

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 9th June, 2020**. Proceeding will commence at **7pm** via a Zoom link.

Please contact the Clerk for details on how to join the meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via this link.

The agenda is set out below.

Deb Hotson - Clerk to the Council D Hotson

Date of Issue: 3rd June, 2020

Agenda

2006/01 To elect a Vice Chair

2006/02 To note apologies for absence

2006/03 To approve the Internal Auditor for 2020/21

2006/04 To confirm the meeting dates for 2020/21

2006/05 To confirm Councillors have reviewed their Register of Interests

2006/06 To review the following procedures/policies

- Standing Orders
- Financial Regulations
- Reserves Policy
- Asset Register
- Financial and H & S Risk Assessments
- Complaints Procedure
- CCTV Policy & Request Form
- Members & Officers Protocol
- Scheme of Publication Policy
- General Data Protection Regulations
- Equal Opportunities Policy
- Community Emergency Plan
- Disciplinary & Grievance Procedure
- Child Protection Policy
- Vulnerable Adult Policy
- Co-option Policy
- Terms of Reference of the Emergency Management Committee & Personnel Committee.

2006/07 To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

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In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

2006/08 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2006/09 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

2006/10 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 12th May, 2020 to be approved and signed.

2006/11 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

2006/12 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

2006/13 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

2006/14 Delegate Reports

- a. To receive an update report on the Woodland Glade & Hollows determining any actions required.
- b. To consider the placement of Public Space Protection Orders on the Hollows and Woodland Glade.
- c. To receive an update report regarding the Neighbourhood Plan determining any actions required.
- d. To receive an update report regarding Worlaby Village Hall and to consider the recommendations from the Village Hall Working Group as circulated, determining any actions required.
- e. To review the playing fields new sapling hedge determining any actions required.
- f. To consider the placement of a plaque at the beech tree in memory of the person that it was planted for.
- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

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<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	
War Memorial, Top Road	Cllr B Whitfield	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Mr P Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	
Village Hall – Fire Alarm, Risk Assess.	Cllrs D & N Empson	Weekly/Monthly	

2006/15 Highways / Footpaths / Parish Issues / General NLC issues

- To consider the PROW's in and around the parish, determining actions required.
- To review the cuts of the grass verges determining actions required.
- To notify the Clerk of any other issues to be taken up with NLC.

2006/16 Planning

To receive any decisions and the following application received from North Lincolnshire Council.

2020/587 – planning permission to install new bay window and porch to front elevation and single storey rear extension at 29 Low Road, Worlaby.

2006/17 Correspondence for Discussion/Decision

- To be notified of Belayses & Cook Charity YE 2019 Report determining any actions required.
- To be notified of the resignation of Elly Dolan determining actions required.

Correspondence for Information

- NLC & Parish Highway updates.
- ERNLLCA Newsletters 2 & 3.
- EA response for the NHP.
- Thank you letter from LIVES for the recent donation.
- LVF agenda 02/06.

2006/18 Accounts

- To approve the renewal of the Insurance Policy with Zurich for a further year at a cost of £299.75.
- To consider a donation to the British Red Cross.
- To consider a donation to the 13-year 6 school leavers from Worlaby Academy.
- To approve the monthly accounts for payment. See financial report.

26.05.20	Zurich Municipal	Insurance Renewal	£299.75
28.05.20	JB Rural Services Ltd	Various parish cuts	£228.00
09.06.20	D Hotson/HMRC	Salary/Tax	
09.06.20	Vision ICT	Hosted email accounts 4 x new	£86.40
09.06.20	N Empson & Son	Village hall roof repair	£30.00
09.06.20	N Empson & Son	Village hall – change of garage locks	£37.20
09.06.20	A Sissons	Grass verge cuts	£141.00
09.06.20	R Grove	PROW cut 1	£155.25

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2006/19 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2006/20 Agenda Items for the next meeting –

2006/21 To confirm the date and time of the next meeting as Tuesday 14th July, 2020 at 7pm – via a Zoom platform.

2006/22 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has sent out all the relevant paperwork to the new Councillors.
- b. Clerk has contacted Linden Homes and is waiting for a response on the grass cutting in Hurds Farm.
- c. Clerk has asked NLC for FOC green waste composters for the village hall – waiting for a response.
- d. Clerk has passed on the access to the Hollows to NLC Colin Wilkinson due to no response from Mr A Fillingham.
- e. Clerk circulated the information from LIVES on the village email and notice boards.