

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 10<sup>th</sup> November, 2020**. Proceeding will commence at **7pm** via a Zoom link.

Please contact the Clerk for details on how to join the meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via this link.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 4<sup>th</sup> November, 2020

---

## **Agenda**

### **2011/01 Apologies for absence**

To note apologies for absence.

### **2011/02 Procedural**

- a. To approve the changes to the CCTV Policy and inclusion of appendix a – CCTV request form.
- b. To consider the creation of a Media Policy determining actions required.

### **2011/03 Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

### **2011/04 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

### **2011/05 Minutes of Previous meeting**

Minutes of the Parish Council meetings held on 13<sup>th</sup> October, 2020 to be approved and signed.

### **2011/06 Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

### **2011/07 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

### **2011/08 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

### **2011/09 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.
- b. To determine actions required with regard to the access right to Worlaby Hollows.

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

- c. Cllr Cave to provide a list of concerns from residents for the Parish Council to determine if any actions are required.
- d. To consider the erection of an information board defining the public spaces in and around Worlaby.
- e. To receive an update report from Worlaby Recreation Committee determining any actions required.
- f. To receive an update report from the Low Village Forum representative determining any actions required.
- g. To consider the Worlaby Recreation Committee Management Agreement determining actions required.
- h. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	
War Memorial, Top Road	Cllr B Whitfield	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

## **2011/10**     **Highways / Footpaths / Parish Issues / General NLC issues**

- a. To consider the access of the defibrillator in the Kiosk determining any further actions required.
- b. To determine actions required with regard to the installation of a plaque in memory of the blacksmith George Watson.
- c. To consider the locations to put forward to NLC for planting in the parish.
- d. To consider creating a wild flower bed along the B1204 determining actions required.
- e. To receive an update report from the meeting held with regard to the state of repair to Carr Lane determining any actions required.
- f. To receive a report from the Gardening Group with regards to future requirements and determining actions required.
- g. To determine any actions required to assist the Kindness Group support the village through a further lockdown.
- h. To notify the Clerk of any other issues to be taken up with NLC.

## **2011/11**     **Planning**

To receive any decisions received from North Lincolnshire Council.

## **2011/12**     **Correspondence for Discussion/Decision**

- a. To be notified of the public consultation for the upcoming engineering works which will affect PROW along the river Ancholme determine actions required.
- b. To be notified of the response from NLC sent to a resident with regards to concerns on speeding traffic through the village determining any further actions required.
- c. To consider attendance to the ERNLLCA AGM scheduled for 26<sup>th</sup> November.
- d. To consider attendance to the HWRA AGM scheduled for 17<sup>th</sup> November.
- e. To determine any further actions required with regard to the response received from DEFRA on fast food littering.

## **Correspondence for Information**

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

- f. North Lincolnshire Council Highway Issues update.
- g. North Lincolnshire Community Networking event 03/11.
- h. ERNLLCA Newsletter 10.
- i. LVF Minutes 01/09/20.

## 2011/13 Accounts

- a. To consider taking on a handyman for general duties around the parish, determining actions required.
- b. To consider the costs to install new posts and best kept village signage on the current village entry signage.
- c. To consider the quotes for the ground maintenance 2021-2022 inclusive.
- d. To approve the monthly accounts for payment. See financial report.

19.10.20	P Lax	Building material – Carr Lane jct	£92.88
23.10.20	Royal British Legion	Donation	£50.00
02.11.20	JB Rural Services	Various grass cutting	£228.00
09.11.20	Information Comm. Office	Data Protection Fee	£35.00
10.11.20	D Hotson/HMRC	Salary/Tax	

## 2011/14 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## 2011/15 Agenda Items for the next meeting –

- **Clerks Appraisal.**

## 2011/16 To confirm the date and time of the next meeting as Tuesday 8<sup>th</sup> December, 2020 at 7pm – via a Zoom platform.

## 2011/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

### Clerks Report - Appendix A

- a. Waiting for the B1204 verge grip programme update from Cllr Sherwood.
- b. Waiting for the Planning Enforcement update regarding the Carr Lane Farm – Cllr Sherwood.
- c. Virtual meeting arranged with NLC Colin Wilkinson – agenda item.
- d. Clerk has informed the resident of the proposed works on the ash tree in the Hollows, along with the outcome of the removal of the ash trees. No response to date.
- e. Neighbourhood Plan has been submitted to NLC.
- f. Clerk has ordered a bag of mix to repair the area below the swing on the playing field.
- g. Clerk has contacted EMAS with regard to access the defib.
- h. No rough sleepers reported to the Clerk.
- i. North Lincolnshire Council Playing Pitch Strategy – copy submitted to Worlaby Recreation Committee.
- j. Clerk has informed the contractor dealing with the clearance of the stream in front of the Almshouses to contact Cllr Bowles to discuss prior to starting the work.
- k. Outstanding tree works have been arranged, just waiting for a start date and then the Clerk will inform residents.
- l. Clerk has requested that a large bin is installed to replace the current bin on the junction of Low Road with New Road.
- m. Clerk has chased up for news on the Stoneledge land. No response to date.