

# WORLABY PARISH COUNCIL

Parish Clerk – Holly Hanson  
Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG  
TEL: 07393 21 30 30  
EMAIL: [clerk@worlabyparishcouncil.gov.uk](mailto:clerk@worlabyparishcouncil.gov.uk)  
[www.worlabyparishcouncil.gov.uk](http://www.worlabyparishcouncil.gov.uk)

Dear Councillor,

You are hereby summoned to attend the meeting of Worlaby Parish Council on **Tuesday 11<sup>th</sup> January 2022**. The meeting will be held at **Worlaby Village Hall**, Grange Field, Worlaby, Brigg DN20 0LZ, and will commence at **7:30pm**.

Members of the public and press are welcome

*Holly Hanson*

Holly Hanson – Proper Officer – Worlaby Parish Council  
6<sup>th</sup> January 2022

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## **Agenda**

### **21/22 –0101      Election of Chairman**

- a) To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

### **21/22 –0102      Apologies**

To note apologies for absence.

### **21/22 –0103      Public Participation**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

### **21/22 – 0104      Declaration of Interest**

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

### **21/22 – 0105      Minutes of Previous meeting**

- a) Minutes of the Parish Council meeting held on Tuesday 7<sup>th</sup> December 2021 to be approved and signed.

### **21/22 – 0106      Report from Ward Councillors**

- a) Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

### **21/22 - 0107      Highways, Drainage, Footpaths and NLC issues**

- a) To update on the following outstanding issues:
  - i) Resurfacing of Carr Lane
  - ii) Resurfacing of Middle Barn Hill

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- iii) Pavement surface in dangerous condition at 45 Top Road
  - iv) Blocked Drain at junction of Top Road and Main Street
  - v) To receive an update re Network Rail and Carr Lane and resolve any action.
- b) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

## 21/22 – 0108 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NAT's and resolve any action

## 21/22 – 0109 Planning

- a) No planning applications received.
- b) No Planning Decisions received.
- c) To discuss any other planning matters
- i) To receive an update on Planning Enforcement Case COMP/2021/472

## 21/22 – 0110 Community Matters and Open Space Management

- a) To receive an update report regarding the Woodland Glade and Hollows and resolve any action.
- b) To receive an update report From Worlabby Recreation Committee and resolve any action.
- c) To receive risk assessments and safety reports for play and public areas owned or managed by Worlabby Parish Council and resolve any action:
- i) BT Kiosk, Top Road Monthly inspection
  - ii) War Memorial, Top Road Monthly inspection
  - iii) Flagpole, Main Street Monthly inspection
  - iv) Bus Stop, Low Road Monthly inspection
  - v) Pleasure Ground and Play Area, Top Road Monthly inspection
  - vi) Fountain Monthly inspection
  - vii) Recreation Ground Weekly inspection
  - viii) Woodland Glade and Hollows, The Hill Monthly inspection
  - ix) CCTV System Monthly inspection
- d) To review responsibilities for risk assessments and resolve any action
- e) To review the SLA agreement in respect of litter bin emptying on the Playing Field and resolve any action.
- f) To discuss plans for the Queens Platinum Jubilee and resolve any action
- g) To Confirm Verge and PROW Map and Schedule of cuts to inform tender process for the 2022/23 season
- h) To receive an update from Cllrs Speakman and Bowles on the Low Villages Devolution meeting.
- i) To receive an update from Cllr Speakman on the new Facebook Page and resolve any action.
- j) To discuss any other Community and Open Space Management matters and resolve any action

## 21/22 – 0111 2022/23 Precept Demand

- a) To review the Precept amount approved in the budget at the December meeting against the Band D Council Tax calculation and resolve any action.

## 21/22 – 0112 Devolved Responsibility for Decision Making

- a) In Light of increasing COVID-19 cases, to discuss and consider that Worlabby Parish Council utilises its powers under the Local Government Act 1972, section 101, to devolve to the Clerk authority to make decisions on any business of the Council and resolve any action

## 21/22 – 0113 Clerk's Report

- a) Clerk to present a report on any items requiring attention since the December meeting on any subject not separately on the Agenda

## 21/22 – 0114 Accounts

# WORLABY PARISH COUNCIL

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- a) To review current financial position
- b) To note and sign new bank statements.

To note the following payments already made:

- c) 9<sup>th</sup> December 2021 - D Hotson - Clerk Wages & Expenses
- d) 9<sup>th</sup> December 2021 – HMRC – P32 Payment - £88.00
- e) 9<sup>th</sup> December 2021 – Cloudy IT - Clerk Laptop Support - £26.87
- f) 9<sup>th</sup> December 2021 – Vision ICT - E-mail hosting - £108.00
- g) 9<sup>th</sup> December 2021 – ERNLLCA - Councillor Training – £204.00
- h) 9<sup>th</sup> December 2021 – P Lax – Plants - £71.98
- i) 9<sup>th</sup> December 2021 – Cllr Bowles – Maintenance Consumables – £105.76
- j) 23<sup>rd</sup> December 2021 - Scottish Power - Pleasure Ground Lights - £143.47

To approve the following invoices for payment:

- k) Cllr Sharon Newton – Chairman’s Allowance – Clerk Gift - £50.00
- l) Cllr Sharon Newton – Chairman’s Allowance – Volunteer’s Party - £146.34
- m) Any other payments as presented

**21/22 – 0115      Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) To discuss the following items of correspondence received and resolve any action:
  - i) Resignation of Cllr Sharon Newton as Chair
  - ii) Correspondence re: benches
  - iii) Correspondence re 5-a-side football pitch
- b) Matters of correspondence arrived since agenda was posted.
- c) To discuss and resolve items for submission to the Low Villages News
- d) To receive from Councillors agenda items for the next meeting

**21/22 - 0116      Date and time of forthcoming meetings**

- a) To agree the date and time of the next Parish Council meeting.

**21/22 - 0117      To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- a) To discuss an item of correspondence
- b) To approve appointment of new Clerk and terms of employment
- c) To consider the appointment of professional payroll services and resolve any action.

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### **21/22 - 0107      Highways, Drainage, Footpaths and NLC issues**

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