

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 12th November, 2019 at the Village Hall, Worlabby.

Present: Cllr Bowles, Cllr D Empson, Cllr N Empson, Cllr Fletcher (Chair), Cllr Jones & Cllr Newton.

Also Present: 10 residents, Cllr N Sherwood, Cllr C Sherwood & Deb Hotson – Clerk to the Council.

1911/01 **Confirmation of Chair and Vice Chair**

To receive the resignation of the current Chair of the Parish Council.

Item noted. The Clerk has informed NLC of the resignation.

To confirm the current Vice Chair is prepared to accept the position as Chair.

Resolved – Cllr Fletcher is to take up the position as Chair of Worlabby Parish Council.

To elect a new Vice Chair.

Resolved – Cllr Jones is to take up the position as Vice Chair of Worlabby Parish Council.

1911/02 **Apologies for absence**

Apologies for absence received from Cllr Davidson.

1911/03 **Public Participation**

Cllr Fletcher stated that the last 6 months have not been easy and she was looking forward to The Parish Council working together and providing a good service to the parish.

- a. To confirm the policy for third party letters read out at meetings within public participation determining actions required.

Resolved – all residents letters will be sent to the Clerk in the first instance for circulation and will be read out at the Parish Council meetings. If a resident is unable to attend it will be acceptable for that letter to be sent to the Clerk and to be read out by a nominated resident.

Cllrs will also provide any communication to the Clerk for circulations including any verbal requests/complaints for openness and transparency. **Clerk/Cllrs.**

- b. **Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident thanked the Parish Council for working a compromise to install the memorial plinth which will not suit all but was pleased that there was co-operation and working together. **Resolved** – re-open the meeting.

1911/04 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Bowles declared a personal interest in agenda item 1911/09f.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

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1911/05 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 8th October, 2019 were approved and signed as a true and correct record.

1911/06 Clerk's Report

- a. Clerk has obtained costs to repair the wet pour under the swings in the playing field – agenda item.
- b. Clerk submitted plans, material and dimensions to NLC for the proposed plinth – all approved by NLC and works has commenced.
- c. Clerk requested s106 details from NLC – agenda item.
- d. Clerk has contacted the person who will be doing the owl carving – agenda item.

1911/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllr Waltham.

Cllr C Sherwood stated that NLC will begin a consultation process early in 2020 of moving the Community Wellbeing Hub currently located on Springbank in Brigg with a view to moving to the Angel and/or Brigg Leisure Centre a more central position in the Town.

NLC are looking at obtaining Parish Council and residents support for the Ancholme Path. The Clerk stated that she had already been contacted and provided all the relevant minutes of meetings and a copy of the letter of support the Parish Council provided to NLC previously although it would be beneficial to residents if they could access the path from Carr Lane.

The Clerk stated that she was waiting for confirmation on whether the railway gates were permanently open as they had been for a couple of weeks.

NLC should possible look into compulsory purchasing the land to allow access to the Ancholme Path.

Cllr Newton asked that the Ward Cllrs pass on thanks to the organisers of the 20/21 Lego exhibition which she attended with her grandchildren.

Ward Cllrs left the meeting at 7.25pm.

1911/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

There have been no further meetings.

1911/09 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows.
Cllr Jones stated that he had cleared the paths in both the Woodland Glade and Hollows. The area was looking good.
- b. To receive an update report on the Neighbourhood Plan determining any further actions required.

The notes of the last meeting were circulated prior to this meeting.

Residents will be invited to an event on December 15th to view the finished plan which is the 1st stages of the proper consultation. NLC are aware of the event.

Worlaby Academy are undertaking a local history project and the information gathered from the work on the NHP so far has been passed to the school which they have found extremely useful.

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When the final consultations have been completed all that information will also be passed to the school.

The next NHP meeting is scheduled for 06/12.

- c. To receive an update report from the LVF determining any further actions required.
No information received.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
Mason Baggot and Garton are undertaking the review of the Lease and a draft will be provided in due course. **Clerk.**
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

| <u>Location</u> | <u>Responsible</u> | <u>Requirement</u> | <u>Date received</u> |
|---------------------------------------|--------------------|--------------------|----------------------|
| BT Kiosk, Top Road | Cllr C Fletcher | Monthly | 12/11/19 |
| War Memorial, Top Road | Cllr C Fletcher | Monthly | 12/11/19 |
| Flag Pole, Main Street | Cllrs D & N Empson | Monthly | 12/11/19 |
| Bus Stop, Low Road | Cllrs D & N Empson | Monthly | 12/11/19 |
| Pleasure Ground & Play Area, Top Road | Cllrs D & N Empson | Monthly | 12/11/19 |
| Fountain | Cllrs D & N Empson | Monthly | 12/11/19 |
| Recreation Ground | Cllrs D & N Empson | Weekly | 12/11/19 |
| Woodland Glade & Hollows, The Hill | Cllr P Jones | Monthly | 12/11/19 |
| CCTV system | Cllr R Bowles | Monthly | 12/11/19 |

- f. To receive an update report for Worlaby Village Hall.
Cllr Bowles stated that the bonfire night was well attended with 322 people attending and a £280 profit was made. More money was spent on the fireworks this year and a better display was had by all. Lot of material has been received from residents for the bonfire.
There will be a Dave Gibb event being held this Sunday – information had been circulated on the village email and notice boards.
- g. To receive an update on activities and requirements related to the village hall and playing field.
Cllr Bowles had been speaking with NLC Street Sport who were now providing activities again but these will be all held outside. The MUGA lights are now being used more and when the weather improves costings to be obtained to repair one of the lights which is not working.
- h. To receive an update on the VE Day 75 event scheduled for 8th May, 2020 determining actions required.
The Parish Council led by Cllr Davidson are organising events to commemorate VE Day next May which will be held over the full weekend. Further information and requests for assistance will be circulated in due course. **Cllr Davidson.**
- i. To consider sending out Christmas Cards from the Parish Council determining actions required.
Cllr Fletcher circulated 4 examples of cards and one was selected. NHP information will be put in this year's card inviting residents to the consultation event on 15/12 and

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funding of the cards for residents would be split between the Parish Council funds and the NHP funds.

It was suggested that for the future consideration should be taken into environmental issues around sending out Christmas cards and if residents would prefer an electronic version.

Cllr Jones stated that for this year under the consultation process for the NHP information had to be sent out and it was agreed this may as well be in the form of a Christmas Card.

Resolved – cards to be produced and delivered to all residents and to include the NHP invite. **Cllr Fletcher.**

1911/10 Highways / Footpaths / Parish Issues / General NLC issues

a. To consider tree survey quotes for parish owned trees.

Clerk to obtain further quotes and confirm the quote received from the contractor who carried out the last tree inspection. **Clerk.**

b. To be notified of the NLC Environment Enhancement Project determining any actions required.

The Clerk attended an event on 11/10 and a letter has now been received from NLC asking for funding requests.

NLC is launching a unique and ambitious £150k grant funding scheme that helps protect and enhance our environment. They will support projects for the following: -

- Install sustainable energy systems in community buildings.
- Develop and roll out community composting schemes.
- Develop community leaders who encourage sustainability.
- Encourage community ownership and management of biodiversity and wildlife rich spaces.
- Support sustainable travel.

Schemes could include rainwater harvesting, tree planting, community orchards, solar panel installation and a vast range of other environmental projects.

Interest has been made previously with regard to composting bins at the village hall and rainwater harvesting. Clerk to obtain costs for the next meeting and confirm what funds are available. **Clerk.**

Consideration to setting up an Environment Sub-Committee to include the school – agenda item for the next meeting.

Clerk to circulate previous emails on 20 things a Parish Council can do. **Clerk.**

c. To receive an update on the status of Carr Lane access to the Ancholme Path determining any actions required.

Parish Council to await the response from NLC and push the compulsory purchase idea.

d. To notify the Clerk of any other issues to be taken up with NLC.

Clerk to report pot holes on Wold Road and New Road. **Clerk.**

Cllr Fletcher stated that the church path from the Pleasure Ground children's play area down to the road is in a bad state of repair due to the leaves and bad weather and works should be undertaken prior to Christmas when the church will be used more frequently.

Cllrs Bowles & Empson to take a look with a view to scraping the leaves and mud and covering with new gravel. **Resolved** – a sum not to exceed £600 was approved. Cllrs to be provided with actions and costs prior to any works commencing.

Cllrs Bowles/Empson.

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Planning

To receive any decisions from North Lincolnshire Council.

No decisions received.

1911/12

Correspondence for Discussion/Decision

- a. To confirm attendance to the NLC Code of Conduct Training Seminars scheduled for 28/11 and 04/11.
Cllrs Newton and Fletcher to attend the event on 28/11.
- b. To determine actions required with regard to the recent request to erect a War Graves sign on the Pleasure Ground play area fencing.
Resolved – in principle the Parish Council agreed to the request but ask it is the most appropriate place to site the sign, a post could be supplied nearer the grave if required. It was suggested that perhaps the sign could be fixed to a 'leg' of the Church Notice Board, to indicate from the road there is a War Grave in the churchyard. **Clerk.**
- c. To be notified of the NLC Winter Service – salt stock determining actions required.
The Clerk has asked that all the green bins salt supplies are replenished.
- d. To be notified of the s106 Worlaby Farm details determining any actions required.
The Clerk provided a sum to the Council which will be available once all 37 homes have been sold. This can be used on recreational projects.
- e. To receive an update on the carving of the beech trunk located on the playing field, determining any further actions required.
The Clerk has been in contact with the contractor who will be starting the job at Worlaby once his current job has been completed, hopefully by the end of this month. The school has also been in contact with the Clerk as they would like to do something similar – they have been provided with the relevant details. **Clerk.**
- f. To be notified of the amended NLC Code of Conduct determining actions required.
Resolved – approve the acceptance of the amended Code.
Correspondence for Information
- g. NLC Highway updates.
- h. Pension Regulator update.
- i. War Memorial correspondence.

1911/13

Accounts

- a. To consider the installation of a notice board at the entrance to the village from Bonby determining actions required.
Due to the cost of a new notice board this will be deferred until next year.
- b. To consider the cost to repair the wet pour area under the swings determining actions required.
Resolved – Clerk to obtain a pack at a cost of £125 to repair the small hole. Clerk to check the shelf life and if it can be installed in all weathers. **Clerk.**
- c. To consider a donation of £25 to the Royal British Legion Poppy Appeal for the poppy wreath.
Resolved – a donation of £25 was approved.
Cllr Newton asked if a village email could be circulated to thank all those that contributed. Once the amount was confirmed that had been raised the Clerk will send this out with a thank you. **Clerk/Cllr Newton.**
- d. To approve the monthly accounts for payment. See financial report.
Resolved – accounts approved for payment.

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| 10.10.19 | ERNLLCA | ERNLLCA Conference – Clerk (shared costs) | £18.00 |
| 17.10.19 | Grove Groundworks | Parish Path – final cut/B1204 cuts x 6 | £455.25 |
| 18.10.19 | IPE | NHP Health Check | £2,040.00 |
| 30.10.19 | RF Landscaping | Granite – war memorial | £79.10 |
| 04.11.19 | Worlabby Village Hall | Hire of Room – July/Sept | £20.00 |
| 04.11.19 | A Sissons | Grass verge – last cut | £158.50 |
| 09.11.19 | ICO | Data Protection Renewal fee | £35.00 |
| 12.11.19 | D Hotson | Salary/Tax | |
| 12.11.19 | TCV | Habitat maintenance – Woodland Glade | £480.00 |

1911/14

Minor Items

a. **To take any points from members.**

- Cllr Newton asked if it was protocol for the Parish Council to lay the wreath on Remembrance Day as there were veterans and serving people with children in the parish that could possible do this.
Cllr Jones added that this was a public event and anyone could attend.
The school could attend and uniformed group with veterans and refreshments could be provided afterwards.
Item to be discussed further next September prior to the event.
- Cllr N Empson asked for confirmation of the NHP Group to which he was told that Cllrs Davidson, Fletcher and Jones were members along with one resident Don Barker.

b. **Matters of correspondence for information which arrived after the agenda was posted.**

- Environment Agency – Flood Action Week update.
- NLC Residents Panel information. Information to be included in Worlabby Views, Notice boards and website.

1911/15

Agenda Items for the next meeting –

- Hollows Fencing.
- Fountain Refurbishment.
- Benches.
- Tree quotes.
- Budget 2020/21.
- Environment Sub-Committee.
- Advertisement of Emergency numbers.
- Sept 2020 – Remembrance Service.

1911/16

To confirm the date and time of the next meeting as Tuesday 10th December, 2019 at 7pm at Worlabby Village Hall.

1911/17

To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items raised.

The meeting closed at 8.30pm.