed tea party for the children.
 - 6.55pm Cry for Peace.
 - 7pm Ringing out of the Bells – a PA will be set up so the bells can be heard at the village hall.
 - Saturday arrangements are yet to be discussed.
 - Sunday – Cllr Fletcher to read out A Nations Tribute.
 - Bugler has been secured to play the Last Post and Reveille.
 - 1.30/1.40pm request for a fly past from the Battle of Britain Memorial Flight.
 - 2-4pm West Yorkshire Brass Band will play in the ground at the village hall.
 - Food on the Saturday/Sunday is yet to be discussed.
1. To receive an update report on the refurbishment of the church clock.
Cllr Barker has received all 3 quotes for the refurbishment and automation of the clock. This have been provided to the PCC who will now need to apply for a faculty to carry out the works and fund raising will also be required.

1909/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlabby street scene.
Cllrs Bowles and Jones to provide area for the placement of a TPO and the Parish Council could then submit a planning application to have TPO's placed on these trees or groups of trees. Approval at the next meeting. **Cllrs Bowles/Jones.**
- b. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.
Cllr Jones stated that the last parish path cut was due in the next few weeks. The maintenance programme was taking a long time to complete. There is one cut left this season on the B1204.
- c. To receive an update with regard to any works to be undertaken on the Pleasure Ground area.
Item deferred.
- d. To receive an update on the removal of the beech in the playing field, determining actions required.
The tree has been taken down. Cllr Bowles had provided some images for a carving on the remaining trunk. Designs to be provided of a simple design for a sum of no more than £200. **Cllr Bowles.**
- e. To consider tree survey quotes for parish owned trees.
NLC have been unable to provide a quote to date. Clerk to obtain 3 quotes from other sources. **Clerk.**

Worlaby Parish Council

Minutes of the Parish Council Meeting

- f. To determine actions with regard to the management of the Woodland Glade and Hollows.

Cllr Jones stated that there was a management plan already in place and within the plan it states that sycamore trees should be removed. There is not enough resource on the Parish Council to do this. The whole area is accessible by the public so should be made safe.

The agreement with regard to the Hollows does not including the removal of trees. Item to be discussed in further detail at the next meeting.

- g. To notify the Clerk of any other issues to be taken up with NLC.
No other issues raised.

1909/10 **Planning**

- a. To receive any decisions from North Lincolnshire Council.

2019/753 – full planning permission granted to erect a single storey rear extension and create a new vehicular access at 14 Main Street.

2019/817 – full planning permission granted to install a dropped kerb at 47 Top Road.

2019/826 – full planning permission granted to retain the relocation of a timber structure to the rear of the garden at Worlaby House, Middle Barn Hill.

2019/952 – full planning permission granted to erect a single storey rear extension at Chapel House, 2 Main Street.

1909/11 **Correspondence for Discussion/Decision**

- a. To be notified of the Crime Reduction Fund determining any actions required.
Item noted.

- b. To be notified of the Community Cohesion Officers Introduction to NATs.
Item noted.

- c. To be notified of the letter received from a resident with regard to the recent decision of the placement of decorated rocks determining actions required.

This was discussed under public participation.

- d. To be notified of the email passed on to NLC with regard to the incident on FP139 determining any actions required.

An issue has been raised with regard to a member of Walking your Way to Health slipping on the incline and breaking her arm. Clerk has passed this to NLC who have stated that at present it is in order.

- e. To be notified of the letter of complaint with regard to matters raised at the July meeting determining actions required.

The letter was circulated prior to the meeting. The Clerk will inform the resident that the Chair will personally respond. **Clerk.**

- f. To be notified of the letter from Andrew Fillingham with regard to the agreement on the maintenance of the Hollows and to be notified of the concerned raised on the ash trees with in the Woodland Glade determining actions required.

Resolved – Clerk to respond stating that as long as the Parish Council manage the area it will be covered under their public liability insurance.

A full tree survey will be undertaken and will include the Woodland Glade area were concerns have been raised about 4 ash trees adjacent to the Almshouses.

Clerk will also inform the resident that this council has no plans to make any legal claim over the Hollows, furthermore neither the council nor any authorised representative of

Worlaby Parish Council

Minutes of the Parish Council Meeting

the council, will try to make such a claim without prior discussion with yourself as landowner. **Clerk.**

3 residents left the meeting.

- g. To determine actions required with regard to the request to hold the NHW Xmas Market on the Pleasure Ground on Sunday 8th December.

Resolved – approval granted. The insurance policy will follow.

- h. To be notified of the Best Kept Village 2019 results determining actions required.

Cllr Fletcher had stated that residents should be invited next year to participate in the work required to prepare for the Best Kept Village next year. If no one is interested then the Parish Council do not enter the competition.

Cllr N Empson stated that there were some comments with regard to planting around the war memorial.

- i. To consider attendance to the ERNLLCA AGM scheduled for Thursday 19th September.

The Clerk will be attending the event. **Clerk.**

- j. To consider the request for parish records determining actions required.

Resolved – members of the public can either submit a FOI requests form if they are aware of specific documentation that is required. Members are also able to view the documentation at the village hall with a member of the Parish Council present for a reasonable period of time. Clerk to inform the resident who has requested this. **Clerk.**

Correspondence for Information

- k. Pension Regulator Legal Duties.

- l. NLC Highway updates.

- m. Humber Newsletter – Sept 19.

- n. ERNLLCA NALC Chief Executive Bulletin

- o. ERNLLCA Policy Consultation – Independent Review into Local Government Audit.

- p. ERNLLCA new Financial Regulations.

- q. CPRE – project information to clarify the purpose of CPRE.

- r. Correspondence from Tom Cave on the cutting of the hedge along New Road and Social Media.

- s. Letter from Mrs Jones on the offer of a tree.

- t. ERNLLCA Newsletter – August 19.

1909/12

Accounts

- a. To consider the request for the funding of an LVF website and ongoing costs determining actions required.

Item to be deferred until after the next LVF meeting to receive more information.

- b. To consider the website accessibility statement requirement as detailed from Vision ICT determining actions required.

Resolved – approval for Vision ICT to provide the statement and upload onto the website. **Clerk.**

- c. To consider a donation to the HWRA for The Voluntary Car Service provided to residents in the parish.

Resolved – a donation of £50 to be provided. **Clerk.**

- d. To be notified of the external audit review determining any actions required.

No actions raised.

- e. To consider a donation to the 1st Hibaldstow & Scawby Scout Group.

Agreed not to provide a donation for the 1 youth in the village. **Clerk.**

- f. To consider the purchase of a wreath for this year's Remembrance Service.

Resolved – Clerk to order the wreath for Remembrance Day. **Clerk.**

- g. To approve the increase of costs for the manufacturing of the anti-dog fouling signage determining any further actions required.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Clerk to obtain a further quote from another source due to the large increase of price.

Clerk.

h. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

10.07.19	C Fletcher	Varnish – Pleasure Ground maintenance	£38.00
11.07.19	Grove Groundworks	Parish Paths	£155.25
22.07.19	S Webster	Plants	£10.00
23.07.19	J Smithson	Defib refreshments	£8.09
02.08.19	PKF Littlejohn	External Audit Fee	£240.00
27.08.19	S Dobson	Beech removal	£300.00
27.08.19	A Sissons	Grass verge cuts	£158.50
10.09.19	D Hotson	Salary/Tax	
10.09.19	ERNLLCA	Being a Good Cllr Training	£324.00
10.09.97	C Fletcher	Worlaby Coasters	£8.50
10.09.19	A Sissons	Grass verge cuts x 2	£317.00

1909/13 Minor Items

a. To take any points from members.

- Clerk to write a thank you letter from the Parish Council to Mrs Webster on her recent resignation from the Green Team. **Clerk.**

b. Matters of correspondence for information which arrived after the agenda was posted.

- Safe access to the village – concern raised by a resident. Passed on to NLC and advised to contact NLC Transport with regard to where the bus picks up. It was suggested that there could be other options to a footpath rather than the traditional tarmac and kerbing. **Clerk.**
- NLC Notice of Review of Polling Districts and Polling Places 2019. Item to be placed on to the notice boards and website. **Clerk.**
- HWRA Newsletter, Strategy 2018-2020 and Membership Renewal – agenda item for the next meeting.

1909/14 Agenda Items for the next meeting –

- HWRA Newsletter, Strategy 2018-2020 and Membership Renewal.
- War Memorial plinth.
- Woodland Glade/Hollows Management Plan.
- Woodland Trust Trees.
- Available funding for grant funded projects.

1909/15 **To confirm the date and time of the next meeting as Tuesday 8th October, 2019 at 7pm at Worlaby Village Hall.**

1909/16 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Resolved – exclusion of the public.

Text information to be provided in a village email for the collection of the beech wood.

The meeting closed at 9.30pm.