

Worlaby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlaby Parish Council held at 7pm on Tuesday 8th October, 2019 at the Village Hall, Worlaby.

Present: Cllr Bowles, Cllr Davidson, Cllr D Empson, Cllr N Empson, Cllr Fletcher (Chair), Cllr Jones & Cllr Newton.

Also Present: 19 residents, Cllr R Waltham, Cllr C Sherwood & Deb Hotson – Clerk to the Council.

Cllr Davidson declared that he was recording the meeting.

1910/01 **Apologies for absence**

Apologies for absence received from Cllr Barker.

1910/02 **Public Participation**

Resolved to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

A resident stated that he was reading out a letter from another resident who was unable to attend.

The letter stated that the resident was appalled at how the meetings that she had attended are being conducted and as writes as a concerned resident.

The letter also asked that if residents read out information at a meeting within public participation, they should declare their name, were they live and if they are related to members of the Parish Council.

Ward Cllrs joined the meeting.

The resident was thanked for reading out the letter and the Clerk was provided a copy. Cllr Davidson stated that he had declared the relevant interests at the last meeting.

A resident stated that the declarations were after the public participation item.

A further resident had been provided a letter to read out with regard to various items including Worlaby Rocks and the recent issues regarding the Code of Conduct. The resident was thanked for reading out the letter and no copy was provided.

Cllr Bowles read out a statement on behalf of Cllr N Empson, Cllr Newton and himself. The Clerk to pass on the details to the Chairman. **Clerk.**

Cllr Newton read out comments from the response she had received from NLC Standards Committee.

Cllr N Empson agreed with the comments made and was be-wildered with the incident and stated he would be happy to take to mediation but this could be a cost to the Parish Council and he wouldn't want this.

1 resident left the meeting.

The meeting was re-opened.

1910/03 **Procedural**

Resolved - to approve the Financial Regulations 2019. Clerk to upload to the website. **Clerk.**

1910/04 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

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Cllr Newton declared a personal interest in agenda item 1910/10e.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1910/05 **Minutes of Previous meeting**

Resolved - Minutes of the Parish Council meeting held on 10th September, 2019 were approved and signed as a true and correct record.

1910/06 **Clerk's Report**

- Clerk has requested quotes from NLC to repair the ground beneath the swings. NLC are not able to quote for this, Clerk to find further options. **Clerk.**
- Clerk has written back to Mr Fillingham with regard to his recent letter.
- Clerk has requested quotes from other sources with regard to the anti-dog fouling signage.
- Clerk has sent a thank you letter to Mrs Webster for her time on the Green Team.

1910/07 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.
Cllr Waltham stated that the LED project was nearing completion with only 650 lights remaining to change.

Adoption week is to start next week, any further information required can be sent to the Clerk.

A Residents Panel is to be created with 1500 residents across the county, with some from Worlaby included. Those selected should take part as they will be able to influence decisions.

The Parish Council are invited to attend the NLC Enhanced Environment Funding presentation. The Clerk will be attending this and provide an update at the next meeting. **Clerk.**

The 20/21 Art Centre will be holding a Brick by Brick Lego display.

The new In Bloom funding will be launching in the next month.

Lincs Lottery has raised £100k for local charities.

Cllr N Empson asked Ward Cllrs to look into pot holes on Wold Road and New Road.

The Clerk stated that she had already reported these.

Cllr Sherwood stated that he had looked into the issues with Street Sport as raised at the last meeting and there are some staff changes but the activities will resume in due course. Cllr Bowles stated that he had received confirmation that the Adult exercise class was not to be continued but the Street Sport will start again on 10/10.

Ward Cllrs left the meeting at 7.30pm.

1910/08 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Barker had attended the last meeting and other than the Community Speed Watch project has commence and some ASB at Horkstow Bridge there was nothing locally raised.

1910/09 **Delegate Reports**

- To receive an update report regarding the Woodland Glade & Hollows.

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The Conservation Group volunteers attended the Woodland Glade on 7th October and carried out an excellent job in strimming and creating natural creature habitats. It was suggested these could be used again for other works. The Conservation Charity is based in Hull and encourages younger people to work in the open countryside.

- b. To receive an update report on the Neighbourhood Plan determining any further actions required.

The notes from 04/10 were circulated prior to the meeting.

Cllr Jones stated that the plan is now at Pre-submission stage.

The plan is now to have a health check by a specialist group IPR for £1700. These funds have been taken from the NHP grant. The results will be through by the end of the week and the next meeting is scheduled for 18/10.

The Brickyard and Woodland area up the Hill are in the NLC Biodiversity

Improvement Plan and the Worlaby NHP has been modified to include these sites.

Cllr Fletcher stated that the request to register as a designated area was in January 2014 and has been ongoing for 5 years with a meeting each month. The group only consists of 4 Cllrs compared to the similar size parish of Appleby who has 15 members. Residents were asked at an early stage to participate.

Cllr Fletcher thanked Cllr Jones for leading the group from the Parish Council and on behalf of the community.

- c. To receive an update report from the LVF determining any further actions required.

There have been no further meetings.

- d. To determine actions required with regard to the proposed Lease and Management Agreement.

The Clerk has been in contact with Mason, Baggot and Garton (MBG) whose costs are less than previously received to carry out the work.

Resolved – Clerk to engage MBG. **Clerk.**

- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	08/10/19
War Memorial, Top Road	Cllr Fletcher	Monthly	08/10/19
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	08/10/19
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	08/10/19
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	08/10/19
Fountain	Cllrs D & N Empson	Monthly	08/10/19
Recreation Ground	Cllrs D & N Empson	Weekly	08/10/19
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	08/10/19
CCTV system	Cllr R Bowles	Monthly	08/10/19

- f. To receive an update report for Worlaby Village Hall.

The Bonfire Night will go ahead on 5th November.

- g. To receive an update on activities and requirements related to the village hall and playing field.

Nothing to report.

- h. To receive an update on the VE Day 75 event scheduled for 8th May, 2020 determining actions required.

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Cllr Davidson stated this stood as of the last meeting. **Cllr Davidson.**
Cllr Fletcher is engaging with the School to have the children involved in the event.
Cllr Fletcher.

- i. To determine actions required with regard to the 2019 Remembrance Service.
Resolved – Cllr Fletcher to lay the wreath that has been ordered. **Cllr Fletcher.**

1910/10 Highways / Footpaths / Parish Issues / General NLC issues

- a. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.
The verges have received their 9 cuts and will be monitored. Clerk to be informed if a further cut is required this season. **All.**
The Parish Paths have received their 4 cuts and the B1204 is to receive its last cut in the next week or so.
- b. To receive an update with regard to any works to be undertaken on the Pleasure Ground area.
No action, item to be removed.
- c. To consider tree survey quotes for parish owned trees.
Cllr N Empson stated that he had a further contractor in mind and will provide the Clerk with details.
Item to be discussed at the next meeting.
- d. To determine actions with regard to the management of the Woodland Glade and Hollows.
This will be included in the tree survey.
- e. To receive an update report on the placement of a plinth at the War Memorial determining further actions required.
The plans and drawing were circulated prior to the meeting.
The Clerk had been in contact with the Conservation Officer and as long as the Parish Council carry out the works no planning permission is required.
As the request originated from the community, they would be given an opportunity to comment on the plans.
Resolved – temporarily suspend the meeting to gain comments on the proposed plans.
Cllr Fletcher suggested another location to allow use all year round. This will not be taken up and the resolution of July would still stand.
Out of those present 12 residents approved the plans.
One resident stated that the siting of the plinth at the war memorial was not appropriate.
The cost to install the plinth including VAT is £259.
At the last meeting a resident had stated funds could be raised to install the plinth but a further resident stated that the Chairman had stated this was not necessary.
The meeting was re-opened.
Resolved – Clerk to submit plans, dimensions and materials to NLC for approval.
The Parish Council will fund the installation to a cost of £259 including VAT. **Clerk.**
- f. To notify the Clerk of any other issues to be taken up with NLC.
No issues raised.

1910/11 Planning

- a. To receive any decisions from North Lincolnshire Council.

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2018/440 – full planning permission granted to demolish barns, conversation of existing brick barns to create 4 commercial units and 37 dwellings at Worlabby House Farm, Low Road.

Clerk to ask NLC for details of the s106. **Clerk.**

1910/12 Correspondence for Discussion/Decision

- a. To be notified of the request to view parish documentation determining a timetable for it to be undertaken.
A further request has been made to view the documentation which can be undertaken at the same time.
The Clerk will sort the confidential documentation which will not be accessible and Cllr Newton to arrange with the residents a timetable when they can view the remaining information. **Clerk/Cllr Newton.**
- b. To be notified of the email sent to NLC with regard to a near miss on B1204 determining any actions required.
This has been passed on to NLC.

Correspondence for Information

- c. NLC Highway updates.
- d. ERNLLCA Newsletter – September 19.
- e. PL Insurance from Neighbourhood Watch received for the Victorian Market event.
- f. Email from a resident to the school on pupils being dropped off and picked up by cars.

1910/13 Accounts

- a. To consider attendance to the ERNLLCA Conference 2019.
Item noted.
- b. To consider the request for the funding of an LVF website and ongoing costs determining actions required.
Item deferred until a further meeting has been held.
- c. To determine actions required with regard to the projects to refurbish the Fountain and the Hollows fencing.
Item to be deferred until the budget has been discussed at the December meeting.
- d. To consider the cost of a carving on the remaining beech trunk determining actions required.
Resolved – Clerk to confirm with the contractor that the depiction of the owl is to be carved into the remaining beech trunk as per the diagram provided at a cost not to exceed £200. **Clerk.**
- e. To consider the membership renewal to HWRA.
It was agreed to wait until next year and renew in April.
- f. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.

13.09.19	HWRA	Voluntary Car Service donation	£50.00
17.09.19	Scottish Power	Church lighting	£61.04
08.10.19	D Hotson	Salary/Tax	
08.10.19	NLC	SLA's	£2,540.16
08.10.19	Vision ICT	Accessibility Statement	£54.00
08.10.19	A Sissons	Grass verge cutting x 2	£317.00
08.10.19	Worlabby Village Hall	Hire of room Oct-Dec	£30.00

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09.11.19	Information Commissioner	Data Protection Registration Fee	£35.00
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- 1910/14** Minor Items
- a. To take any points from members.
- The Clerk has received an offer from Marmax on a reduced cost for an adult sturdy bench which would be suitable for being located on Middlegate Lane. The cost including fixings is £125 with delivery being free. Item to be deferred and discussed at the December meeting after the budget is set.
 - Cllr N Empson stated that he had been asked to check the post at the MUGA which he has and all ok.
 - Clerk to send a copy of Standing Orders to Cllr Newton. **Clerk.**
 - Cllr Fletcher has received a requested from a resident who would like to plant bulbs on the Pleasure Ground and area on Low Road/Grangefield along with some wild flowers. This was agreed.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- Further request to view parish documentation – this can be undertaken at the same time as the previous request.
 - Letter received with regard to an alleged incident raised at the last meeting.
 - Letter received with regard to rocks on the memorial.
 - Copy of restoration details from Cllr Barker to Mrs Andrews, PCC.
 - NLC Standards Committee Annual Report 2018/19.
 - Invite to the ERNLLCA District Committee Meeting scheduled for 22/10.
 - FP140 modification update – NLC will be raising the modification in due course and will ask the Parish Council for feedback.

- 1910/15** Agenda Items for the next meeting –
- Enhanced Environment Funding.

- 1910/16** To confirm the date and time of the next meeting as Tuesday 12th November, 2019 at 7pm at Worlabby Village Hall.

- 1910/17** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
No issues raised.

The meeting closed at 8.20pm.