

# WORLABY PARISH COUNCIL

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## Minutes of the meeting of Worlaby Parish Council held on Tuesday 8<sup>th</sup> November 2022, commencing at 7pm in Worlaby Village Hall

Present: Chair - Cllr Mike Speakman  
Cllr Tom Cave, Cllr Holly Truelove, Cllr Ian Fowler, Cllr Neil Empson, Cllr Richard Bowles  
Clerk – Holly Hanson

Ward Councillors Cllr Nigel Sherwood and Cllr Carl Sherwood.

1 member of the public attended.

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### 22/23 –1101 Apologies

Apologies were noted from Cllr Matt Moran, and Ward Councillors Nigel Sherwood and Rob Waltham

### 22/23 –1102 Public Participation

There was no public participation.

### 22/23 – 1103 Declaration of Interest

- a) There were no declarations of interest.
- b) No dispensations were granted

### 22/23 – 1104 Minutes of Previous meeting

The minutes of the Parish Council meeting held on Tuesday 10<sup>th</sup> October 2022 were reviewed and agreed as an accurate and true record and signed accordingly

### 22/23 – 1105 Report from Ward Councillors

- Cllr Carl Sherwood gave an update stating that the Christmas light switch on event in Scunthorpe would take place on Saturday 26<sup>th</sup> November with a full day of events.  
This year's pantomime was Cinderella, starring Annie Fanny, and would run from 7<sup>th</sup> through to 31<sup>st</sup> December.  
North Lincs is supporting the national 'daily mile, fit for life' campaign to encourage at least 15minutes of exercise per day

### 22/23 - 1106 Highways, Drainage, Footpaths and NLC issues

- a) Councillors received an update on the following outstanding issues:
  - i) Resurfacing of Carr Lane – No further update
  - ii) To receive an update re Network Rail and Carr Lane– No further update
  - iii) Blocked drainage ditch on The Hill – Has been reported to NLC
  - iv) Streetlight at Fountain Corner – Appears to have been resolved
  - v) Encroaching trees on Wold Road – Has been reported to NLC
  - vi) Muddy and overgrown footpath from New Road to Bonby – Has been reported to NLC.
- b) Cllr Carl Sherwood reported that that gulley cleaning in the Village would take place over the coming weeks.

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## 22/23 – 1107 Police Matters / Neighbourhood watch / NATs

- a) There were no updates on Police matters, neighbourhood watch or NATS matters

## 22/23 – 1108 Planning

Cllr Empson left the meeting ahead of discussions on the following item:

- a) Councillors discussed the following planning application:
  - i) Application No: PA/2022/1679
  - Proposal: Planning permission for a single storey front extension
  - Site Location: Land to rear of Hillfoot Barn, The Hill, Worlaby, DN20 0NP

Resolved – Councillors had no comments or objections

- b) No planning decisions received.
- c) Cllr Speakman updated Councillors on recent Planning Reforms and implications for the planning process
  - i) Councillors discussed devolution of responsibility for responding to planning applications to the Clerk due to the shortened timeframes for responses.

Resolved – To devolve responsibility for responding to planning applications to the Clerk in consultation with Councillors, arranging Extraordinary Meetings for further discussion as necessary.

- d) No other planning matters were discussed.

## 22/23 – 1109 Community Matters and Open Space Management

- a) Councillors received an update report regarding the Woodland Glade and Hollows with no issues highlighted.
- b) A brief update was received from Worlaby Recreation Committee. Stating that the Bonfire Night and Fireworks had been very successful, and that the WRC were very grateful for all the community support and for the volunteers on the day.
- c) Councillors discussed arrangements for Remembrance Day, with a service at the Church from 10:15am, with a short ceremony at the War Memorial.
- d) Councillors discussed arrangements for the Dickensian Christmas Fayre. Cllr Bowles stated that there were 9 confirmed stalls. The event would start at 3pm, with Christmas Light Switch on by Cllr Speakman at 4pm. It is hoped to have some carol singing. Stallholders will be setting up from 1pm, and have been asked to dress in Dickensian attire. Cllr Bowles requested a budget of £50 to get advertising signs for the Village

Resolved = A Budget of £50 was resolved for signs to advertise the Dickensian Fayre.

- e) Councillors discussed the Worlaby 2022 Christmas Card. A design competition with children from Worlaby Academy, with one design from each year chosen to be printed. The cards would be as last year A5 with Useful numbers on the reverse.

Resolved – A budget of £300 was resolved for the Christmas Cards.

- f) The Clerk updated that the In Bloom Grant for 2022/23 had been submitted for wildflowers and improvements to the Jubilee Dell as well as Spring Planting.
- g) Councillors discussed arrangements for a Volunteer Thank You Party which will be held on Sunday 18<sup>th</sup> December from 3-5pm. Invitations will be sent out by the end of the month. Cllr Speakman to arrange catering.
- h) Councillors discussed membership of the New Play Equipment Working Group.

Resolved - Cllrs Speakman, Bowles and Truelove to represent the Parish Council and Chris Pratt and Mel Harrison to represent the WRC.

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- i) Cllr Bowles raised that there were residents using the MUGA in the dark, and suggested that residents could purchase lighting tokens so the MUGA could be better enjoyed on the dark evenings. Cllr Bowles to work with the WRC on this.  
Cllr Cave asked whether one of the village benches could be moved to Fountain Corner. Councillors discussed this but this was ruled out due to lack of available space to site a bench.

## 22/23 – 1110 **Risk Assessments and Safety Reports**

- a) The following risk assessments and safety reports for play and public areas owned or managed by Worlabby Parish Council were received:
- |  |                    |                     |
|--|--------------------|---------------------|
| i) BT Kiosk, Top Road<br>No issues   | Monthly inspection | Cllr Mike Speakman  |
| ii) War Memorial, Top Road<br>Awaiting further inspection of damage from tree roots  | Monthly inspection | Cllr Mike Speakman  |
| iii) Flagpole, Main Street<br>No issues  | Monthly inspection | Cllr Tom Cave       |
| iv) Bus Stop, Low Road<br>No issues  | Monthly inspection | Cllr Neil Empson    |
| v) Pleasure Ground and Play Area, Top Road<br>It was noted that one bench is in poor condition and requires repair / replacement                                     | Monthly inspection | Cllr Neil Empson    |
| vi) Fountain<br>No issues  | Monthly inspection | Cllr Neil Empson    |
| vii) Recreation Ground<br>It was noted that the bench at the boules pitch require attention – Cllr Empson to inspect. Cllr Bowles to inspect the outside plug cover. | Weekly inspection  | Cllr Tom Cave       |
| viii) Woodland Clade and Hollows, The Hill<br>No issues  | Monthly inspection | Peter Jones         |
| ix) CCTV System<br>No issues   | Monthly inspection | Cllr Richard Bowles |

## 22/23 – 1111 **Emergency Plan, Asset and Resource List**

- a) Cllr Cave stated that this was progressing and asked for the item to form an agenda item for the November meeting

## 22/23 – 1112 **2023/24 Budget and Precept Demand**

- a) Councillors reviewed and approved the budget for the 2023/24 year.  
b) Councillors reviewed and discussed the proposed Precept Demand.  
**Resolved** – Councillors resolved a precept demand of £16,000, with no increase from the previous year

## 22/23 – 1113 **Further Devolution opportunities**

- a) Councillors discussed the further devolution opportunities presented by NLC of litter bin emptying, street sign cleaning and bus shelter cleaning.  
**Resolved** – Councillors resolved that there was no capacity within the Village to take on these additional duties.

## 22/23 – 1114 **Verge and PROW Cutting**

- a) Councillors reviewed the verge and PROW cutting provision during the 2021/22 season, commenting that they were very happy with the service and standard of cutting throughout the year.  
**Resolved** – To remain with the existing contractor for the forthcoming 2022/23 season.

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**22/23 – 1115      Clerk’s Report**

- a) The Clerk presented a report on items requiring attention since the October meeting on any subject not separately on the Agenda.

**22/23 – 1116      Accounts**

- a) Councillors reviewed the current financial position  
Resolved –That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Speakman.
- b) Councillors reviewed the bank statements.  
Resolved –That the documents be noted and signed by Cllr Speakman.  
Councillors noted the following invoices already paid:
  - c) 27<sup>th</sup> October 2022 – Richard Lawrence – Paint for memorial - £9.79 (Public Health Act, s164)
  - d) 27<sup>th</sup> October 2022 – Richard Lawrence – Plants for memorial - £31.99 (Public Health Act, s164)
  - e) 2<sup>nd</sup> November 2022 – RBL Poppy Appeal – Wreath - £20.00 (Local Government Act 1972, s137)
  - f) 3<sup>rd</sup> November 2022 – ERNLLCA – Planning Training - £24.00 (Local Government Act 1972, s175)

**22/23 – 1117      Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) There were no updates on any items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No correspondence had been received for discussion
- c) No correspondence had arrived since the agenda was posted.
- d) Cllr Cave to submit a summary of activity of the Parish Council to the Low Villages News.
- c) No items were put forward for the December meeting.

**22/23 - 1118      Date and time of forthcoming meetings**

- a) The next meeting of Worlabby Parish Council will be held on Tuesday 13<sup>th</sup> December 2022, commencing at 7pm in Worlabby Village Hall.

**22/23 – 1119      To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- a) To authorise payment of Clerk’s Salary and expenses.  
Resolved - To pay Clerk’s salary and expenses (Local Government Act 1972, s112)