

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 12<sup>th</sup> May, 2020**. Proceeding will commence at **7pm** via a Zoom link.

Please contact the Clerk for details on how to join the meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via this link.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 6<sup>th</sup> May, 2020

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## **Agenda**

### **2005/01 Declarations of Acceptance of Office**

To receive the Declarations of acceptance of office from the 4 new Cllrs.

### **2005/02 Apologies for absence**

To note apologies for absence.

### **2005/03 Election of Committee / Working Group Representatives**

- Neighbourhood Watch & NATs representative
- Planning representative
- Woodland Glade & Hollows representative
- Low Villages Forum representatives
- Neighbourhood Planning representatives
- To elect two Councillors to represent this Council at the ERNLLCA District Committee Meetings.
- Personnel Committee representatives
- Asset Risk Safety checks representatives – see item 2005/9d for a list of requirements.
- Community Emergency Plan representative, this will include the position of Snow Warden(s).

### **2005/04 Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

### **2005/05 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

### **2005/06 Minutes of Previous meeting**

Minutes of the Parish Council meetings held on 10<sup>th</sup> March & 20<sup>th</sup> April, 2020 to be approved and signed.

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## 2005/07 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

## 2005/08 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

## 2005/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

## 2005/10 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.
- b. To receive an update report regarding the Neighbourhood Plan determining any actions required.
- c. To receive an update report regarding Worlaby Village Hall determining any actions required.
- d. To determine actions required with regard to the placement of the Worlaby War Memorial information received from Cllr Cave onto the notice board and/or near to the war memorial.
- e. To confirm and allocate members to carry out the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Vacant	Monthly	
War Memorial, Top Road	Vacant	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Vacant	Monthly	
CCTV system	Cllr R Bowles	Monthly	

## 2005/11 Highways / Footpaths / Parish Issues / General NLC issues

To notify the Clerk of any other issues to be taken up with NLC.

## 2005/12 Planning

To receive any decisions received from North Lincolnshire Council.

## 2005/13 Correspondence for Discussion/Decision

- a. To be notified of the request from Citizens Advice North Lincs determining actions required.
- b. To confirm the actions taken with regard to the power line clearance sites 43-47 at the playing fields, determining any further actions required.

### Correspondence for Information

- d. NLC & Parish Highway updates.
- e. NLC Planning Committee access information.
- f. Confirmation of receipt of the North Lincolnshire Local Plan submission by the Parish Council.

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- g. NLC Speed Monitoring Schedule & Covid 19 update.
- h. Offer of a spring clean to the children's play area on the Pleasure.
- i. ERNLLCA Newsletter April 2020.
- j. Police & Crime Commissioners Media Information.

## 2005/14 Accounts

- a. To consider taking on the devolved grass verge/PROW cutting for South Ferriby as requested by NLC.
- b. To consider the quotes received for the grass verge/PROW cutting for South Ferriby.
- c. To consider the quotes received based on the latest tree survey report, determining actions required including the request to remove 3 ash trees from the Woodland Glade.
- d. To confirm the purchase of 11 reusable large poppies to place on street lights around the parish for Remembrance Day.
- e. To consider a donation to LIVES.
- f. To be notified and approve the Internal Audit report 2019/20 and determine any actions required.
- g. To review and approve the Annual Return Assertions Pro forma Policy for 2019/20.
- h. To approve the Annual Governance Statement 2019/20.
- i. To approve the Accounting Statement 2019/20.
- j. To consider membership renewal for ERNLLCA at £316.62 for 2020.
- k. To approve the monthly accounts for payment. See financial report.

03.04.20	Worlaby VHC	Hire of room NHP March 2020	£110.00
21.04.20	Worlaby Kindness Group	Donation	£300.00
21.04.20	Scottish Power	Church/Pleasure Ground lighting	£43.42
27.04.20	A Sissons	Ground Maintenance – verges x 2	£282.00
12.05.20	NLC	Contested election costs	£1,007.82
12.05.20	R Bowles	Stakes – PC bench	£10.00
12.05.20	CPRE	Best Kept Village Competition Fee	£25.00
12.05.20	R Dixon	Internal Audit Fee	£355.00
12.05.20	Vision ICT	Website SSL Certificate renewal June 2020-May 2021	£50.00
12.05.20	D Hotson/HMRC	Salary/Tax	

## 2005/15 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## 2005/16 Agenda Items for the next meeting –

- Review of Policies and Procedures.
- June agenda
  - playing field new sapling hedge review
  - habitat pile in Woodland Glade
  - Plaque – playing field beech

## 2005/17 To confirm the date and time of the next meeting as Tuesday 9<sup>th</sup> June, 2020 at 7pm – method to be confirmed.

## 2005/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- Village Hall Status.

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## Clerks Report - Appendix A

- a. Clerk has contacted the farmer with regard to the cutting of hedges in the parish. Agenda item.
- b. Clerk has sought advice from NLC with regard to the TPO status for the Woodland Glade.
- c. Clerk has been tasked to order 3 composting units for the playing field to be used by the Gardening Group. Due to Covid19 ordering is pending at present.
- d. The mole problem has been eradicated at the playing field.
- e. Clerk has informed the resident that the Parish Council have exhausted all routes with regard to take the request for assistance for action to be taken by NLC on the road safety for a property on Low Road. All further requests will be redirect to NLC Highways Department.
- f. Clerk has dealt with all highway issues and awaits update – agenda item.