

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 10<sup>th</sup> December, 2019**. Proceeding will commence at **7pm** at Worlaby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 4<sup>th</sup> December, 2019

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## **Agenda**

### **1912/01 Apologies for absence**

To note apologies for absence.

### **1912/02 Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

### **1912/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

### **1912/04 Minutes of Previous meeting**

Minutes of the Parish Council meeting held on 12<sup>th</sup> November, 2019 to be approved and signed.

### **1912/05 Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

### **1912/06 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

### **1912/07 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

### **1912/08 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan determining any further actions required.
- c. To receive an update report from the LVF determining any further actions required.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.

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- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr C Fletcher	Monthly	
War Memorial, Top Road	Cllr C Fletcher	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

- f. To receive an update report for Worlaby Village Hall.  
g. To receive an update on the VE Day 75 event scheduled for 8<sup>th</sup> – 10<sup>th</sup> May, 2020 determining actions required.  
h. To consider the circulation of information with regard to any person wishing to lay a poppy wreath at the War Memorial during the Remembrance Day Service.  
i. To consider the setting up of an Environment Enhancement working group determining actions required.

## **1912/09** Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider the procedure to advertise Emergency Contact information.  
b. To notify the Clerk of any other issues to be taken up with NLC.

## **1912/10** Planning

To receive any decisions from North Lincolnshire Council.

## **1912/11** Correspondence for Discussion/Decision

- a. To determine actions required with regard to a request to install more effective lighting at the Village Hall particularly the car parking area.  
b. To determine actions required with regard to the NALC Smaller Councils Committee voting for three candidates to represent the interests of smaller councils nationally.  
c. To determine actions required with regard to the NALC Strengthening Police Powers to Tackle unauthorised encampments.  
d. To be notified of the NLC T & PC precept setting 2020/21 information determining actions required.

## Correspondence for Information

- e. LVF Minutes of the meeting held 03/09.  
f. Update from the contractor who will be carving the bench on the playing field.  
g. Request for assistance from NHW with regard to issuing vulnerable people packs.  
h. Update on information received from the Environment Agency with regard to signing up for flood alerts.  
i. Update on swing floor repair kit.  
j. ERNLLCA S137 increase (*info sent 04/12*).

## **1912/12** Accounts

- a. To approve the budget for 2020/21.  
b. To consider expenditure to complete the Hollows Fencing and Fountain Refurbishment projects.

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- c. To consider the purchase of a bench to be located on Middlegate Lane.
- d. To consider tree survey quotes for parish owned trees.
- e. To approve the monthly accounts for payment. See financial report.

13.11.19	R Bowles	Photocell repair – notice board	£9.95
13.11.19	TCV	Woodland Glade habitat works	£480.00
13.11.19	AD Fairburn	Memorial Plinth works	£120.00
14.11.19	Royal British Legion	Poppy Wreath donation	£25.00
14.11.19	N Empson	Memorial Plinth material	£78.00
10.12.19	MD Signs	Anti-dog fouling signage	£318.60
10.12.19	R Bowles	Christmas Tree lights & cabling	£64.49
10.12.19	N Empson	Gravel, Pleasure Ground	£225.00
10.12.19	C Fletcher	Christmas Cards/NHP/Reflective posts	£84.40
10.12.19	D Hotson	Salary/Tax	

## 1912/13 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## 1912/14 Agenda Items for the next meeting –

- Parish Vacancy

## 1912/15 To confirm the date and time of the next meeting as Tuesday 14<sup>th</sup> January, 2020 at 7pm at Worlaby Village Hall.

## 1912/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- Carr Lane.
- Clerks Appraisal

### Clerks Report - Appendix A

- a. Clerk has requested further tree survey quotes – agenda item.
- b. Clerk has circulated examples of composters, water butts, trees and wild seeds for the Environment Enhancement project Clerk along with 20 things a Parish Council can do – agenda item.
- c. Pot holes on New Road and Wold Road reported.
- d. Clerk has sent email to PCC with regard to War Graves sign stating that the Parish Council agree in principle but an offer to erect a post to put the sign either nearer the grave or at the PCC notice board. No response received to date.
- e. Email circulated detailing the amount of funds raised for the Royal British Legion – Poppy Appeal.