

WORLABY PARISH COUNCIL

Parish Clerk – Holly Hanson
Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG
TEL: 07393 21 30 30
EMAIL: clerk@worlabyparishcouncil.gov.uk
www.worlabyparishcouncil.gov.uk

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Worlaby Parish Council on **Tuesday 10^h May 2022**. The meeting will be held at **Worlaby Village Hall**, Grange Field, Worlaby, Brigg DN20 0LZ, and will commence at **6:45pm**.

Members of the public and press are welcome

Holly Hanson

Holly Hanson – Proper Officer – Worlaby Parish Council
5th May 2022

Agenda

APCM22/23 – 0501 Election of Chairman

- a) To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

APCM22/23 – 0502 Apologies

- a) To note apologies for absence.

APCM22/23 – 0503 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

APCM22/23 – 0504 Election of Vice-Chairman

- a) To elect a Vice Chairman.

APCM22/23 – 0505 Election of Meeting Representatives

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum Representative(s).
 - ii) Police/NAT Committee Representative(s).
 - iii) ERNLLCA District Committee Meeting Representatives

APCM22/23 – 0506 Election of Committee / Working Party Representatives

- a) To agree to formation/continuation of any committees or work parties and to further agree their Functions and Terms of Reference.
 - i) Personnel Committee.
 - a. To review and approve the Personnel Committee Terms of Reference
 - ii) Worlaby Playing Field Working Party

APCM22/23 – 0507 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:

WORLABY PARISH COUNCIL

- i) BT Kiosk
- ii) War Memorial
- iii) Flagpole
- iv) Bus Stop
- v) Pleasure Ground and Play Area
- vi) Fountain
- vii) Recreation Ground
- viii) Woodland Glade and Hollows
- ix) CCTV System.

APCM22/23 – 0508 **To approve the Internal Auditor for 2022/23**

APCM22/23 – 0509 **Re-adoption of Code of Conduct and reminder of review of Register of Interests**

APCM22/23 – 0510 **Policies and Procedures**

- a) To review and approve the adoption of the Standing Orders.
- b) To review and approve the adoption of Financial Regulations.
- c) To review and approve the Asset Register.
- d) To review and approve the Child Protection Policy.
- e) To review and approve the Member and Officer Protocol.
- f) To review and approve the Health and Safety Risk Assessment
- g) To review and approve the Financial Risk Assessment.
- h) To review and approve the Safeguarding Vulnerable Adults Policy.
- i) To review and approve the Equal Opportunities Policy
- j) To review and approve the Child Protection Policy.
- k) To review and approve the Data Protection Policy
- l) To review and approve the Disciplinary Grievance Policy
- m) To review and approve the Complaints Procedure
- n) To review and approve the Media Policy
- o) To review and approve the Reserves Policy
- p) To review and approve the Publication Scheme
- q) To review and approve the CCTV Policy
- r) To review and approve the Volunteer Awards Policy

APCM22/23 – 0511 **To review and renew Parish Insurance**

- a) To review the current insurance provision in line with the Asset Register
- b) To resolve payment of renewal premium

APCM22/23 – 0513 **Public Comment**

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

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