

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the virtual meeting of Worlabby Parish Council held at 7pm on Tuesday 8th September, 2020 via a Zoom Platform.

Present: Cllr Bowles, Cllr Cave, Cllr Edwards, Cllr D Empson, Cllr N Empson, Cllr Newton (Chair) & Cllr Whitfield.

Also Present: Cllr C Sherwood, 5 residents & Deb Hotson – Clerk to the Council.

2009/01 Election of Vice Chairman

To receive the resignation of Jon Hogg and to elect a Vice Chairman.

Clerk to write a thank you note to Jon Hogg for his time served on the Council.

Resolved – Cllr Bowles was elected as Vice Chair.

2009/02 Apologies for absence

All members present.

2009/03 Procedural

- a. To review and approve the Community Emergency Plan.

Resolved – the plan was approved.

Cllr Whitfield will check the emergency box located at the village hall to ensure all present and correct.

Cllr Whitfield to create a final copy to be sent to NLC and a copy with the names redacted for the website.

Cllr Whitfield was thanked for the work he had done on the plan.

2009/04 Public Participation

Resolved - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident asked what was happening at Carr Lane as the driveway had been extended and an additional one added along with some new buildings. It was also thought that there was a change of livestock.

Cllr Sherwood stated that farmers were allowed to do certain things on agricultural land without planning permission but he would follow this up with NLC Enforcement.

A resident stated that he along with the rest of the parish had received a letter with regard to the 450-bus service which had stopped last week. There had not been any publicity of this and the information on the bus stops had not been changed.

Clerk to contact NLC to have the bus stop signage altered.

Cllr Cave added that this was also a concern to the Low Villages Forum, as to book the service an app has to be used and pre-booking done using a card only. More information should have been available and why is the provider from Hull and not local?

Cllr Sherwood stated that he took on board the comments about the publicity and said this was due to the 450-service contract ending at the end of August. A survey was carried out on this service and only 6 people a day were using it which deemed the service as not being viable.

Just Go replaces the service and Call Connect. In response to Cllr Cave's comments the provision went to tender and was won by a provider from Yorkshire. The service is not only available to book via an app but you can also ring up.

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A resident suggested that a portable card reader could be used on the service. Cllr Sherwood will put this suggestion forward.

Cllr Bowles left the meeting at 7.15pm.

Resolved – to re-open the meeting.

2009/05 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Cave declared a personal interest in agenda items 2009/10e, 2009/13g and 2009/14g.

Cllr Edwards declared a personal interest in agenda item 2009/10e.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2009/06 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 14th July, 2020 were approved and signed as a true and correct record.

2009/07 Clerk's Report

- a. Clerk has forwarded responses to Cllr Whitfield from the Low Villages with regard to inclusion in the Community Emergency Plan.
- b. Clerk has contacted NLC with regard to the grass cutting regime for Hurds Farm – agenda item.
- c. Information for a plaque to be installed in memory of the late blacksmith. There was no information to be found in the church archives. The Clerk had found the dates 1939-1978 when the blacksmith had worked in the parish.
It was agreed to have the following wording on a brass plaque to be placed on to the beech tree on the playing field.
In Memory of the late George Watson, Blacksmith to Worlabby between 1939-1978.
- d. Map of proposed tree sites circulated – to be covered under agenda item 2009/13b.
- e. Clerk has written to Andrew Percy MP with regard to fast food fly tipping – agenda item. Clerk has asked Ward Cllrs what can be done locally.

2009/08 Report from Ward Cllrs on North Lincolnshire Council (NLC) issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Sherwood provided information on Covid19, which is showing a slight increase but still relatively low.

Cllr Sherwood stated that with regard to the fast food fly tipping, NLC has no legislation and that it must come from Government. He thought this was being discussed in Parliament over the next couple of weeks.

Cllr Cave asked if there was an update on the Recycling Centres staggering their closure times to which Cllr Sherwood said he would chase this up as he had not heard back.

2009/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

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Cllr Cave informed the meeting that PC Jane Proud is now responsible for investigating all rural county crime including poaching and hare coursing. No NATs meeting had been held.

2009/10 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

Thanks, were provided to Peter and Richard for their efforts in sorting out the Hollows and that it was looking good.

A proposed letter was circulated which will be sent to the Hollows owner. Cllr Whitfield to add in the information on the 3 ash trees. Clerk to send.

- b. To confirm and determine actions undertaken and still required with regard to the tree report for the Woodland Glade and Hollows.

All the major and felling tree works had been carried out. The dead wood removal is still outstanding.

Clerk to obtain costs to remove the dead wood. Quotes provided to be separated between the Woodland Glade and the Hollows. **Resolved** – as policy to always differentiate between the two areas to ensure true costs are realised.

The Northern Powergrid contactors have confirmed that the network inspection of the area in the Woodland Glade was not due until 2022 but they would come and review the area raised by the Parish Council. Clerk has asked to be informed when the site survey will take place so she is able to point out the trees in question.

- c. To confirm actions required with regard to the Fountain.

Clerk to contact resident to arrange a meeting to discuss the future water flow to the Fountain. Site meeting to be arranged in the evening or at a weekend.

- d. To receive an update report regarding the Neighbourhood Plan (NHP) determining any actions required.

The plan and related documentation were circulated to Councillors from the NHP Group. The Group are now passing the information back to the Parish Council to manage the final stages of the plan.

The Chairman and Clerk attended a social distanced meeting with a member of the group who went through the plan in detail. It was agreed a face to face presentation would be the most beneficial to allow the Parish Council to familiarise themselves with the plan and resolve any questions.

Clerk to contact the Recreation Committee to see if the main hall can be used with the proviso that the room will be cleaned afterwards.

This is to be arranged before the next meeting when the plan will be voted upon.

- e. To receive an update report on/from Worlaby Recreation Committee determining any actions required.

The following report was received from the Committee: -

From next month we plan to accept your invitation to join your monthly zoom meetings 'in person' to update you on our progress.

As you are aware the committee met last month to fill the vacant posts, the updated contact list has been forwarded to the Clerk. We decided to return to the previous name of Worlaby Recreation Committee.

We would like to thank the Parish Council for your kind statement of support, it certainly clarifies the situation that caused us some concern at our last meeting. We would very much like to join you at a joint zoom meeting when convenient, perhaps later this week or early next week.

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You may have heard that Tom Cave has tendered his resignation as Treasurer, we hope to be able to fill this post at our next meeting. In the meantime, we have last year's audited accounts ready for the Charity Commission and we would like to offer any Councillor the opportunity to view and discuss them.

We are working towards reopening the Hall as soon as it is safe to do so. Gill Rawlings is lead on making the building and facilities Covid safe and much progress is taking place behind the scenes. We do not yet have an opening date, but please be assured we want to make sure everything is safe before we do so.

We are looking forward to working with you over the next few years.

Clerk to organise a Zoom meeting with the Full Committee and Full Council.

Clerk to ask for a copy of the Audited Account. **Post Meeting – copy provided by Cllr Cave.**

- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	08/09/20
War Memorial, Top Road	Cllr B Whitfield	Monthly	08/09/20
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	08/09/20
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	08/09/20
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	08/09/20
Fountain	Cllrs D & N Empson	Monthly	08/09/20
Recreation Ground	Cllrs D & N Empson	Weekly	08/09/20
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	08/09/20
CCTV system	Cllr R Bowles	Monthly	TBC

2009/11 Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider the access of the defibrillator in the Kiosk determining any further actions required.

Clerk to ask NLC if they have had any similar situations and if they have any suggestions.

Clerk to look at costs to replace the Telephone signage with Defibrillator.

Cllrs D & N Empson to look at the door straps and handle to make access easier.

- b. To notify the Clerk of any other issues to be taken up with NLC.

Clerk to contact the landowner with regard to the overgrowing hedge on Low Road.

Cllr Sherwood left the meeting at 8pm.

2009/12 Planning

To receive any decisions from North Lincolnshire Council.

No decisions received.

2009/13 Correspondence for Discussion/Decision

- a. To be notified of the response received from the Government Minister with regard to fast food fly tipping, determining any further actions required.

Cllr Edwards suggested that the terminology should be changed to fast food littering.

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It was agreed to respond to the Ministers Letter stating that it was not in the remit of the local authority to legislate against this type of littering but Government and the Parish Council wishes for this to be discussed at Parliament.

Cllr Cave added that the Low Villages Forum had concerns about this littering too.

b. To be notified of the NLC Tree initiative, determining any actions required.

A working group consisting of Cllr Cave and Cllr Whitfield was agreed to work on providing information on the locations/areas to plant trees. This should be on parish owned land or land where the landowner was keen to participate. The item will be discussed further at the next meeting.

c. To be notified of the NLC Great British September Clean initiative, determining actions required.

Clerk to send out village email and Worlabby News to ask for volunteers that would work in groups of no more than 6.

d. To be notified of the Best Kept Village results determining any actions required.

A letter of thanks to be sent to the group leader to send round those involved in the creation and maintenance of the flower beds in and around the village. Clerk to also send one to the resident who manages the beds to the east of the village.

Clerk to obtain costs of signage 'Best Kept Medium Village Group Winner & Best Community Planting Winner 2020'. Clerk to also ask NLC how these can be displayed under the village signs.

Due to Covid19 restrictions, CPRE will not be arranging a presentation. This is something the Parish Council can look at later in the year if possible.

e. To be notified of the Definitive Map Modification BR140, determining any actions required.

Resolved – the Parish Council welcome and support the modification.

f. To receive an update on the maintenance of the Hurds Farm grassed areas, determining any further actions required.

Although this is not under the remit of the Parish Council at present, the Clerk has been in contact with the local authority who are working with the current contractors of the site. The tree that had fallen has now been removed. Once all issues have been addressed the local authority will look to adopt the land and this will then probably form part of the devolved grass cutting role from the local authority to the Parish Council.

Correspondence for Information

d. ERNLLCA Newsletter.

e. ERNLLCA HR support and advice.

f. NLC Grass cutting email.

g. Age UK Lindsey Help Project.

h. North Lincolnshire Engagement Officer update July 2020.

i. Large poppies update – due to the current promise of poppies being withdrawn, the Clerk to try and source large poppies.

j. Low Villages Forum agenda 01/09 and minutes 02/06. Cllr Cave informed those present that at the meeting concerns were raised with regard to the B1204 speeding issues. The Community Speed Initiative training had started.

The group were looking into the possibility of a footpath being installed between South Ferriby – Horkstow – Saxby.

There was continued anti-social behaviour at Horkstow bridge.

There had been no further progress on the Ancholme Path on the unopened links.

The 450-bus service had been discussed.

The Tourism Leaflet is to be reviewed due to the closure of the Haymaker at Bonby.

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A discussion on what advantages or an 'Area of Outstanding Beauty' status between South Ferriby and Barnetby was also discussed.

The Low Villages Quiz is being planned for 04/12, hosted by Horkstow. This may be virtual.

2009/14 Accounts

- a. To consider the replacement of the Christmas tree on the Pleasure Ground.
This item is being dealt with by Cllr Bowles. Cllr N Empson to remove the old, dead tree from the area.
- b. To consider taking on a handyman for general duties around the parish, determining actions required.
This has been raised as there are several jobs in the parish that it was a struggle to get any volunteers to undertake and it always seems to be the same volunteers that are asked.
The Gardening Group kindly volunteer to undertake the planting and maintenance of the flower beds, as did other groups on specific items.
It was agreed to make a list of all jobs in the parish that need to be done on a regular basis for discussion at the next meeting.
- c. To consider an annual clearance of the Woodland Glade including the dyke area running up to the Almshouses.
Clerk to obtain a quote for the next meeting.
- d. To be notified of the Volunteer Recruitment Retention & Training Fund determining any actions required.
Clerk to pass on to the Recreation Committee.
- e. To be notified of the PKF Littlejohn completion of external audit determining any actions required.
The completion of the external report was received with no actions.
- f. To consider ordering a wreath for the 2020 Remembrance Day Service determining any other actions required.
Resolved – Clerk to order 2 wreaths with a view to the Chairman laying one on behalf the Parish Council and for a veteran or serving members of the armed forces to lay the other.
Clerk to send out an email / Facebook asking for veteran volunteers and this will be discussed at the next meeting.
- g. To consider renewal of the Volunteer Action North Lincolnshire (VANL) membership for 2020.
Resolved – approval to renew the membership at a cost of £20.
- h. To consider renewal of the Low Villages Forum (LVF) membership for 2020.
Resolved – approval to renew the membership at a cost of £60.
- i. To approve the monthly accounts for payment. See financial report.
Resolved – the monthly accounts were approved for payment.

17.07.20	Vision ICT	Hosted email July 2020-June 21	£21.60
20.08.20	A Sissons	Grass verges July cut	£161.00
20.08.20	Grove Groundworks	Parish Paths cut	£155.25
20.08.20	Simon Dobson	Woodland Glade/Hollows tree works	£1,200.00 £250.00
20.08.20	PKF Littlejohn LLP	External Audit Fee	£240.00
20.08.20	JB Rural Services	Various grass cutting - July	£228.00
28.08.20	JB Rural Services	Various grass cutting - August	£228.00

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08.09.20	D Hotson/HMRC	Salary/Tax – Sept	
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2009/15 Minor Items

a. To take any points from members.

- It was noted that FP136 has been used as a cycle route. The person has been asked not to do this again. This had been put to NLC to review the re-installation of the kissing gate. Clerk to chase up.

b. Matters of correspondence for information which arrived after the agenda was posted.

- A resident had contacted a Councillor with regard overhanging trees from the churchyard. Advice had been provided that the Parochial Parish Church should be contacted and that the tree in question was protected under a Tree Preservation Order.
- A resident has contacted the Parish Council with regard to concerns of safety at the entrance to the village. Clerk to forward the email to the local authority but also inform the resident that stats were currently being taken and the Community Speed Watch Initiative was undertaking training.
- NALC National Salary Award – the information was noted and this has been implemented from this month.
- The Clerk had received a concern by a resident with regard to works being undertaken at the Carr Lane farm and NLC Enforcement have confirmed they are looking into this.

2009/16 Agenda Items for the next meeting –

2009/17 To confirm the date and time of the next meeting as Tuesday 13th October, 2020 at 7pm – via a Zoom platform.

2009/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 9pm.