

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 12th November, 2019**. Proceeding will commence at **7pm** at Worlaby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 6th November, 2019

Agenda

1911/01 Confirmation of Chair and Vice Chair

To receive the resignation of the current Chair of the Parish Council.

To confirm the current Vice Chair is prepared to accept the position as Chair.

To elect a new Vice Chair.

1911/02 Apologies for absence

To note apologies for absence.

1911/03 Public Participation

- a. To confirm the policy for third party letters read out at meetings within public participation determining actions required.
- b. To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

1911/04 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1911/05 Minutes of Previous meeting

Minutes of the Parish Council meeting held on 8th October, 2019 to be approved and signed.

1911/06 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1911/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

1911/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

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1911/09 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan determining any further actions required.
- c. To receive an update report from the LVF determining any further actions required.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr C Fletcher	Monthly	
War Memorial, Top Road	Cllr C Fletcher	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

- f. To receive an update report for Worlaby Village Hall.
- g. To receive an update on activities and requirements related to the village hall and playing field.
- h. To receive an update on the VE Day 75 event scheduled for 8th May, 2020 determining actions required.
- i. To consider sending out Christmas Cards from the Parish Council determining actions required.

1911/10 Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider tree survey quotes for parish owned trees.
- b. To be notified of the NLC Environment Enhancement Project determining any actions required.
- c. To receive an update on the status of Carr Lane access to the Ancholme Path determining any actions required.
- d. To notify the Clerk of any other issues to be taken up with NLC.

1911/11 Planning

To receive any decisions from North Lincolnshire Council.

1911/12 Correspondence for Discussion/Decision

- a. To confirm attendance to the NLC Code of Conduct Training Seminars scheduled for 28/11 and 04/11.
- b. To determine actions required with regard to the recent request to erect a War Graves sign on the Pleasure Ground play area fencing.
- c. To be notified of the NLC Winter Service – salt stock determining actions required.
- d. To be notified of the s106 Worlaby Farm details determining any actions required.
- e. To receive an update on the carving of the beech trunk located on the playing field, determining any further actions required.
- f. To be notified of the amended NLC Code of Conduct determining actions required.

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Correspondence for Information

- g. NLC Highway updates.
- h. Pension Regulator update.
- i. War Memorial correspondence.

1911/13 Accounts

- a. To consider the installation of a notice board at the entrance to the village from Bonby determining actions required.
- b. To consider the cost to repair the wet pour area under the swings determining actions required.
- c. To consider a donation of £25 to the Royal British Legion Poppy Appeal for the poppy wreath.
- d. To approve the monthly accounts for payment. See financial report.

10.10.19	ERNLLCA	ERNLLCA Conference – Clerk (shared costs)	£18.00
17.10.19	Grove Groundworks	Parish Path – final cut/B1204 cuts x 6	£455.25
18.10.19	IPE	NHP Health Check	£2,040.00
30.10.19	RF Landscaping	Granite – war memorial	£79.10
04.11.19	Worlaby Village Hall	Hire of Room – July/Sept	£20.00
04.11.19	A Sissons	Grass verge – last cut	£158.50
09.11.19	ICO	Data Protection Renewal fee	£35.00
12.11.19	D Hotson	Salary/Tax	

1911/14 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1911/15 Agenda Items for the next meeting –

- Hollows Fencing.
- Fountain Refurbishment.

1911/16 To confirm the date and time of the next meeting as Tuesday 10th December, 2019 at 7pm at Worlaby Village Hall.

1911/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has obtained costs to repair the wet pour under the swings in the playing field – agenda item.
- b. Clerk submitted plans, material and dimensions to NLC for the proposed plinth – all approved by NLC and works has commenced.
- c. Clerk requested s106 details from NLC – agenda item.
- d. Clerk has contacted the person who will be doing the owl carving – agenda item.