

WORLABY PARISH COUNCIL

Parish Clerk – Hannah Hepworth
Pond House, Clarkes Road, North Killingholme DN40 3JQ

TEL: 07908 833239

EMAIL: clerk@worlabyparishcouncil.gov.uk

www.worlabyparishcouncil.gov.uk

Minutes of the Meeting of the Parish held on **Tuesday 5 May 2026** at **Worlabby Village Hall**, Grange Field, Worlabby, Brigg DN20 0LZ, at **7.20pm**.

Present: Cllr M Speakman (Chair), Cllrs T Cave, R Bowles, H Truelove

Clerk to the Council: Hannah Hepworth

Ward Cllrs: none

3 members of the public

Minutes

2605/1

Election of Chairman

- a) To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

Proposed: Cllr Bolwes, Seconded: Cllr Truelove

Resolved: Cllr Speakman was unanimously voted as chair

2605/02 Election of Vice-Chairman

- a) To elect a Vice Chairman.

Proposed: Cllr Speakman, Seconded: Cllr Truelove

Resolved: Cllr Bowles was unanimously voted as vice chair

2605/03 Apologies

- a) To note apologies for absence.

No apologies were received

2605/04 Public Participation

To agree to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. Speakers will be limited to 5 minutes, unless the council agrees to extend this. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

None

2605/05 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

None

2605/06 Minutes of Previous meeting

Proposed: Cllr Truelove, Seconded: Cllr Cave

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Resolved: the minutes of the Ordinary Parish Council Meeting held on 7th April 2026 were approved and signed.

2605/07 Election of Meeting Representatives

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum Representative(s) – Cllr Cave
 - ii) Police/NAT Committee Representative(s) – Cllr Speakman
 - iii) ERNLLCA District Committee Meeting Representatives – Cllr Cave
 - iv) 2 NLC representatives – Cllr Speakman, Cllr Cave

2605/08 Election of Committee / Working Party Representatives

- a) To agree to formation/continuation of any committees or work parties and to further agree their Functions and Terms of Reference.
 - i) Personnel Committee.
 - a. To review and approve the Personnel Committee Terms of Reference – Cllr Fowler, Cllr Bowles, Cllr Truelove – The Terms of Reference will remain unchanged.
 - ii) Worlaby Playing Field Working Party – Cllr Bowles
 - iii) Worlaby Village Hall Improvements Working Party – Cllr Bowles, members of the Village Hall Committee

2605/9 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:
 - i) BT Kiosk – Cllr Speakman
 - ii) War Memorial – Cllr Speakman
 - iii) Flagpole – Cllr Cave
 - iv) Bus Stop – Cllr Fowler
 - v) Pleasure Ground and Play Area – Cllr Cave
 - vi) Fountain – Cllr Speakman
 - vii) Recreation Ground – Cllr Truelove
 - viii) Woodland Glade and Hollows – Peter
 - ix) CCTV System – Cllr Bowles

2605/10 Highways, Drainage, Footpaths and NLC issues

- a) To update the following outstanding issues:
 - i) Carr Lane
 - a) Damage to the lane – no new damage to the lane
 - b) Access to River Ancholme - the timing is not working out currently but there is still the commitment there to do this
- b) To discuss any other highways, drainage, footpath and NLC issues and resolve any action
Street lights are still out on Bonby Road – Clerk to contact highways and Ward Cllrs

2605/11 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action – no update
- b) To receive an update on the Speedwatch camera – no update

2605/12 Report from Ward Councillors

- a) Ward councillors to update the Parish Council on activities within North Lincolnshire Council.
No report

2605/13 Planning

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- a) To consider and agree a response for planning application PA/2026/438 – Cherry Tree House: Planning permission to erect a detached double garage with attic storage
Proposed: Cllr Bowles, Seconded: Cllr Cave
Resolved: The Parish Council have no comments – unanimous
- b) To consider and agree a response for planning application PA/2026/353-Sherwood House, Planning permission for first floor extension above garage, rear dormer conversion and window adjustment
Proposed: Cllr Cave, Seconded: Cllr Bowles
Resolved: Objection. The Parish Council have concerns regarding its scale and proximity to a listed building – unanimous

2605/14 **Community Matters and Open Space Management**

- a) To receive an update regarding the Woodland Glade and Hollows and resolve any action – no update
- b) To receive an update report from Worlabby Recreation Committee and resolve any action – reported in the Annual Meeting of the Parish. There is some new First Aid equipment throughout the hall.
- c) To update on works in the Jubilee Dell and resolve any action – this has been cut
- d) To discuss management of Village Flowerbeds and resolve any action – the In Bloom Grant has been submitted

The swings have been removed and thanks was expressed to those who volunteered for this. With the swings removed the slope would need to be modified to allow vehicle access for large-scale events and to keep vehicles and pedestrians separate. There is only parking for 14 cars; if the curb was removed then cars could be able to reverse the cars into the space and then double the parking. The 3 foot lighting bollards are regularly hit and it would be beneficial to replace these with 6 foot ones; replace the security lighting and to put an outdoor electric socket near the Christmas Tree. Cllr Bowles will source quotes for the next meeting. A memorial seat has been requested by a resident for her late husband; this would need to be in keeping with those in the village.

The Village Seat on Top Road is now falling apart and is rotten and unsafe. Cllr Bowles will look at quotes for this.

- e) Low Villages Forum news and update – no update
- f) To discuss The Fountain and any current matters and resolve any action – no update
- g) To discuss the wild flower bed locations and any current matters and resolve any action – no update
- h) To discuss any other Community and Open Space Management matters and resolve any action – no update
- i) To discuss and resolve the issue of moles on the Recreation Ground – no update
- j) To discuss the recent hedge cutting and any agree any actions – hedge cutting on Wold Road the trees are hanging over – the Clerk will inform Highways that it is the trees opposite the SALT Bins
- k) It was noted that the website has been updated

2605/15 **Village Hall**

To receive an update from the Village Hall Improvements sub-group and resolve any action

- a) To receive progress report on the review of the current Village Hall Management Agreement – no change

2605/16 **Finance**

- a) **Proposed: Cllr Cave, Seconded: Cllr Truelove**
Resolved: The May schedule of payments to be made including Clerk Mileage, expenses, Sissons £526.80 x 2, Vincent £35 plants, Chestnut Mowing £370, office stationary £15.04, Hall Hire £12, Clerk Salary, PAYE and NEST Pension
- b) The bank statements were noted and signed
- c) The Financial Report for April was noted

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2605/17 Re-adoption of Code of Conduct and reminder of Register of Interests

Proposed: Cllr Cave, **Seconded:** Cllr Bowles

Resolved: The Parish Council re-adopted the Code of Conduct and Register of Interests - unanimous

2605/18 Policies and Procedures

Proposed: Cllr Cave, **Seconded:** Cllr Bowles

Resolved: The Parish Council re-adopted the following policies with no changes -unanimous

- a) To review and approve the adoption of the Standing Orders.
- b) To review and approve the adoption of Financial Regulations.
- c) To review and approve the Asset Register.
- d) To review and approve the Child Protection Policy.
- e) To review and approve the Member and Officer Protocol.
- f) To review and approve the Health and Safety Risk Assessment
- g) To review and approve the Financial Risk Assessment.
- h) To review and approve the Safeguarding Vulnerable Adults Policy.
- i) To review and approve the Equal Opportunities Policy
- j) To review and approve the Safeguarding Children Policy.
- k) To review and approve the Data Protection Policy
- l) To review and approve the Data retention policy
- m) To review and approve the Disciplinary Grievance Policy
- n) To review and approve the Complaints Procedure
- o) To review and approve the Media Policy
- p) To review and approve the Reserves Policy
- q) To review and approve the Publication Scheme
- r) To review and approve the CCTV Policy
- s) To review and approve the Volunteer Awards Policy
- t) To review and approve the Risk Assessments.
- u) To review and approve Insurance Provision.
- v) To review and approve IT Policy.

2605/19 To review and renew Parish Insurance

- a) To review the current insurance provision in line with the Asset Register
- b) To resolve payment of renewal premium

Proposed: Cllr Cave, **Seconded:** Cllr Bowles

Resolved: The Parish Council approved the insurance renewal -unanimous

2605/20 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) Matters of correspondence received since the agenda was posted: the card of thanks from the WI was acknowledged
- c) To receive from Councillors agenda items for the next meeting – leavers’ gift, Belayses Charity Report

2605/21 Date and time of forthcoming meetings

- a) To agree the date and time of the next Parish Council meeting
2 June at 7pm

Meeting closed: 8.10pm