

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the virtual meeting of Worlabby Parish Council held at 7pm on Tuesday 8th December, 2020 via a Zoom Platform.

Present: Cllr Bowles, Cllr Cave, Cllr Edwards, Cllr D Empson, Cllr N Empson, Cllr Newton (Chair), Cllr Speakman & Cllr Whitfield.

Also Present: Cllr N Sherwood, Cllr C Sherwood, 3 residents & Deb Hotson – Clerk to the Council.

2012/01 Apologies for absence

All members present.

2012/02 Public Participation

No issues raised by those present.

2012/03 ERNLLCA Representatives

To elect/confirm the ERNLLCA representatives.

Resolved – Cllrs Cave & Newton were elected/confirmed as the representatives.

2012/04 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Cave & Whitfield declared a personal interest in agenda item 2012/09e.

Cllrs D & N Empson declared a personal interest in agenda item 2012/9c.

Cllr Edwards declared a personal interest in agenda item 2012/9e and 2012/12a.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2012/05 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 10th November, 2020 were approved and signed as a true and correct record.

2012/06 Clerk's Report

- a. Clerk is waiting to arrange the meeting with regard to the Fountain. An email has been sent to the land owner, awaiting a date.
- b. Clerk has confirmed to NLC that a kissing gate is preferred at the entrance to FP136 from Wold Road.
- c. Clerk is in the process of obtaining quotes for the replacement signage in the Hollows and Woodland Glade and for new defib signage for the kiosk. Agenda item.
- d. Clerk has placed information on the notice boards, Woodland Glade notice board, Facebook, Website, Village Email and LVN with regard to the Open Access map for the Hollows which highlights that both the Hollows and the driveway allow access.
- e. Quiz questions passed to the LVF Clerk.
- f. Clerk has provided all suggested tree locations to NLC. Awaiting a response from the Recreation Committee on their thoughts for an orchard and wild planting on the playing field.
- g. Clerk has reported all highway issues to NLC.

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- h. Clerk has responded to the Gardening Group with regard to their request. The concerns raised with regard to the overhanging trees on the Hill have been passed to NLC.
- i. The Clerk provided a summary from the ERNLLCA District Meeting held on 24/11. 19/20 was a good year for training, an update was provided for the 19/20 resolutions and the next AGM would be held on 23/09/21.
- j. Thank you, letters were sent to the PCC and Lay Vicar, who carried out the service on Remembrance Day.

2012/07 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.
Cllr C Sherwood said he would chase up when works to the verge grips and pot holes would be carried out on Carr Lane.

NLC are currently in Tier 3 with regard to Covid. The Leisure Centres are open - gyms and swimming pools only and organised educational classes for the under 18's. Libraries are open Monday to Friday and the Mobile Library on a click and collect service only.

The brown bin collections have stopped until the new year. The Clerk suggested that all Town & Parish Council Clerks are informed on information relating to services so it can be circulated to residents as soon as possible.

1700 vulnerable people in NLC have been visited and Scunthorpe will receive 1,000 vaccines for Covid on Monday 14th.

Cllr Newton asked Cllr Sherwood if he could look into the issues of HGV travelling down Wold Road from B1206 and into the village and out to Carr Lane via New Road and the implementation of a weight restriction. Clerk to provide Cllr Sherwood with the relevant information.

The Clerk has also asked the local farmer and he is looking into what their transport route is. Agenda item for the next meeting.

Clerk to put information on to the village email and Facebook asking for resident to take photos and report any incidents to the Clerk.

Cllr N Sherwood joined the meeting and added that the planning application for the chicken farm at Bonby will be discussed at the Planning Committee meeting in January/February 2021.

2012/08 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The Clerk is circulating any information received from the NHW Co-ordinator. NATs meetings will resume next year.

2012/09 **Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

The Clerk has requested an updated from Mr Jones. **Post Meeting** – the report has been circulated to Councillors.

- b. To receive an update report regarding the access right to Worlaby Hollows determining any actions required.

Clerk to arrange a meeting with NLC Colin Wilkinson and Cllr Rob Waltham to progress the issues.

Clerk to place laminated open access signage on the Woodland Glade board and FP136 post at the top of the Hollows.

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An update to be provided to residents on the status to date.

The Xmas slates will be placed around the parish including in the Hollows.

- c. To consider the ground maintenance required for the area adjacent to the Woodland Glade determining actions required.

The stream will be cleared out and the adjacent drainage dyke which should help with the drainage in this area. The oak barrels and leylandii will be removed and the plants stripped out. Ideas were requested for the next meeting on how the area can be used more.

Resolved – the quote was considered and approved. Clerk to inform the contractor and ask that he contacts Cllr Bowles when work is to commence.

- d. To receive an update on the erection and costings of the information boards defining the public spaces in and around Worlabby.

Resolved – 3 x information boards at a cost of £265 each which will include an oak wood surround. These will be added to the NLC Community Grant Funding application.

- e. To receive an update report from Worlabby Recreation Committee determining any actions required.

A report was received from the Chair, Christine Edwards who stated that they have struggled to get everyone together for a meeting due to ill health and other personal matters. They have called a brief meeting for Wednesday 9th to formally appoint the new Treasurer. This needs to be done as a matter of urgency as there are payments that need actioning and the former Committee Treasurer does not feel able to assist them in changing over the bank details.

It is hoped that they will be able to hold a full 'Interim Committee' meeting before Christmas, with a formal AGM in the new year.

Resolved - at their meeting arranged for 9th December Cllr Cave was given authority to inform the Recreation Committee that if required there was funds that could be allocated to pay outstanding bills if required.

- f. To receive an update report from the Low Village Forum representative determining any actions required.

Cllr Cave summarised the minutes received. The costings for a mobile speed sign for the Low Villages to share would be discussed at the next meeting.

- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

The risk assessment was received. The area under the swings has been repaired.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	08/12/20
War Memorial, Top Road	Cllr B Whitfield	Monthly	08/12/20
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	08/12/20
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	08/12/20
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	08/12/20
Fountain	Cllrs D & N Empson	Monthly	08/12/20
Recreation Ground	Cllrs D & N Empson	Weekly	08/12/20
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	08/12/20
CCTV system	Cllr R Bowles	Monthly	08/12/20

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2012/10 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the installation of a plaque in memory of the blacksmith George Watson.

Resolved – Cllr Cave to provide the Clerk with a write up on the blacksmith and this will be used with the photograph provided by Cllr Cave to create an information board to be located on the green at Hurds Farm once this has been adopted by NLC. The Clerk will obtain a quote and this will form part of the NLC Community Grant Fund application.

It was suggested that a Heritage Trail could also be created in the form of an information board which will include all the historical places and buildings. Information of which can be found in the Nan Machin book. Clerk to circulate an example of a Heritage Trail similar to the one just completed at Elsham. It was also suggested that Worlaby Views feature an historical building/place in each issue.

- b. To receive an update on NLC actions for Carr Lane determining any further actions required.

Cllr C Sherwood to seek an update.

- c. To receive any further locations for the NLC Tree initiative determining actions required.

Further locations have been received from residents.

Cllr Bowles to create a map with the locations of the proposed trees and benches which can be provided to NLC for consideration and approval to site the new proposed benches.

- d. To determine actions required with regards to sending Christmas Wishes to residents.

Resolved – a flyer to be created wishing residents a Merry Christmas. Cllr Newton thanked all members for working together to create the flyer which also includes some useful contact numbers. The flyer will be sent out with the next edition of Worlaby Views by the end of the week.

Information has been added to Worlaby Views on the Xmas slate trail which will start on Saturday 12th December and **it was resolved** to compliment this the newly planted Christmas trees on the Pleasure Ground would have their lights turned on at 4pm. The Church would also be playing some carols music. This would allow residents while out walking to enjoy.

Clerk to create a flyer advertising this and circulate around the normal channels.

- e. To notify the Clerk of any other issues to be taken up with NLC.

No further issues raised.

2012/11 Planning

To receive any decisions received from North Lincolnshire Council.

No decisions received.

2012/12 Correspondence for Discussion/Decision

- a. To be notified of the request to have the old telephone kiosk signage determining any actions required.

Resolved – Clerk to inform the resident that they can have the old signage in exchange for the erection of the new signage.

- b. To be notified of the Financial Grant Support for North Lincolnshire Residents determining actions required.

Clerk to circulate the information on Facebook and the village email.

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Correspondence for Information

- c. ERNLLCA Newsletter 11. The Clerk is currently creating a Display Screen Equipment Risk Assessment as suggested in the latest newsletter and will circulate in due course.
- d. Local Government Ethical Standards.
- e. Highway updates.
- f. National Lottery Heritage Fund.

2012/13

Accounts

- a. To consider taking on a handyman for general duties around the parish, determining actions required.
After much discussion it was agreed that further discussion would take place at the January meeting but in summary a list of tasks would be circulated in then next edition of Worlabby Views asking residents if they would commit to carry out a task in 2021. Those tasks not allocated then this could be incorporated into the general ground maintenance carried out in the parish by a contractor or the possibility of a handyman would be considered.
- b. To consider the costs to install new posts and best kept village signage on the current village entry signage.
NLC have agreed to increase the height of the signs but this is not a priority so would be done in the new year.
Resolved - to purchase 3 BKV signs as agreed. This will be included in the NLC Community Grant funding application.
- c. To reconsider the number of benches required in the parish and confirm the details of a NLC Community Grant prior to submission.
Further areas have been identified to install a bench to assist residents while walking around the village. The benches identified are the barley bench made by Agricycle. The Clerk will obtain costs for a picnic bench.
Resolved - the following benches to be included in the NLC Community Grant funding application.
 - Verge – junction of Top Road/Low Road – Elsham end of the parish.
 - Verge – junction of Low Road/ Carr Lane.
 - Verge – opposite side of the road to Ladysmith Cottage entrance.
 - Verge – corner of Grangefield near to the salt bin.
 - Grassed area – Hurds Farm.
 - Grass area to the front of the Almshouses – picnic bench.
- d. To approve the monthly accounts for payment. See financial report.
Resolved – the monthly accounts were approved for payment.
- e. To consider the budget/precept for 2021/22.
It was agreed to have a separate meeting on 05/01/21 to discuss the precept and then approve at the Parish Councils January meeting.

12.11.20	Streetscape	Wet pour patching kit	£138.00
25.11.20	S Dobson	Tree works	£1,000.00
04.12.20	Lawn n Order	3 x Christmas trees	£120.00
10.12.20	D Hotson/HMRC	Salary/Tax	
10.12.20	ERNLLCA	Finance for Cllrs Training x 2	£48.00
10.12.20	Vision ICT	Hosted emails	£172.80
		Domain renewal 2021-2023	£66.00

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2012/14 Minor Items

a. To take any points from members.

- It was agreed that Cllr Newton send out a notice to residents asking for them to take photos of Worlabby in the snow for a proposed competition (with further details to follow) for a Christmas feature on the Parish Council Christmas Flyer 2021 and covering Worlabby Views.
- Clerk to follow up the cutting back of the branches on houses as a further incident involving the NLC bin lorry which knocked off some of the overhanging branches.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Concerns raised with regard to motorbikes using the Woodland Glade. Councillors have viewed the area and see no evidence of tracks so therefore assume they are using the private land in the area. Clerk to suggest to the resident to report to the police if the bikes are using the highway.
- National Lottery Heritage Fund.
- NLC Transfer of Grass Cutting to Town & Parish Councils – agenda item for the next meeting.

2012/15 Agenda Items for the next meeting –

- Cranswick HGV route.
- Mobile Speed sign.
- Christmas Photo Competition 2021.
- NLC Transfer of Grass Cutting to Town & Parish Councils.

2012/16 To confirm the date and time of the next meeting as Tuesday 12th January, 2021 at 7pm – via a Zoom platform.

2012/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- Clerks Appraisal – approval of the December 2020 approval.

The meeting closed at 9.45pm.