

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the virtual meeting of Worlabby Parish Council held at 7pm on Tuesday 13th October, 2020 via a Zoom Platform.

Present: Cllr Bowles, Cllr Cave, Cllr Edwards, Cllr D Empson, Cllr N Empson, Cllr Newton (Chair) & Cllr Whitfield.

Also Present: Cllr C Sherwood, 3 residents & Deb Hotson – Clerk to the Council.

2010/01 Apologies for absence

All members present.

2010/02 Parish Council Vacancy

To consider the applications received to fill the vacancy on the Parish Council.

There was one applicant for the position. Cllr Newton explained that the remit of the Council was to work together as a team and to continue working well with the local authority and Ward Cllrs and that the Parish Council were not at all political.

Mike Speakman was co-opted on to the Council. Clerk to send out all the relevant paperwork.

2010/04 Public Participation

Resolved to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident asked about the planning enforcement concerns of the new pig farm located down Carr Lane. This is an agenda item under item 2010/08.

A resident raised concerns with regard to the large farm vehicles travelling along Low Road, mounting and damaging the footpaths. An evidence of video or photographic footage to be provided to the Clerk so this can be addressed locally by contacting the farmer involved in the first instance.

Resolved – to re-open the meeting.

2010/05 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Whitfield declared a personal interest in agenda item 2010/10g.

Cllr Edwards declared a personal interest in agenda item 2010/10g & 2010/13c.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2010/06 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 8th September, 2020 were approved and signed as a true and correct record.

2010/07 Clerk's Report

- a. Clerk has received the final version of the Community Emergency Plan but will await the co-option process to be completed to add in the new Councillor.

Worlabby Parish Council

Minutes of the Parish Council Meeting

- b. Clerk has contacted North Lincolnshire Council and all the bus signage has been replaced with Just Go information.
- c. The Clerk has obtained costs for the removal of the deadwood to complete the 2020 tree survey. Agenda item.
- d. Clerk has written to the resident who has previously offered to assist in the future water flow at the Fountain. No response to date.
- e. A joint meeting has been held between the Parish Council and Recreation Committee, agenda item.
- f. Clerk has asked North Lincolnshire Council about the defibrillator situation, agenda item.
- g. Clerk has obtained cost to replace the telephone signage with defibrillator signage. Agenda item.
- h. Email circulated to residents asking for volunteers to carry out a litter pick in conjunction with the North Lincolnshire Council Great British Clean. None received.
- i. Clerk has not been able to source any large poppies. Agenda item.
- j. Letter has been sent to the group leader for the planting, thanking them for their efforts.
- k. Best Kept Village signage quote obtained along with cost from North Lincolnshire Council. Agenda item.
- l. Handyman list of jobs circulated for consideration. Agenda item.
- m. Two wreaths ordered for the Remembrance service. Two veterans have come forward. Agenda item.

2010/08 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.
Cllr C Sherwood informed the meeting that he agreed with the comments raised under item 2010/04 and that farmer vehicles in general were damaging signage all over the county.

The Clerk had asked Ward Cllrs for an update on the following items.

- Programme for digging out the verge grips on B1204 to stop flooding issues. No information received. Cllr Sherwood to chase up the information.
- Planning enforcement report on the pig farm, Carr Lane. No information received. Cllr Sherwood to chase up this information.
- Costings for the best kept village sign extensions. Can these costs be waived or shared costs 50/50? No information received. Clerk to inform Cllr Sherwood of the outcome of this agenda item.
- State of Carr Lane. Photos of Bonby & Worlabby Carr Lane provided to Ward Cllrs. Bonby Carr Lane car usage is more as the road is accessible for the river and there is still farm machinery using this lane to access the fields. Why is the quality of these lanes so different? Cllr Sherwood stated that a site meeting would be arranged.

Cllr Sherwood informed the meeting that there were no plans to close any of the leisure facilities. There would be no Christmas Markets but there would be a light switch on in Brigg which it was hoped would be co-ordinated with other local switch ons.

The local factory of Covid19 outbreak was making the overall North Lincolnshire cases look quite bad.

2010/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Cave attended the recent Police Crime & Commissioners event via zoom which spoke of Community Policing and the NATs meetings and the success of the two recent

Worlaby Parish Council

Minutes of the Parish Council Meeting

targeted operations. Humberside Police are looking to recruit a further 450 officers over the coming year.

There are funds available to help deliver initiatives to reduce local anti-social behaviour.

2010/10 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

A report was received from Peter Jones which just highlighted the need to carry out the outstanding tree works in the area.

- b. To determine actions required with regard to the access right to Worlaby Hollows.
Cllr Whitfield stated that the new signage that has recently been erected on the track and in the Hollows stating that the land is private and an area of permissive access forming part of the Almshouses is incorrect.

It was noted that the Parish Council had worked hard to maintain and enhance the area for the community to use but that wording on the signage could lead to the exclusion of the community by wrongly stating these parts of the area was a garden. It was agreed that after numerous attempts to engage with the land owner the Parish Council should seek the input of the local authority as if this is left the access rights could be lost by the actions of the owner. Clerk to arrange a virtual meeting with the local authority.

- c. To consider the erection of an information board defining the public spaces in and around Worlaby.

The proposed sign was circulated prior to the meeting. Cllr Bowles showed the original signage and suggested the two are combined to form a new sign.

Cllr Bowles, Whitfield and Mr Newton to work on the pdf document and circulate for the next meeting. If the reconfiguration of the signage is not possible then Clerk to ask the local signage company if they can accommodate the changes.

This can then be sent to print and replace the current signage on site.

- d. To confirm and determine actions undertaken and still required with regard to the tree report for the Woodland Glade.

The item relates to the request to fell 3 ash trees in the Woodland Glade. A resident had requested that the trees are felled due to them blocking light from his premises. The tree survey carried out in February did not find any issues with these trees and it would cost £1200 of Parish Council funds to have them felled which was not a good use of parish funds.

The Clerk arranged for the contractors for Northern Powergrid to attend site which was arranged and carried out yesterday. The Clerk, Cllr Bowles and Peter Jones attended the meeting and the contractor confirmed that they would need pruning but could not justify their removal as healthy and not causing any damage to the electric line.

However, it was pointed out that he would recommend a full survey as there was clematis growing on the line further along and the lines went through some trees on private land. Neither related to the Parish Council owned land.

Clerk to contact the resident stating the facts and suggest that if he wants to fell the trees at his own cost then he should apply to the local authority for permission due to a current tree preservation order and ask the Parish Council for permission too.

- e. To confirm actions required with regard to the Fountain.

No contact has been received from the resident who has offered to assist.

- f. To receive the plan back from the Neighbourhood Plan Group and to resolve to submit the completed and final plan to North Lincolnshire Council.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Resolved – the plan was accepted back from the Neighbourhood Plan Group.

Resolved – approval for the plan to be submitted to North Lincolnshire Council as the final copy for adoption.

- g. To receive an update report from Worlaby Recreation Committee determining any actions required.

A report was received from the Chair of the Committee.

After a very positive and encouraging meeting with the Parish Council last month, we are making progress with the following:

- The first draft of our new, easy to understand, Governing Document (Constitution) is with members Recreation Committee for comment.
- Our lead on Covid 19 procedures, Gill Rawlings, has been arranging signage and material to get the hall ready to use.
- Thanks go to Cllr Bowles for helping Gill Rawlings with the fire/safety test checks.

Cllr Bowles to circulate a draft revised edition of the management agreement for discussion at the next meeting.

- h. To elect a representative to attend/liaise with Worlaby Academy on parish business.

Resolved – Cllr Newton was elected as the representative.

- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

All risk assessment was raised with no major issues raised.

- j. To receive the annual North Lincolnshire Council inspection report for the play areas determining any actions required.

The report for the Pleasure Ground was noted.

The report for the playing field was noted. The MUGA basket ball back board would be reviewed in spring. Clerk to obtain a bag of the infill for the hole beneath the swings and Cllr N Empson will carry out the repair. If the Clerk is unable to obtain from the original supplier then Cllr N Empson to obtain some filler and carry out the repair.

The cost will be reimbursed by the Parish Council.

Cllr Whitfield to put away the tennis nets.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	
War Memorial, Top Road	Cllr B Whitfield	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

2010/11 Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider the access of the defibrillator in the Kiosk determining any further actions required.

Cllr N Empson has replaced the handle and altered the door for it to close slower.

Worlabby Parish Council

Minutes of the Parish Council Meeting

Clerk to ask if a member of EMAS could take a look and see if there are any concerns with regard to accessing the defibrillator.

The cost to replace the telephone signs to defibrillator signs would be £10 each and three are required. The decision would be made after further discussions about the current location.

b. To consider further correspondence received from a resident with regard to road improvements determining actions required.

A resident has raised concerns over the past few years with regard to accessing the main footpath from his property for the safety of his children catching the school bus. The Parish Council have lobbied the local authority numerous times on this one particular issue raised by the resident on Low Road and two site meetings have been held where the local authority attended and have renewed and changed the road markings.

North Lincolnshire Council Highway department have stated that the request for a footpath to be installed is not possible due to the width of the verge available and the current utilities in this area. It was suggested the hedge line could be reduced to facilitate easier movement along this hedge line. This has not taken place.

There is no further action the Parish Council can take as they have pursued all avenues in their power and have in the past passed on the emails of concern to the local authority who have all the expertise on highway safety. The Community Speed Watch team will begin working in Worlabby soon so this will hopefully assist in any speeding concerns. This will initially be set up in between Grangefield & Carr Lane, near to the bus stop.

c. To consider creating a Worlabby Halloween Trail in conjunction with the Recreation Committee and Worlabby Rocks.

It was agreed that this was a great alternative and safer option for families to participate in with the current Covid19 restrictions. There are some great artistic slates that will be put up around the parish for families to find and work out a hidden word.

d. To determine actions required with regard to the installation of a plaque in memory of the blacksmith George Watson.

Cllr N Empson suggested an information board is erected within Hurds Farm in memory of the blacksmith. Cllrs to forward any photographs/information to the Clerk for discussion at the next meeting. A resident who lives adjacent to the snicket leading into Hurds Farm from Top Road has agreed, if required to mount information on his garage. This project could also involve the school.

e. To consider the locations to put forward to NLC for planting trees in the parish.

A map to be circulated from Cllrs Cave & Whitfield with locations in the parish for the next meeting.

f. To consider the arrangements for the 2020 Remembrance service.

Cllr Newton has been in contact with the Parochial Church representative and is awaiting the final details of their programme of events. The service will be held outside at the war memorial.

Two veterans have come forward to lay wreaths so therefore one will represent the church with a wreath and the other will lay the second wreath purchased by the Parish Council. Cllr Newton will lay the wreath on behalf of the Parish Council.

Due to the large poppies not being available, Cllr Newton and her husband have made 4 large wooden poppies and 2 large soldiers. This will be erected on stakes in various places in the village. The 11 iron poppies will also be erected.

Once the format is known the event will be advertised on Worlabby News and the village email. This will include the history from both veterans.

Worlaby Parish Council

Minutes of the Parish Council Meeting

It was agreed that Cllrs Empson's and Mr Newton will marshal the traffic on the day.

- g. To be notified of the update on the local authority adopting the area of grass at Hurds Farm, determining any further actions required.

North Lincolnshire Council are in talks with the current owners of the land and once all issues have been resolved NLC will adopt the land. Until such a time the current owners are bound to continue maintaining the area. If this is not done then residents should inform the Clerk.

- h. To consider the maintenance of the B1204 verge grips to stop any localised flooding issues.

Information is required from NLC. Clerk will chase up.

- i. To notify the Clerk of any other issues to be taken up with NLC.
No further issues raised.

2010/12 **Planning**

To receive any decisions received from North Lincolnshire Council.

No decisions received.

2010/13 **Correspondence for Discussion/Decision**

- a. To be notified of the North Lincolnshire Council Rough Sleeper Count 2020 determining any actions required.

Clerk to be informed of any rough sleepers on 27/10.

- b. To be notified of the North Lincolnshire Council Playing Pitch Strategy 2020-2025 determining any actions required.

Item noted. Clerk to forward a copy to the Recreation Committee.

- c. To be notified of the correspondence with regard to the future of Worlaby Views determining any actions required.

After a lengthy discussion it was agreed that Worlaby Views will continue in a reduced format, the next edition being for Christmas. The magazine is a valuable asset to the parish and provides history and insight into the village.

Cllr Edwards in her capacity as Editor is still more than happy to continue the production of the magazine but requires input. Cllr Edwards to provide the Clerk with a brief to circulate to residents asking for articles and if they still want to receive the publication.

Correspondence for Information

- d. North Lincolnshire Council Highway Issues.
e. Fast Food fly tipping update.
f. Bus stop timetable update.

2010/14 **Accounts**

- a. To consider taking on a handyman for general duties around the parish, determining actions required.

Item deferred.

- b. To consider an annual clearance of the Woodland Glade including the dyke area running up to the Almshouses.

It was agreed to defer the clearing of the Woodland Glade to next year.

Resolved – the contractor was selected to carry out the much-needed clearance of the stream and well in front of the Almshouses. Cllr Bowles to meet the contractor on site and the Clerk to forward pictures to the contractor of who the site looked when originally created.

Worlaby Parish Council

Minutes of the Parish Council Meeting

- c. To consider the costs to install new posts and best kept village signage on the current village entry signage.

It was agreed that the signs do need to be raised to be able to accommodate the new best kept village signage but it was not necessarily to be at the Parish Councils cost. When the new large village signs were installed on the B1204 the I issue of the height was raised at the time but the local authority would not undertake any further works on them.

Resolved – purchase 3 reflective best kept village signs at £89.05 each, NLC will then mount these free of charge.

Further investigations in to the cost of the work to raise the signs to be undertaken by the Ward Cllrs and Clerk.

- d. To consider the quotes to complete actions on the 2020 tree survey.

Resolved – the contactor was selected to carry out the works identified in the tree survey along with the additional tree identified in the Hollows.

Clerk to try and obtain a reduction due to the contactor being selected for both.

Clerk to inform residents that this work will be carried out when the contractor is available.

- e. To approve the monthly accounts for payment. See financial report.

Resolved – approval of accounts for payment.

09.09.20	VANL	Membership renewal	£20.00
09.09.20	Low Villages Forum	Membership renewal	£60.00
05.10.20	JB Rural Services	Various grass cutting	£228.00
13.10.20	D Hotson/HMRC	Salary/Tax	
13.10.20	North Lincs Council	Service Level Agreements	£410.40

2010/15 Minor Items

- a. To take any points from members.

- Cllr N Empson informed the meeting that he has received a couple of complaints that the bin located near to the bus stop at the junction with New Road and Low Road was repeated full to overflowing. Clerk to find out if a large bin can be fitted at this location and comments from the operators who empty this bin. Comments to be placed on to Worlaby News asking if the bins are full for residents to take their rubbish / dog waste home until the bins are emptied.
- Cllr D Empson said that he had received concerns about the street lights that were obscured by residents' trees on Top Road/Fountain Corner and the overhanging branches on the road which are repeated hit by HGV. Clerk to report to NLC.
- Cllr Whitfield asked if there was an update with regard to the Stoneledge land located near to Middlegate Lane. Clerk will chase.
- Cllr Newton said for members to consider providing a Christmas Card to residents this year. In the current climate this could include information on local support groups. Agenda item for the next meeting.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- Low Villages Quiz 2020 arrangements – it was agreed this was a great idea to hold on zoom and the Parish Council were happy that their zoom account could be used with some discussions with the Clerk and organiser.

Worlaby Parish Council

Minutes of the Parish Council Meeting

- Concerns were raised with regard to the hedge cutting on New Road. The contractor did come back and clear the debris and it was agreed the hedges do need cutting yearly.
- North Lincolnshire Engagement Officer – September 2020 newsletter.
- Property Flood Resilience Survey – this was circulated on Worlaby News and the village email.
- British Royal Legion update on services for 2020.
- ERNLLCA Newsletter.

2010/16 **Agenda Items for the next meeting –**

- 2021-2023 – grass cutting arrangements.
- WRC Management Agreement review.
- B1204 wild flower planting or cutting regime.
- Gardening Club future plans.
- Clerks Appraisal.

2010/17 **To confirm the date and time of the next meeting as Tuesday 10th November, 2020 at 7pm – via a Zoom platform.**

2010/18 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 9.30pm.