

WORLABY PARISH COUNCIL

Parish Clerk – Holly Hanson
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Dear Councillor,

You are hereby summoned to attend the meeting of Worlaby Parish Council on **Tuesday 12th September 2023**. The meeting will be held at **Worlaby Village Hall**, Grange Field, Worlaby, Brigg DN20 0LZ, and will commence at **7:00pm**.

Members of the public and press are welcome

Ann Boulton

Ann Boulton – Proper Officer – Worlaby Parish Council
7th September 2023

Agenda

23/24 - 0901 Apologies

To note apologies for absence.

23/24 - 0902 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

23/24 - 0903 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

23/24 - 0904 Minutes of Previous meeting

- a) Minutes of the Parish Council Meeting held on Tuesday 11th July 2023 to be approved and signed.

23/24 - 0905 Report from Ward Councillors

- a) Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

23/24 - 0906 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following outstanding issues:
 - i) Resurfacing of Carr Lane
 - ii) To receive an update re Network Rail and Carr Lane.
 - iii) Muddy and overgrown footpath from New Road to Bonby
- b) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

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23/24 - 0907 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NAT's and resolve any action

23/24 - 0908 Planning

- a) No Planning Applications received
- b) To receive the following Decision Notices received:
 - i) PA/2023/156 - conversion of agricultural barn to residential use into two, four-bedroomed dwellings, external landscaping, new private driveway accesses and change of use of the land to residential garden at Agricultural Shed, Middlegate Lane, Worlaby
 - ii) PA/2023/695 - Application for a lawful development certificate to convert two flats into a single dwelling including internal reconfiguration (Class C3), Flat 1 and 2, 17 Main Street, Worlaby, DN20 0NW
 - iii) PA/2023/536 - Planning permission to erect a steel storage container in garden at 4 New Road, Worlaby, DN20 0PE
 - iv) PA/2023/1192 - Planning permission to erect a detached car port at 47A Top Road, Worlaby, Brigg, DN20 0NH
- c) To discuss any other planning matters and resolve any action:

23/24 - 0909 Risk Assessments and Safety Reports

- a) To receive risk assessments and safety reports for play and public areas owned or managed by Worlaby Parish Council and resolve any action:
 - i) BT Kiosk, Top Road Monthly inspection Cllr Mike Speakman
 - ii) War Memorial, Top Road Monthly inspection Cllr Mike Speakman
 - iii) Flagpole, Main Street Monthly inspection Cllr Tom Cave
 - iv) Bus Stop, Low Road Monthly inspection Cllr Ian Fowler
 - v) Pleasure Ground and Play Area, Top Road Monthly inspection Cllr Tom Cave
 - vi) Fountain Monthly inspection Cllr Mike Speakman
 - vii) Recreation Ground Weekly inspection Cllr Ian Fowler
 - viii) Woodland Glade and Hollows, The Hill Monthly inspection Peter Jones
 - ix) CCTV System Monthly inspection Cllr Richard Bowles

23/24 - 0910 Community Matters and Open Space Management

- a) To receive an update report regarding the Woodland Glade and Hollows and resolve any action.
- b) To receive an update report From Worlaby Recreation Committee and resolve any action.
- c) To update on works in the Jubilee Dell and resolve any action
- d) To discuss recreation ground re-wilding and resolve any action
- e) To update on works to the pleasure ground lighting and resolve any action.
 - i) To review the quote for new timer and resolve any action
- f) To update on works to trees on the Pleasure Ground and resolve any action
- g) To discuss management of Village Flowerbeds and resolve any action.
- h) To discuss progress with siting of donated vintage hand plough and resolve any action.
- i) To discuss appointing a Snow Warden and resolve any action.
- j) To discuss the Public Space Protection order on the Playing field and the use for dog walking by residents.
- k) To discuss plans for the commemoration of D-Day80 in 2024, and resolve any action
- l) To discuss any other Community and Open Space Management matters and resolve any action

23/24 - 0911 Village Hall To receive an update from the Village Hall Improvements sub-group and resolve any action

- a) To discuss internal maintenance on Village Hall and resolve any action

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- b) To review the current Village Hall Management Agreement, discuss any proposed changes to the agreement and resolve any action.

23/24 - 0912 Clerk's Report

- a) Clerk to present a report on any items requiring attention since the July meeting on any subject not separately on the Agenda

23/24 - 0913 Accounts

- a) To review current financial position
b) To note and sign new bank statements.
To note the following payments already made:
c) 1st August 2023 – WRC - 50% reimbursement Fire Servicing - £109.70
d) 1st August 2023 – WRC - 50% reimbursement Wi-Fi - £40.92
e) 1st August 2023 – WRC - 50% reimbursement Electrical Works - £120.00
f) 1st August 2023 – WRC - 50% reimbursement Fire Servicing - £60.00
g) 1st August 2023 – 50% reimbursement Wi-Fi - £40.92
h) 1st August 2023 – Bonby PC – Training - £151.36
i) 1st August 2023 – ERNLLCA – Training - £24.00
j) 1st August 2023 – Sissons Gardening Services – Grass Cutting - £680.13
k) 1st August 2023 – Autela – Payroll - £69.31
l) 1st August 2023 – MD Signs – Signs - £48.00
m) 29th August 2023 – WRC - 50% reimbursement Air Conditioning - £166.20
n) 29th August 2023 – WRC - 50% reimbursement Fire Servicing - £60.00
o) 29th August 2023 – Brigg Electrical – Pleasure Ground Lighting - £1,008.00
p) 29th August 2023 – Kyanite – Website build and hosting - £378.37
To approve the following invoices for payment:
q) Brigg Electrical – Works to Village Hall - £1,044.00
r) Any other payments as presented.

23/24 - 0914 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
b) To discuss the following item of correspondence received:
i) Correspondence re parking at Grangefield.
c) Matters of correspondence arrived since agenda was posted.
d) To discuss and resolve items for submission to the Low Villages News
e) To receive from Councillors agenda items for the next meeting

23/24 - 0915 Date and time of forthcoming meetings

- a) To agree the date and time of the next Parish Council meeting.

23/24 - 0916 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- a) Payment of Clerks wages and expenses.