

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 7th December 2021 at Worlabby Village Hall.

Present: Cllr Bowles, Cllr Cave, Cllr Empson, Cllr Moran, Cllr Newton (Chair) & Cllr Speakman.

Also Present: 5 residents, Holly Hanson & Deb Hotson – Clerk to the Council.

2112/01 Apologies for absence

Apologies received from Cllr Fowler.

2112/02 Public Participation

Resolved - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident congratulated the Council for sending out the Christmas cards which included useful information. The same resident asked for an explanation of what the Definitive map modification order – Carr Lane included. The resident was informed that this order is to create a restricted byway along Carr Lane from the level crossing to the river.

Another resident asked why the Christmas Market held on Sunday was not advertised to which he was told it was organised last minute and was advertised on Worlabby News. The event was not organised by the Parish Council but by an individual community minded member of the village. The resident used their own finances, and no Parish Council funding was used, and the resident should be congratulated for arranging at the last minute.

It was mentioned to the resident that a previous comment received stated that there were too many posters being posted around the parish.

Another resident stated that the resident who had organised the event had given up his free time to set this up and should not be criticized for this.

Cllr Cave stated that the Recreation Committee had discussed holding an event but thought it was too short notice. Cllr Cave went on to say that he was not aware of what the church activities are for this Christmas either.

Resolved – the meeting was re-opened.

2112/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Cave declared a personal interest in agenda item 2112/09b.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2112/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 9th November 2021 were approved and signed as a true and correct record.

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2112/05 Personnel Committee

To confirm and elect members to the Personnel Committee.

Resolved – Cllrs Bowles, Newton & Speakman were elected.

2112/06 Clerk's Report

- Clerk has yet to write to owners of properties affected by the mobile speed sign until further correspondence received on the subject from the LVF. This has been dealt with by the LVF Clerk.
- Clerk has provided Cllr Cave with all the relevant H & S check sheets to proceed with the checks for the Recreation Ground and the flagpole from the last meeting. These have been completed.
- Clerk has submitted a letter to Cllr Waltham relating to Carr Lane level crossing situation.
- Clerk has escalated the state of repair to the footpath outside 45 Top Road. Cllr Newton to contact NLC as a resident.
- Clerk has obtained sizes and photos of the clothes banks – agenda item.
- Clerk has tried to order composters; these are out of stock at present and the email will be contacted once back in stock.
- Clerk is yet to write to the owner of the property regarding the possible damaged by tree roots to the memorial until confirmation is received once the slabs are lifted at the memorial. Awaiting confirmation from Cllrs Empson & Bowles to lift the slabs and to see if there is any damage.
- Clerk has contacted NLC to ask advice regarding the registration of the memorial. NLC Conservation Officer has advised against listing the structure. It was agreed not to take any further.
- Letter circulated and submitted to the resident regarding the concerns raised regarding the flying of a drone over the village.
- Clerk has made enquiries regarding the planting of a Christmas tree on the area of land on Low Road / Grangefield junction. NLC have confirmed the area is ok to plant and Peter Lax will obtain a tree and plant.

2112/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

No Ward Cllrs present.

2112/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Cave was unable to attend the meeting held last week. The minutes will be circulated in due course. The main issues at the present are Horkstow Bridge and drug issues in Brigg.

2112/09 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

The H & S report has been received and all was in order.

- b. To receive an update report from Worlaby Recreation Committee including the request for the siting of a container on site determining any actions required.

A report has been received from the Worlaby Recreation Committee as follows:

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The committee have been happy to continue supporting the regular users attending the hall.

While the hall looks very festive and we look forward to the Christmas season, we have made the difficult decision to not promote any large events that involve singing, dancing and alcohol.

We have taken advice from the village halls Forum and medical advice. While we recognise that this is disappointing. We hope that by limiting social contact we are helping to flatten the curve of the pandemic. Hopefully, we can look forward to a relaxing of this decision in time for Valentines.

The WRC want to express their thanks and gratitude to the clerk Deb Hotson for all her help and advice since we formed. We wish her well in her new post. We also want to thank Sharon Newton as she steps down from Chairing the Parish Council. We hope she can continue to support the WRC as she has done.

Finally, we wish everyone a very merry Christmas.

Resolved – the meeting was closed to allow a member of the WRC explain the container issue.

The resident explained that the request has come, not from the Toddler Group but from a resident via Facebook. The WRC are yet to discuss.

Resolved – the meeting was re-opened.

The item of the container will be deferred to such a time the WRC have discussed and further investigations have been made.

Clerk to respond to the sender of the email informing the Parish Council.

- c. To receive an update report from the Low Village Forum representative determining any actions required.

Cllr Cave informed members that he had attended the quarterly LVF meeting.

Mr Simpson of Saxby-all-Saints Parish Council was elected as Chair.

Cllr Cave stated that none of the Ward Cllrs attended.

Devolution was discussed and a joint meeting has been arranged with NLC on January 10th with 2 representatives from each parish.

NLC are pleased with the LVF stance.

Potholes, Speed Watch, and a village Handyman were all discussed.

The Low Villages Quiz was a good evening and thanks to be sent to the organisers.

- d. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	M Speakman	Monthly	
War Memorial, Top Road	M Speakman	Monthly	
Flagpole, Main Street	Cllr N Empson	Monthly	
Bus Stop, Low Road	Cllr N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr N Empson	Monthly	
Fountain	Cllr N Empson	Monthly	
Recreation Ground	Cllr N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

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Highways / Footpaths / Parish Issues / General NLC issues

- a. To receive an update regarding Network Rail/Carr Lane determining actions required.
As detailed above.
- b. To determine actions regarding the Queens Platinum Jubilee.
Cllr Cave has advertised the public meeting in January and will send out a reminder in the new year.
- c. To consider the grass cutting, hedge regime, re-wilding & the planting of trees determining actions required.
Due to contacting the current contractor several times regarding the standards of the cut it was decided to inform him that he would not be undertaking the cutting of the verges and PROWs next season.
Resolved - Holly Hanson to work with Cllrs Bowles to amend the NLC pdf document to incorporate all requirements.
The amended map will be sent to Cllrs for approval at the next meeting with a view to going out to tender again.
Resolved – the In Bloom funding for £250 being provided by NLC will be used to create a community orchard and purchase 8 fruit trees and wildflower seeds. These will be placed on the boundary of the field adjacent to the entrance.
Resolved – a local contractor will be used to flail cut the hawthorn hedge back on the west boundary of the playing field at a cost of £38ph with a maximum of 2 days' work. Clerk to inform residents that this will be carried out between now and the 1st of March with further notice and if when possible.
- d. To consider the siting of a clothes bank at the Village Hall determining actions required.
Item to be added to the next LVF agenda.
- e. To notify the Clerk of any other highway issues to be taken up with NLC.
The Clerk has asked that salt is provided on Wold Road and that it is added to the year regime as this is requested each year.
Cllrs to inform the Clerk if the potholes on Wold Road have been repaired as the job ticket has been closed.
Resolved – the meeting was closed to allow the representative of the Carr Lane pig farm to speak.
The representative explained that Carr Lane is being swept of mud 3 times a week but due to numerous other agricultural vehicles using the track the company are unable to clean as it is too deep.
The track being created across the land is nearly complete and this will take all the pig farm traffic off the main roads, and they will travel over the fields only.
A resident had informed the Clerk that Elsham Aggregates are using Elsham village to access Worlaby and this has been reported via 101 by the resident.
The representative from the pig farm stated she would speak with the HGV company.
Cllr Newton stated that the mud was also on the pavement, and this will be investigated. There will be a dyke clearing exercise to ensure these are free flowing.
A pressure washer is due on site.
The representative will raise all issues with the director, and she was thanked for attending.
Resolved – the meeting was re-opened.

2112/11

Planning

To receive any decisions and consider the application from North Lincolnshire Council.

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The following decision were received from NLC.

PA/2021/1726 – consent to cut down and carry out work on trees protected by a preservation order has been granted to fell ash trees, subject to and within T1 at Worlabby House Farm, Worlabby.

2021/1977 – application to undertake a crown reduction on four horse chestnut trees within G7 and subject to TPO Order 1992 at Emily Lodge, 21 New Road.

Resolved – no objection or comment.

Cllr Cave raised the issue again of the incorrect material being used on PA/2021/477. Clerk to report to the Enforcement Department.

2112/12 Correspondence for Discussion/Decision

- a. To be notified of the Steel FM Media pack determining actions required.
Item deferred.
- b. To be notified of the VANL Merger Consultation and Focus Group determining actions required.
Item noted.
- c. To be notified of the NLC proposed devolution opportunities determining actions required.
Cllrs Bowles and Speakman will attend the joint meeting on 10th January were NLC Andy Tate will discuss options.
- d. To be notified of the proposed Low Villages Handyman determining actions required.
Resolved – to close the meeting to allow a resident to contribute.
It was suggested specs obtained from local Town Councils for the handyman role.
Resolved – to re-open the meeting.
- e. To be notified of the Saxby all Saints Community Emergency Assistance request determining actions required.
Resolved – it was agreed to allow Worlabby Parish Council details to be added to the plan and the Clerk will be the first point of contact.
- f. To be notified of the ERNLLCA Civility & Respect Newsletter determining any actions required.
Item noted.
- g. To be notified of the ERNLLCA Direct Elections to NALC Smaller Councils Committee determining actions required.
Item noted.

Correspondence for Information

- h. ERNLLCA November Newsletter.
- i. NLC Highway updates –
 - Clerk to laminate the winter salt details to be placed on the inside lids of the salt bins.
 - Clerk to thank the supplier of the donated tree for the land opposite the school.
 - The pothole reported outside 68/70 Low Road has been repaired.
 - Clerk to ask for an update on the drainage issues from Top Road/Main Street junction down to Low Road.
 - The information has been copied in by a resident requesting an update from NLC regarding road safety measure on Top Road.

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- j. Community Grant photo proposed date.
All Cllrs are invited to attend the photo shot with Ward Cllrs & Andrew Percy for the Community Fund received for the benches. The Clerk was also asked to attend. Date and time are Friday January 28th at 11am.
The benches will be placed round the village and those located outside residents' properties will be consulted by Cllr Bowles.
- k. Definitive map modification order – Carr Lane.
Item noted.
- l. Low Villages Forum minutes of the meeting held on 07/09 and agenda for 01/12.
Items noted.
- m. Humberside Police & Crime Commissioner – Police & Crime Plan 2021-2025.
Item noted.

2112/13 Accounts

- a. To consider the budget for 2022/23.
Resolved – budget approved and remained the same at the previous year at £16,000.
- b. To approve the monthly accounts for payment. See financial report.
Resolved – accounts approved for payment.

10.11.21	Low Villages Forum/	Membership renewal	£75.00
22.11.21	S Newton	Christmas cards	£48.24
07.12.21	D Hotson/HMRC	Salary/Tax	
07.12.21	Cloudy IT	Support – Oct - Dec	£26.87
07.12.21	P Lax	Planters	£71.98

2112/14 Minor Items

- a. To take any points from members.
- Cllr Cave stated that a resident had raised concerns about reversing beepers. Cllr Cave to ask the resident to contact the Clerk.
 - Cllr Newton asked if the meetings could start a little later as she was attending a braille course. All in agreement.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- VANL Merger consultation.
 - VANL minutes for the meeting held on 25/11.
 - Worlabby Pig Farm start times update received from a resident.
 - Christmas Market & Lights switch on advertising – discussed under public participation.
 - ERNLLCA NALC Events.
 - Carr Lane & Middle Barn update request received from a resident – the Clerk has asked NLC for an update as the works have not yet been completed.
 - ERNLLCA Newsletter – December.

2112/15 Agenda Items for the next meeting –

- Election of a new Chair.

2112/16 To confirm the date and time of the next meeting as Tuesday 11th January 2022 at 7.30pm at Worlabby Village Hall.

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2112/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Resolved – approval of the closure of the meeting to the public and press.
Parish Clerk – the process for interview was clarified and **it was resolved** that the Personnel Committee would have devolved powers to appoint an applicant to the position of Clerk/RFO after the interview was held.

The meeting closed at 9pm.