

# WORLABY PARISH COUNCIL

Parish Clerk – Holly Hanson  
Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG  
TEL: 07393 21 30 30  
EMAIL: clerk@worlabyparishcouncil.gov.uk  
www.worlabyparishcouncil.gov.uk

## Minutes of the meeting of Worlaby Parish Council held on Tuesday 13<sup>th</sup> December 2022, commencing at 7pm in Worlaby Village Hall

Present: Chair - Cllr Mike Speakman  
Cllr Tom Cave, Cllr Holly Truelove, Cllr Ian Fowler, Cllr Neil Empson  
Clerk – Holly Hanson

Ward Councillors Cllr Carl Sherwood.

2 members of the public attended.

### 22/23 –1201 **Apologies**

Apologies were noted from Cllrs Matt Moran and Richard Bowles, and Ward Councillors Nigel Sherwood and Rob Waltham

### 22/23 –1202 **Public Participation**

There was no public participation.

### 22/23 – 1203 **Declaration of Interest**

- a) There were no declarations of interest.
- b) No dispensations were granted

### 22/23 – 1204 **Minutes of Previous meeting**

The minutes of the Parish Council meeting held on Tuesday 8<sup>th</sup> November 2022 were reviewed and agreed as an accurate and true record and signed accordingly

### 22/23 – 1205 **Report from Ward Councillors**

Cllr Carl Sherwood gave an update stating that Worlaby has been awarded an In-Bloom Grant of up to £580

NLC were celebrating 10 years of the Imagination Library with 800,000 books given to under 5's  
NLC Children's Services had recently been inspected by Ofsted, and found to be outstanding in all 4 areas of inspection with no advisory points

Free Parking was introduced by NLC in 2014, and since that time it has saved users £20million in parking fees.

Litter Wardens issued 229 foxed penalty notices in September and a further 226 in October

### 22/23 - 1206 **Highways, Drainage, Footpaths and NLC issues**

- a) Councillors received an update on the following outstanding issues:
  - i) Resurfacing of Carr Lane – No further update
  - ii) To receive an update re Network Rail and Carr Lane– No further update
  - iii) Blocked drainage ditch on The Hill – Has been reported to NLC
  - iv) Muddy and overgrown footpath from New Road to Bonby – Has been reported to NLC.
- b) There were no other highways, drainage, footpath and NLC issues raised.

# WORLABY PARISH COUNCIL

## 22/23 – 1207 **Police Matters / Neighbourhood watch / NATs**

- a) There were no updates on Police matters, neighbourhood watch or NATS matters

## 22/23 – 1208 **Planning**

- a) No planning applications received  
b) No planning decisions received.  
c) Cllr Cave raised that the Parish Council had not been consulted about application number PA/2022/2106 - Application for a non-material amendment to PA/2022/897 dated namely to alter the orientation of the proposed dwelling – Clerk to investigate.

## 22/23 – 1209 **Community Matters and Open Space Management**

- a) Councillors received an update report regarding the Woodland Glade and Hollows with no issues highlighted.  
b) A brief update was received from Worlabby Recreation Committee stating that a meeting was scheduled for Thursday 15<sup>th</sup> December to discuss events for 2023, highlighting that the WRC would like to collaborate with the PC on events for the Coronation. It was raised that the WRC were experiencing rises in energy costs, and may need to revise hire costs to balance this. The Dickensian Market had been a real success.  
c) Councillors discussed updated plans for the Jubilee Dell, to include sowing wildflowers, tree planting and bench installation.  
d) Councillors discussed the Worlabby 2022 Christmas Card. There were 6 winning designs, and Councillors commented on the quality and variety of artwork.  
e) Councillors discussed arrangements for a Volunteer Thank You Party which will be held on Sunday 18<sup>th</sup> December from 3-5pm. Attendance had been confirmed, and Cllr Speakman requested a budget of £150 for food for the event.

Resolved – A budget of £150 was resolved for food for the Volunteer Thank You Party

- f) Councillors discussed initial plans for the King's Coronation, initial thoughts were for a Gala Day / Fun Day, but this would need significant Community involvement to organise and put on..

## 22/23 – 1210 **Risk Assessments and Safety Reports**

- a) The following risk assessments and safety reports for play and public areas owned or managed by Worlabby Parish Council were received:
- |  |                    |                    |
|--|--------------------|--------------------|
| i) BT Kiosk, Top Road<br>No issues   | Monthly inspection | Cllr Mike Speakman |
| ii) War Memorial, Top Road<br>Awaiting further inspection of damage from tree roots  | Monthly inspection | Cllr Mike Speakman |
| iii) Flagpole, Main Street<br>No issues  | Monthly inspection | Cllr Tom Cave      |
| iv) Bus Stop, Low Road<br>No issues  | Monthly inspection | Cllr Neil Empson   |
| v) Pleasure Ground and Play Area, Top Road<br>It was noted that one bench is in poor condition and requires repair / replacement | Monthly inspection | Cllr Neil Empson   |
| vi) Fountain<br>No issues  | Monthly inspection | Cllr Neil Empson   |
| vii) Recreation Ground<br>No issues.   | Weekly inspection  | Cllr Tom Cave      |
| viii) Woodland Clade and Hollows, The Hill   | Monthly inspection | Peter Jones        |

# WORLABY PARISH COUNCIL

No issues  
ix) CCTV System  
No issues

Monthly inspection Cllr Richard Bowles

## 22/23 – 1211 Emergency Plan, Asset and Resource List

- a) Cllr Cave stated that this was progressing and asked for the item to form an agenda item for the February meeting

## 22/23 – 1212 Updated Standing Orders

- a) Councillors reviewed and the updated Standing Orders.  
Resolved – That the updated standing orders be adopted.

## 22/23 – 1213 Clerk's Report

- a) The Clerk presented a report on items requiring attention since the December meeting on any subject not separately on the Agenda, stating that the Low Villages Forum had raised their membership fees for the 2022/23 year, to cover the costs of administering the Speed Signs and Speedwatch Group.

## 22/23 – 1214 Accounts

- a) Councillors reviewed the current financial position  
Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Speakman.
- b) Councillors reviewed the bank statements.  
Resolved – That the documents be noted and signed by Cllr Speakman.  
Councillors noted the following invoices already paid:
  - c) 9<sup>th</sup> November 2022 – ICO – Data Protection Fees - £35.00 Data Protection Act 2018
  - d) 1<sup>st</sup> December 2022 – Premier Signs – Dickensian Market Signs – £80.00 (Local Government Act, s144)
  - e) 1<sup>st</sup> December 2022 – Sissons Gardening Services – Grass Cutting - £578.00 (Local Government (miscellaneous provisions) Act 1976, s19; Highways Act 1980; s96 & Public Health Act, s164)
  - f) 1<sup>st</sup> December 2022 – ERNLLCA – Planning Training - £18.00 (Local Government Act 1972, s145)
  - g) 8<sup>th</sup> December 2022 – Cllr R Bowles – Xmas Trees - £110.50 (Public Health Act, s164)
  - h) 8<sup>th</sup> December 2022 – Sissons Gardening Services – Grounds Maintenance - £580.00 (Local Government (miscellaneous provisions) Act 1976, s19; Highways Act 1980; s96 & Public Health Act, s164)
  - i) 8<sup>th</sup> December 2022 - Vision ICT – Email Hosting - £129.60 (Local Government Act 1972, s142)
  - j) 8<sup>th</sup> December 2022 – Vision ICT – Domain Renewal - £78.00 (Local Government Act 1972, s142)

## 22/23 – 1215 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) There were no updates on any items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) Councillors discussed the following items of correspondence received:
  - i) Correspondence re Planning - Noted
  - ii) Funding request from LIVESResolved – To give a donation of £80.00 to LIVES (Local Government Act 1972, s137)
- c) No correspondence had arrived since the agenda was posted.
- d) Cllr Cave to submit a summary of activity of the Parish Council to the Low Villages News.
- c) No items were put forward for the December meeting.

## 22/23 - 1216 Date and time of forthcoming meetings

- a) The next meeting of Worlabby Parish Council will be held on Wednesday 15<sup>th</sup> February 2023, commencing at 7pm in Worlabby Village Hall.

# WORLABY PARISH COUNCIL

---

22/23 – 1217      **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

a) To authorise payment of Clerk’s Salary and expenses.

Resolved - To pay Clerk’s salary and expenses (Local Government Act 1972, s112)

b) Councillors discussed the NJC Pay Award for April 2022.

Resolved – To accept the Pay Award