

WORLABY PARISH COUNCIL

Parish Clerk – Holly Hanson
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Dear Councillor,

You are hereby summoned to attend the meeting of Worlaby Parish Council on **Tuesday 11th July 2023**. The meeting will be held at **Worlaby Village Hall**, Grange Field, Worlaby, Brigg DN20 0LZ, and will commence at **7:00pm**.

Members of the public and press are welcome

Holly Hanson

Holly Hanson – Proper Officer – Worlaby Parish Council
5th July 2023

Agenda

23/24 - 0701 Apologies

To note apologies for absence.

23/24 - 0702 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

23/24 - 0703 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

23/24 - 0704 Minutes of Previous meeting

- a) Minutes of the Parish Council Meeting held on Tuesday 12th June 2023 to be approved and signed.

23/24 - 0705 Report from Ward Councillors

- a) Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

23/24 - 0706 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following outstanding issues:
 - i) Resurfacing of Carr Lane
 - ii) To receive an update re Network Rail and Carr Lane.
 - iii) Muddy and overgrown footpath from New Road to Bonby
- b) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

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23/24 - 0707 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NAT's and resolve any action

23/24 - 0708 Planning

- a) To discuss the following Planning Application and resolve any action:
 - i) Application No PA/2023/1192
Proposal: Planning permission to erect a detached car port
Site Location: 47A Top Road, Worlaby, Brigg, DN20 0NH
- b) To receive the following Decision Notices received:
- c) To discuss additional information submitted in relation to the following Planning Application and resolve any action:
 - i) Application No PA/2023/156
Proposal: Planning permission for conversion of agricultural barn to residential use into two, 4 bedroom dwellings, external landscaping, new private driveway accesses and change of use of the land to residential garden.
Site Location: Agricultural Shed, Middlegate Lane, Worlaby

23/24 - 0709 Risk Assessments and Safety Reports

- a) To receive risk assessments and safety reports for play and public areas owned or managed by Worlaby Parish Council and resolve any action:

i) BT Kiosk, Top Road	Monthly inspection	Cllr Mike Speakman
ii) War Memorial, Top Road	Monthly inspection	Cllr Mike Speakman
iii) Flagpole, Main Street	Monthly inspection	Cllr Tom Cave
iv) Bus Stop, Low Road	Monthly inspection	Cllr Ian Fowler
v) Pleasure Ground and Play Area, Top Road	Monthly inspection	Cllr Tom Cave
vi) Fountain	Monthly inspection	Cllr Mike Speakman
vii) Recreation Ground	Weekly inspection	Cllr Ian Fowler
viii) Woodland Glade and Hollows, The Hill	Monthly inspection	Peter Jones
ix) CCTV System	Monthly inspection	Cllr Richard Bowles
- b) To receive the Annual Inspections of play equipment and resolve any action

23/24 - 0710 Community Matters and Open Space Management

- a) To receive an update report regarding the Woodland Glade and Hollows and resolve any action.
- b) To receive an update report From Worlaby Recreation Committee and resolve any action.
 - i) To discuss the request for reimbursement of 50% of the costs of alarm/equipment service and electrical repairs and resolve any action
 - ii) To discuss request to make changes to the interior of the Village Hall.
- c) To receive an update from the Village Hall Improvements sub-group and resolve any action
 - i) To discuss applying for planning permission for the Village Hall improvements and resolve any action
 - ii) To discuss applying for grant funding for Village Hall Improvements and resolve any action.
- d) To update on works in the Jubilee Dell and resolve any action
- f) To discuss recreation ground re-wilding and resolve any action
- g) To update on works to the pleasure ground lighting and resolve any action.
- h) To update on works to trees on the Pleasure Ground and resolve any action
- i) To discuss management of Village Flowerbeds and resolve any action.
- j) To discuss location of donated vintage hand plough and resolve any action.
- k) To discuss progress with the new Parish Council Website and resolve any action.
- l) To discuss any other Community and Open Space Management matters and resolve any action

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23/24 - 0711 **Clerk's Report**

- a) Clerk to present a report on any items requiring attention since the June meeting on any subject not separately on the Agenda

23/24 - 0713 **Accounts**

- a) To review current financial position
- b) To note and sign new bank statements.
To note the following payments already made:
- c) 26th June 2023 – Scottish Power – Pleasure Ground Lighting - £181.26
- d) 28th June 2023 – HMRC – P32 - £173.40
- e) 28th June 2023 – ERNLLCA – Councillor Training - £60.00
- f) 6th July 2023 – Autela – Q1 Payroll – £54.58
- g) 6th July 2023 – ERNLLCA – Councillor Training - £24.00
- h) 6th July 2023 – Sissons Gardening Services – Grass Cutting - £624.39
- i) 6th July 2023 – WRC – April Wi-Fi contribution – £40.96
- j) 6th July 2023 – WRC – May Wi-Fi contribution – £40.96

To approve the following invoices for payment:

- f) Any other payments as presented

23/24 - 0714 **Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No items of correspondence received
- c) Matters of correspondence arrived since agenda was posted.
- d) To discuss and resolve items for submission to the Low Villages News
- e) To receive from Councillors agenda items for the next meeting

23/24 - 0715 **Date and time of forthcoming meetings**

- a) To agree the date and time of the next Parish Council meeting.

23/24 - 0716 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- a) Payment of Clerks wages and expenses.
- b) To review Clerk's hours and resolve any action.