

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 8<sup>th</sup> October, 2019**. Proceeding will commence at **7pm** at Worlaby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

Deb Hotson - Clerk to the Council D Hotson

Date of Issue: 2<sup>nd</sup> October, 2019

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## **Agenda**

### **1910/01 Apologies for absence**

To note apologies for absence.

### **1910/02 Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

### **1910/03 Procedural**

To approve the Financial Regulations 2019.

### **1910/04 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

### **1910/05 Minutes of Previous meeting**

Minutes of the Parish Council meeting held on 10<sup>th</sup> September, 2019 to be approved and signed.

### **1910/06 Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

### **1910/07 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

### **1910/08 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

### **1910/09 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan determining any further actions required.

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- c. To receive an update report from the LVF determining any further actions required.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	
War Memorial, Top Road	Cllr Fletcher	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

- f. To receive an update report for Worlaby Village Hall.
- g. To receive an update on activities and requirements related to the village hall and playing field.
- h. To receive an update on the VE Day 75 event scheduled for 8<sup>th</sup> May, 2020 determining actions required.
- i. To determine actions required with regard to the 2019 Remembrance Service.

## **1910/10 Highways / Footpaths / Parish Issues / General NLC issues**

- a. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.
- b. To receive an update with regard to any works to be undertaken on the Pleasure Ground area.
- c. To consider tree survey quotes for parish owned trees.
- d. To determine actions with regard to the management of the Woodland Glade and Hollows.
- e. To receive an update report on the placement of a plinth at the War Memorial determining further actions required.
- f. To notify the Clerk of any other issues to be taken up with NLC.

## **1910/11 Planning**

- a. To receive any decisions from North Lincolnshire Council.

## **1910/12 Correspondence for Discussion/Decision**

- a. To be notified of the request to view parish documentation determining a timetable for it to be undertaken.
- b. To be notified of the email sent to NLC with regard to a near miss on B1204 determining any actions required.

### **Correspondence for Information**

- c. NLC Highway updates.
- d. ERNLLCA Newsletter – September 19.
- e. PL Insurance from Neighbourhood Watch received for the Victorian Market event.
- f. Email from a resident to the school on pupils being dropped off and picked up by cars.

## **1910/13 Accounts**

- a. To consider attendance to the ERNLLCA Conference 2019.

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- b. To consider the request for the funding of an LVF website and ongoing costs determining actions required.
- c. To determine actions required with regard to the projects to refurbish the Fountain and the Hollows fencing.
- d. To consider the cost of a carving on the remaining beech trunk determining actions required.
- e. To consider the membership renewal to HWRA.
- f. To approve the monthly accounts for payment. See financial report.

13.09.19	HWRA	Voluntary Car Service donation	£50.00
08.10.19	D Hotson	Salary/Tax	
08.10.19	NLC	SLA's	£2,540.16
08.10.19	Vision ICT	Accessibility Statement	£54.00
09.11.19	Information Commissioner	Data Protection Registration Fee	£35.00

## 1910/14 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## 1910/15 Agenda Items for the next meeting –

1910/16 **To confirm the date and time of the next meeting as Tuesday 12<sup>th</sup> November, 2019 at 7pm at Worlaby Village Hall.**

1910/17 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

## Clerks Report - Appendix A

- a. Clerk has requested quotes from NLC to repair the ground beneath the swings.
- b. Clerk has written to Mr Fillingham with regard to his recent letter.
- c. Clerk has requested quotes from other sources with regard to the anti-dog fouling signage.
- d. Clerk has sent a thank you letter to Mrs Webster for her time on the Green Team.