

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 13th October, 2020**. Proceeding will commence at **6.30pm** via a Zoom link.

Please contact the Clerk for details on how to join the meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via this link.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 7th October, 2020

Agenda

2010/01 Apologies for absence

To note apologies for absence.

2010/02 Parish Council Vacancy

To consider the applications received to fill the vacancy on the Parish Council.

2010/04 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2010/05 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

2010/06 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 8th September, 2020 to be approved and signed.

2010/07 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

2010/08 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

2010/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

2010/10 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.
- b. To determine actions required with regard to the access right to Worlaby Hollows.
- c. To consider the erection of an information board defining the public spaces in and around Worlaby.

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- d. To confirm and determine actions undertaken and still required with regard to the tree report for the Woodland Glade and Hollows.
- e. To confirm actions required with regard to the Fountain.
- f. To receive the plan back from the Neighbourhood Plan Group and to resolve to submit the completed and final plan to North Lincolnshire Council.
- g. To receive an update report from Worlaby Recreation Committee determining any actions required.
- h. To elect a representative to attend/liaise with Worlaby Academy on parish business.
- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.
- j. To receive the annual North Lincolnshire Council inspection report for the play areas determining any actions required.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	
War Memorial, Top Road	Cllr B Whitfield	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

- 2010/11** **Highways / Footpaths / Parish Issues / General NLC issues**
- a. To consider the access of the defibrillator in the Kiosk determining any further actions required.
 - b. To consider further correspondence received from a resident with regard to road improvements determining actions required.
 - c. To consider creating a Worlaby Halloween Trail in conjunction with the Recreation Committee and Worlaby Rocks.
 - d. To determine actions required with regard to the installation of a plaque in memory of the blacksmith George Watson.
 - e. To consider the locations to put forward to NLC for planting in the parish.
 - f. To consider the arrangements for the 2020 Remembrance service.
 - g. To be notified of the update on the local authority adopting the area of grass at Hurds Farm, determining any further actions required.
 - h. To consider the maintenance of the B1204 verge grips to stop any localised flooding issues.
 - i. To notify the Clerk of any other issues to be taken up with NLC.

- 2010/12** **Planning**
To receive any decisions received from North Lincolnshire Council.

- 2010/13** **Correspondence for Discussion/Decision**
- a. To be notified of the North Lincolnshire Council Rough Sleeper Count 2020 determining any actions required.
 - b. To be notified of the North Lincolnshire Council Playing Pitch Strategy 2020-2025 determining any actions required.
 - c. To be notified of the correspondence with regard to the future of Worlaby Views determining any actions required.
- Correspondence for Information**
- d. North Lincolnshire Council Highway Issues.
 - e. Fast Food fly tipping update.

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f. Bus stop timetable update.

2010/14 Accounts

- a. To consider taking on a handyman for general duties around the parish, determining actions required.
- b. To consider an annual clearance of the Woodland Glade including the dyke area running up to the Almshouses.
- c. To consider the costs to install new posts and best kept village signage on the current village entry signage.
- d. To consider the quotes to complete actions on the 2020 tree survey.
- e. To approve the monthly accounts for payment. See financial report.

09.09.20	VANL	Membership renewal	£20.00
09.09.20	Low Villages Forum	Membership renewal	£60.00
05.10.20	JB Rural Services	Various grass cutting	£228.00
13.10.20	D Hotson/HMRC	Salary/Tax	
13.10.20	North Lincs Council	Service Level Agreements	£410.40

2010/15 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2010/16 Agenda Items for the next meeting –

- 2021-2023 – grass cutting arrangements.

2010/17 To confirm the date and time of the next meeting as Tuesday 10th November, 2020 at 7pm – via a Zoom platform.

2010/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has received the final version of the Community Emergency Plan but will await the co-option process to be completed to add in the new Councillor.
- b. Clerk has contacted North Lincolnshire Council and all the bus signage has been replaced with Just Go information.
- c. The Clerk has obtained costs for the removal of the deadwood to complete the 2020 tree survey. Agenda item.
- d. Clerk has written to the resident who has previously offered to assist in the future water flow at the Fountain. No response to date.
- e. A joint meeting has been held between the Parish Council and Recreation Committee, agenda item.
- f. Clerk has asked North Lincolnshire Council about the defibrillator situation, agenda item.
- g. Clerk has obtained cost to replace the telephone signage with defibrillator signage. Agenda item.
- h. Email circulated to residents asking for volunteers to carry out a litter pick in conjunction with the North Lincolnshire Council Great British Clean. None received.
- i. Clerk has not been able to source any large poppies. Agenda item.
- j. Letter has been sent to the group leader for the planting, thanking them for their efforts.
- k. Best Kept Village signage quote obtained along with cost from North Lincolnshire Council. Agenda item.
- l. Handyman list of jobs circulated for consideration. Agenda item.
- m. Two wreaths ordered for the Remembrance service. Two veterans have come forward. Agenda item.