

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 8th September, 2020**. Proceeding will commence at **7pm** via a Zoom link.

Please contact the Clerk for details on how to join the meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via this link.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 2nd September, 2020

Agenda

2009/01 Election of Vice Chairman

To receive the resignation of Jon Hogg and to elect a Vice Chairman.

2009/02 Apologies for absence

To note apologies for absence.

2009/03 Procedural

- a. To review and approve the Community Emergency Plan.

2009/04 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2009/05 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

2009/06 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 14th July, 2020 to be approved and signed.

2009/07 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

2009/08 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

2009/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

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2009/10 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.
- b. To confirm and determine actions undertaken and still required with regard to the tree report for the Woodland Glade and Hollows.
- c. To confirm actions required with regard to the Fountain.
- d. To receive an update report regarding the Neighbourhood Plan determining any actions required.
- e. To receive an update report on/from Worlaby Recreation Committee determining any actions required.
- f. To confirm and allocate members to carry out the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	
War Memorial, Top Road	Cllr B Whitfield	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

2009/11 Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider the access of the defibrillator in the Kiosk determining any further actions required.
- b. To notify the Clerk of any other issues to be taken up with NLC.

2009/12 Planning

To receive any decisions received from North Lincolnshire Council.

2009/13 Correspondence for Discussion/Decision

- a. To be notified of the response received from the Government Minister with regard to fast food fly tipping, determining any further actions required.
- b. To be notified of the NLC Tree initiative, determining any actions required.
- c. To be notified of the NLC Great British September Clean initiative, determining actions required.
- d. To be notified of the Best Kept Village results determining any actions required.
- e. To be notified of the Definitive Map Modification BR140, determining any actions required.
- f. To receive an update on the maintenance of the Hurds Farm grassed areas, determining any further actions required.

Correspondence for Information

- d. ERNLLCA Newsletter.
- e. ERNLLCA HR support and advice.
- f. NLC Grass cutting email.
- g. Age UK Lindsey Help Project.
- h. North Lincolnshire Engagement Officer update July 2020.
- i. Large poppies update.
- j. Low Villages Forum agenda 01/09 and minutes 02/06.

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2009/14 Accounts

- a. To consider the replacement of the Christmas tree on the Pleasure Ground.
- b. To consider taking on a handyman for general duties around the parish, determining actions required.
- c. To consider an annual clearance of the Woodland Glade including the dyke area running up to the Almshouses.
- d. To be notified of the Volunteer Recruitment Retention & Training Fund determining any actions required.
- e. To be notified of the PKF Littlejohn completion of external audit determining any actions required.
- f. To consider ordering a wreath for the 2020 Remembrance Day Service determining any other actions required.
- g. To consider renewal of the Volunteer Action North Lincolnshire (VANL) membership for 2020.
- h. To consider renewal of the Low Villages Forum (LVF) membership for 2020.
- i. To approve the monthly accounts for payment. See financial report.

17.07.20	Vision ICT	Hosted email July 2020-June 21	£21.60
20.08.20	A Sissons	Grass verges July cut	£161.00
20.08.20	Grove Groundworks	Parish Paths cut	£155.25
20.08.20	Simon Dobson	Woodland Glade/Hollows tree works	£1,200.00
			£250.00
20.08.20	PKF Littlejohn LLP	External Audit Fee	£240.00
20.08.20	JB Rural Services	Various grass cutting - July	£228.00
28.08.20	JB Rural Services	Various grass cutting - August	£228.00
08.09.20	D Hotson/HMRC	Salary/Tax – Sept	

2009/15 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2009/16 Agenda Items for the next meeting –

2009/17 To confirm the date and time of the next meeting as Tuesday 13th October, 2020 at 7pm – via a Zoom platform.

2009/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has forwarded responses to Cllr Whitfield from the Low Villages with regard to inclusion in the Community Emergency Plan.
- b. Clerk has contacted NLC with regard to the grass cutting regime for Hurds Farm – agenda item.
- c. Information for a plaque to be installed in memory of the late blacksmith still outstanding. Clerk has chased up and once information has been received this will be placed onto the agenda for consideration.
- d. Map of proposed tree sites circulated – to be covered under agenda item 2009/13b.
- e. Clerk has written to Andrew Percy MP with regard to fast food fly tipping – agenda item. Clerk has asked Ward Cllrs what can be done locally.